



Ramakrishna Mission Vivekananda College
(Autonomous)
Mylapore, Chennai – 600004

SELF STUDY REPORT FOR THE PERIOD
2012- 2017

Part-I

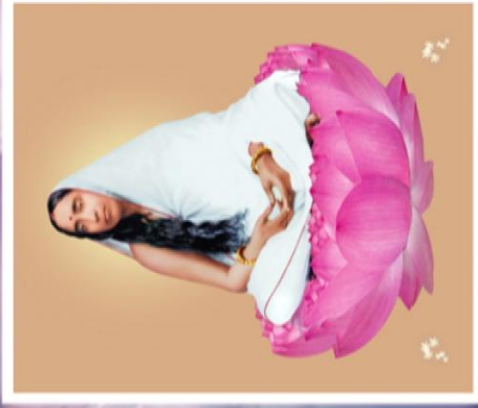
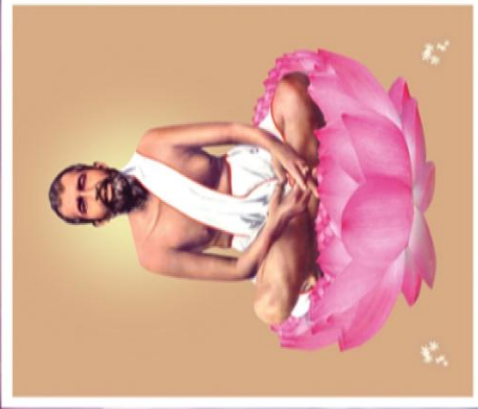
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THE HOLY TRINITY





SWAMI SHUKADEVANANDA
Secretary



Dr. S.Thirunavukkarasu
Principal

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PREFACE

The Ramakrishna Mission Vivekananda College is an institution of higher learning imparting education coupled with inculcation of values to the student community. It is run by the Ramakrishna Mission with the aim of blending secular and the holistic development of the students in order to make them enlightened citizens of India. We, here, are committed to provide **man-making and character-building** education, as envisioned by Swami Vivekananda. It is a matter of pride that (i) the College was ranked among the top ten colleges in the whole of India, according to a study conducted by India Today Magazine in 1998 (ii) the college was accredited with 'A' grade in the previous cycle of accreditation.

We are very happy to submit our SSR for the third cycle of accreditation. The SSR has been prepared by the IQAC with the cooperation of all stakeholders. It adheres to the requirements of NAAC and provides an overview of the strengths and weakness along with an appraisal of the challenges and opportunities faced by us.

The SSR contains 2 volumes. Volume 1 highlights the profile of the college, criteria-wise inputs and relevant annexures plus post-accreditation initiatives and declaration by the Head of the institution. Volume 2 is a compilation of the evaluative reports of all the departments.



Dr S.Thirunavukkarasu

Principal

Ramakrishna Mission

Vivekananda College (Autonomous)

Mylapore, Chennai – 600 004

Ramakrishna Mission Vivekananda College

*A Branch Centre of Ramakrishna Mission,
P.O. Belur Math, Dt. Howrah, PIN 711202, W Bengal*

Executive Summary

The institution, standing in the name of the great patriot-saint of India, truly reflects the ideals of the Ramakrishna-Vivekananda movement. There is definitely scope for the overall development of man — what Swamiji calls "**man-making education**" - including the **curricular aspects**.

That is, it not only turns out outstanding Governors, Jurists, Administrators, Scientific Advisors, Chartered Accountants, Bankers, Scientists, Mathematicians, Economists, Philosophers, Historians but also good human beings. Here, humanness is inculcated along with secular education. This is done not only through the weekly first hour assembly sessions, where teachings of Swami Vivekananda on man, faith in onself, brotherhood of man and fatherhood of god are highlighted following ideals of universal religion, but also gradually imbibed into the students in all aspects of his college life. The curriculum is so designed as to provide the society with qualified professionals who are also men of character. "Work is worship, it is said. Teachers of this institution treat their work in this manner and, hence, the student gains in knowledge as well as in character and discipline.

Apart from this, the institution has also been engaging experts from different areas towards building the syllabi. There are representatives from the teaching faculty, both from within and also from other neighbouring institutions along with Vice-Chancellor's nominee and representatives from local community, industry and alumni. As a result, there is overall representation in framing the syllabus. All courses are career-oriented and also reflect the ideals set by the patriot-saint.

The college has introduced a paper on the teachings of Swami Vivekananda, titled 'VIVEKA STUDIES' for both PG and UG students. This course is handled during the students' final year wherein the student is taught the message of Swamiji, both at the individual level and also at the societal level. Examination and evaluation, for this paper, is conducted at the end of the year and the mark secured by the student is reflected in his mark sheet. Notwithstanding this, the students are also exposed to the latest in their field through seminars, symposia and endowment lectures.

The highlight of our institution is the regularity with which the board of studies meet to take stock of the situation with respect to the nature and outcome of the curriculum and design the same with the idea of enriching the student's knowledge and his employability along with making him a complete man. The unique feature of the college

in helping the students to pursue his course without botheration is the free noon-meal scheme introduced in the during the last cycle of accreditation and continued without break till this day. The institution, thus, aims to give back to society a fully qualified man — a man with degree along with the sense of belongingness to the society

Another important feature of the college is the transparency in the **teaching-learning and evaluation process**. The college follows the governmental norms strictly and equal opportunity is provided to all irrespective of caste, colour or creed. Wide publicity is given for appointments of teachers and student intake. Regarding student admission, it should be mentioned that the admission process toes the line of the government in providing access to the disadvantaged sections of the society. No favours are done at any stage of admission or appointments. The transparency in these areas is very well known and the student input is mainly vouchsafed by the outgoing students themselves. Majority of the students who are admitted every year say that they have been motivated to join our institution by the old students of ours because of the transparency in admission system, maintaining equanimity and high teaching standards coupled with accessible method of teaching. One other important factor here is that the benefits due to the students from the government is properly disbursed to them and this has been highlighted by the students from the disadvantaged sections of the society too. The course design is also flexible, as seen in the last 5 years. Major revisions had taken place in majority of the courses depending on the feedback from the students and also experts and also based on the current trend. The evaluation process has also been commended by the experts themselves for the strict confidentiality and objectivity that is maintained throughout. Office of the COE has also collected feed back from external examiners for making necessary changes.

An important feature of the examination system followed in our college is providing the photocopy of the answer script to the student on request through proper channel. The student can see for himself where the mistake lies and then decide if he needs to apply for revaluation or appear once again for the paper. This is done after ensuring that the paper has been valued twice without interference of one examiner over other. Thus, there is absolute confidentiality and objectivity in the whole system. We have also introduced the system of supplementary examination for such of those outgoing students who have failed in a maximum of two papers so as to enable him to pursue his career without any break. We have also added other security features in the last 5 years and the same has been mentioned in the concerned criteria.

The faculty of the institution is widely recognized for their **research capabilities** — research work, guidance and consultancy. The broad areas of consultancy services provided by the staff members of the institution relate to consultative work done in coordination with UGC, DST and World Bank. The recognition of the staff members by such institutions itself speaks high of the calibre of our staff. Many students (which

include staff members also) have been awarded the degree of Ph.D by the university of madras in the last 5 years and this shows the encouragement shown by the management towards research activity within the campus. The college has also signed an MOU with Caterpillar India Pvt. Ltd., it enhances mutual academic and industrial collaborations. Some of the staff members are also in collaboration with certain research organizations and industries. Details of the collaborative ventures are as follows. Center for Tropical Forest Science, Smithsonian Tropical Research Institute and some industries like SNAP Alginates and Natural products Ltd Ranipet, Ultramarine and Pigments Ltd, Ranipet, Perfetti van melle Ltd., Chennai.

On Infrastructure and learning resources - The college is situated in the very heart of the city of Chennai — Mylapore — and as such, developments in the form of constructing newer buildings are very difficult. But, in spite of this difficulty, the college has managed to build new buildings/rooms to accommodate classes, administrative offices, seminar halls etc. The topography of the college allows for only vertical development and, hence, newer floors have been added to existing buildings alongside construction of new buildings wherever possible (by converting available vacant land within the campus or old buildings for newer ones). However, the college has also seen other kinds of developments in its infrastructure, like purchase of new computers (to departments and office and for students' usage), upgradation of the existing hardware and software, computer labs, and at the internet center exclusively for students and plans are afoot for bringing wifi facility in the campus. The grants available from the UGC for purchase of books are reallocated to the departments by a committee in order to procure books relating to newer developments in the area. The extra-curricular interests of the students are also sustained by the availability of proper facilities for sports activity. There is also a gymnasium, apart from the sports grounds and this is equipped with state-of-the-art machines in order to develop the body when the student is engaged in expanding the horizons of his knowledge. So far, the college has been well known for its contribution in the game of cricket and other forms of sports too. Our management has taken a major step in this respect through providing necessary infrastructure. The fruits of this endeavour is seen today when many of our players have successfully competed in chess, boxing, wrestling, hockey, swimming, kho-kho, volley ball and are also selected for state teams.

The addition of a maintenance cell with an administrative officer (as in-charge) is a major contribution of the management towards development of infrastructure, learning resources and also to ensure smooth and effective translation of the vision and mission of the institution. The college has been utilizing the services of the monks of the Ramakrishna order apart from identifying the services of staff members towards upgradation in the technology, campus development, student placement, development of sports activities, etc. The Principal has also been suggested by the IQAC on the formation of a research monitoring cell to highlight the nature of research work done. This is apart from the properly structured board of studies to look into the learning resources and

syllabi. The physical education director and the librarian monitor the facilities concerning sports and library with assistance from the various committees in this regard.

Student support and progression is a continuous process and hence necessary care is taken right from the time of admission till the day when the student is declared to have obtained a degree from the institution (namely the convocation day). In keeping with the ideals set by the great patriot-saint to give secular and spiritual education to all sections of society, the institution supports the policy of the government by inducting majority of students who are first generation learners and providing them with teachers of high calibre, state-of-the-art facilities at affordable price. Mention should also be made here of the way in which the students are provided with what is due to them in the form of opportunities and benefits like scholarships etc. The staff members, on their part, help such students by providing them with necessary materials, giving them extra coaching; necessary freeships apart from enabling the students to get the government scholarships as and when applicable are other features highlighting the concern of the management towards the stakeholders.

The faculty members also take personal interest in the wards and help them through counseling. As and when students are found to be scoring less mark, they are approached by the staff to find out the reason for that and to enable them to score better marks in future tests and exams. Whenever a student is found not scoring well continuously then the matter is also taken up with their parents in order to help them come out of their difficulties. The institution is also providing scholarships, freeships apart from funding a free noon meal scheme for the benefit of the students of weaker sections of the society (mentioned in the criteria-wise inputs relevantly).

Constant check is maintained by the staff in order to enhance the quality of education and progression of the students. The steps taken are:

- I. Regular syllabus revisions are done with the proper personnel.
- II. The departments assess the results of the students to identify where the problem lies and suggests measures to plug in the inadequacy found from our side.
- III. In the same way, students are also advised properly as to what is expected of them and how best the facilities can be utilized by them.
- IV. Moreover, regular tests, assignments, model exams are notified in advance and the marks obtained by the students are maintained in order to assess the progress made by them.
- V. Some of the departments also take the parents of the wards into confidence by telling them the areas of concern with respect to their wards.

Apart from these measures, the college has also supported cultural activities by way of promoting the best of talents in any field to represent the college in inter-collegiate events and also conducting inter-collegiate cultural meets. The college also conducts various competitions during the Swami Vivekananda Jayanthi celebrations every year . The college also promotes the social well being of the students through extension activities. The students actively took part in the various blood donation camps (even as recently as in January 2017), the college NSS wing has bagged quite a number of shields for first/second highest number of blood donations in the city. Thus, the college also ensures realisation of social responsibility for the students. The institution has also engaged external professionals to handle classes on personality enrichment along with conducting seminars to help students gain from the experts of their field. Furthermore, the students are also given practical training in developing their skills including communication skills.

The goal of the institution to provide higher education to all is served by way of lower fee structure and also by way of concession to meritorious students belonging to the weaker sections of the society. Thus, the students are in for best governance and leadership in the form of a management which is totally committed to the overall enhancement of the administrative and academic setup. The appointments made in the year 2008-09 clearly indicate how objectivity was maintained and the same is being maintained in the process once again this year. The organizational setup is so strong and mutually cooperative in that the governing body decides on the way the institution is to function while the academic council decides on the academic side and finance committee goes into the financial requirements and commitments. The Secretary and the Principal, with the concurrence of the College council, executes the decisions of the college committee. Thus, the administration is carried on in a decentralized manner (which has been highlighted as participatory style of functioning in the criteria-wise inputs). Administrative matters are addressed by the office superintendent in cooperation with the administrative officer, while the head of the department, with the cooperation of the faculty, implements the decisions of the college committee along with voicing their concerns and requirements.

The institute is, thus, a typical example of the man-making and character building education that Swami Vivekananda exhorted. Even in **governance or leadership**, the institute favours individual participation and more so, involvement. The institution has also utilises the service of the best talent in various levels **This is not an institute where someone takes the decision for someone else and forces the others to comply with the decision. The various committees work in tandem towards translating the ideals of the Ramakrishna Mission. The college believes in tracking the best resource available and as per the requirements of the government. So, best of teachers are selected and retained for the betterment of the students. Moreover, the institution does not go to anyone for donation. As a result, we are able to stand high in the eyes of the public.**

The institution is fully self-sufficient in this regard. Though the college is one of the oldest in the city, contemporary aids are easily made available to the faculty and students.

Internal quality assurance system is an area that remains the watchword of the institution in all of its functions. An internal quality assurance cell was formed to help the Principal in identifying the benchmarks for standards and suggesting ways and methods for attaining that standard in the academic side too. The academic programs are formulated with the help of experts from the field along with representatives from the industry and alumni to ensure and maintain necessary focus on the mission of the institution alongside addressing the needs of the time. The institution, towards this end in view, came forward to appoint some teachers (18 in the aided stream alone apart from maintaining 80 plus in the unaided stream) on its own when the government vacancies were eluding us for quite a few years. The institution has also come forward to help the needy by providing them with necessary financial help as loan in times of distress. This has definitely helped the institution's care for maintaining internal quality. However, the appointment of an administrative officer is yet another best practice followed by us to streamline the administrative machinery in line with the vision and mission of the institution and its parent organization — the Ramakrishna Mission.

PROFILE OF THE INSTITUTION

Ramakrishna Mission Vivekananda College

*A Branch Centre of Ramakrishna Mission,
P.O. Belur Math, DL Howrah, PIN 711202, W Bengal*

Introduction

Education should be aimed at developing a man's life at various levels like the physical, mental, intellectual, moral and spiritual. The all-round development should take place simultaneously and harmoniously, keeping in view, the *summum bonum* of life, which is to realize the oneness of all existence. All misery at the physical, mental, intellectual, moral or spiritual plane is due to ignorance and the education that is incorporated in schools and colleges should be capable of removing this ignorance in all these planes. The Ramakrishna Mission Vivekananda College was instituted with this purpose in mind. It is a matter of pride that the College was ranked among the top ten colleges in the whole of India, according to a study conducted by *India Today* Magazine in 1998.

The circumstances in which the institution came into existence are fairly well known. The spectacle of hundreds of deserving young students failing to secure admission into any of the existing colleges then in Madras caused wide-spread grief and created a desire in the minds of some public-spirited gentlemen to open another first grade college in the city. The organizers held a number of meetings during August and September 1945, discussed the question in all its bearings and decided to appeal to the public for donations. The response was encouraging, as many had keenly felt the need for another college, in which admission would be made on merit and not on communal considerations. It was therefore agreed from the very beginning that the institution should be open to all who had the qualification of merit, without any distinctions of caste or community. It was also felt that the management of the college should be entrusted to the Ramakrishna Mission, whose labours in the field of education as well as of religion and social service are well known throughout India, and that the College should be called Vivekananda College, after the great patriot-monk, the Founder of the Mission. Accordingly, the Governing Body of Sri Ramakrishna Mission was approached and they approved of the scheme and kindly agreed to lend their residential High School buildings to the College until permanent buildings emerged..... The Governing Body of the Mission at Belur has since also agreed to the plan of permanently locating the College at Mylapore, in these buildings, subject to the approval of the University of Madras. The College is thus part and parcel of the Ramakrishna Mission, though forming a separate unit with its own finances. Its Managing Committee is appointed by the Governing Body of the Mission and is presided over by the Head of the local Math, and the Secretary of the local branch of the Mission is one of its

members. Accordingly, its policy is guided by the religious and educational ideals of the Ramakrishna Mission.

The Committee of Management sent up their application to the University on the 31st of October 1945 and recognition was granted in May 1946. The religious rites in connection with the opening of the College were performed on the *Akshaya Tritiya* day in May. On that day, a picture of Sri Ramakrishna Paramahansa was consecrated in the Math and brought in procession to the College buildings and installed in the Main Hall. The College was formally declared open by Swami Kailasanandaji, the President of the Madras branch of the Mission, on the 21st June 1946, and regular work began on the 1st of July with an address by Professor Radhakrishnan, Vice Chancellor of the Benares Hindu University' (*Viveka*, Vivekananda College Magazine, 1947, pp. 1-2).

Dr. S. Radhakrishnan who was the Vice-Chancellor of the Benaras Hindu University, while rendering the Inaugural Address, said:

Education consists in its emphasis on spirituality. Spirituality or religion is not exclusive of social life. We have to interpret religion as a call to serve the society, a call to make the starving souls and famished minds elevate and to protect them from sorrow. That is religion. That is patriotism. That is Swami Vivekananda.

The evacuation rules during the war period necessitated the School of the Ramakrishna Mission Students' Home being taken out of Madras. Thus the land and buildings were available on a temporary basis at first, and on a permanent basis later on, for being the nucleus of the Vivekananda College.

The whole matter was discussed on 4th February 1947 by the Governing Body of the Mission at Calcutta, at which the Secretary of the Home and the Secretary of the College were present and passed a Resolution and the extracts are given below:-

- (1) Due intimation to the Government of Madras is to be given about its permanent location in the Students' Home premises.
- (2) Eight remaining acres of land of the Students' Home, together with two acres of contiguous land to be acquired, is set apart for the purposes of the Residential High School and the Students' Home.
- (3) The Residential High School of the Home is to be brought back from Athur within the period stipulated by G.B. Resolution No. 1 dated 14-1-1946.
- (4) A sum of Rs. 4,00,000/- is to be paid by the Vivekananda College to the Madras Students' Home as compensation in the following manner:
 - (a) Rs. 1,00,000 in cash for acquiring the said two acres of contiguous land for the Residential High School and Students' Home;

- (b) The remaining three lakhs being paid up in thirty years together with 3¹/₂% interest either by monthly instalments of Rs. 1,353 or yearly instalments of Rs. 16,312 (the three lakhs representing the actual cost of land and buildings transferred and not its present market value).

'... The area transferred is approximately 10.15 acres, consisting of 72 grounds [1 cawny 19 grounds 827 sq. ft. and 1 cawny 6 grounds 50 sq. ft. = 73 grounds 877 sq. ft., a little more than the 72 grounds said to have been transferred] acquired from Sri P.R.Ganapathy Iyer and 111 grounds [92 grounds 1768 sq. ft. and 18 grounds 792 sq. ft. = 111 grounds 160 sq. ft.] purchased from Selvarajeswari Ammal...' (Manual, Sri Ramakrishna Mission Students' Home, pp. 116-117).

Further, land was purchased from City Improvement Trust 22 grounds 510 sq. ft. and 51 grounds 1200 sq. ft. on 23rd August 1955. The Ramakrishna Mission sold an extent of 13 grounds and 123 sq. ft. to the City Improvement Trust for a nominal sum of Re. 1/- on 29th June 1954 (Document No. 1068/54). Thus, the present area of this branch centre of the Ramakrishna Mission is 72 grounds + 111 grounds 160 sq. ft. + 22 grounds 510 sq. ft. + 51 grounds 1200 sq. ft. — 13 grounds 123 sq. ft. = 243 grounds 1747 sq. ft. i.e., about 13.43 acres).

The name of the branch centre was changed in 1983 to Ramakrishna Mission Vidyapith for administrative convenience, and it comprises the following:

- 1) Ramakrishna Mission Vivekananda College (Day)
- 2) Ramakrishna Mission Vivekananda College Evening College
- 3) Ramakrishna Mission Vidyapith Hostel
- 4) The Institute of Vivekananda Studies

RAMAKRISHNA MISSION

VIVEKANANDA COLLEGE DAY COLLEGE

The College was thus started in June 1946 with the prime motive of imparting man making and character building education to the student community. Based on Swami Vivekananda's principle of combining science with spirituality, this institution, while it offers courses of study which will enable the students to make a decent living and stand on their own feet, it also caters to the total needs of a student in terms of his personality development. Education is not merely filling the brain with information that may remain undigested. Education should bring in all-round development of the youngsters and make them worthy citizens of the country. The various programmes offered in the College aim at this (w) holistic approach, which is the need of the hour. In fact, Swami Vivekananda has emphasized that education is the panacea for all social ills. The College at inception aimed at imparting such an education to the young men irrespective of their caste or creed in keeping with the traditions of Ramakrishna Mission Institutions. Ironically, in recent years, since the 1980s, community considerations have entered into both admission of students and appointment of teachers, owing to the College being a Government Aided College.

The Managing and College Committee

The Presidents

Swami Kailasanandaji Maharaj was the first President of the Managing Committee and he continued in this post till 1971. Sri N. Subramaniam (1971-1980), Dr. C. Raghavachari (1980-1986), and Prof. T.S. Sadasivam (1986-2001) served as successive Presidents of the Managing Committee. Srimat Swami Gautamanandaji Maharaj, President of Sri Ramakrishna Math, Chennai, is presently the President of the Managing Committee.

The Secretaries

Sri M. Subbaraya Iyer was the first Secretary of the College. He served in this capacity from 1946 to 1960. Sri S. Parthasarathy Aiyangar (1960-1965), Sri N. Subramaniam (1965-1970), Swami Nishkamanandaji Maharaj (1970-1976), and Swami Amritanandaji Maharaj (1976-1999), Swami Satyapriyanandaji Maharaj (1999-2006) Swami Atmaghanandaji Maharaj were the successive Secretaries of the Managing Committee. Swami Shukadevananda is the present Secretary of the College from 2011.

The Principals

Dr. D.S. Sarma was the first principal of the College. He served in this capacity from 1946 to 1948. Prof. N. Sundaram Aiyar (1949-1959), Prof. T.R. Raghava Shastri

(1959-1962), Prof. T.N. Seshadri (1962-1965), Prof. G. Venkataraman (1965-1973), Prof. N. Venkatasubramanian (1973-1981), Prof. K. Ganesan (1981-1992), Prof. V. Thiagarajan (1992-1994), Prof. P.R. Vital (1994-1996), Prof. P. Natarajan (1996-2000) were the successive Principals, Dr. S. Ramaratnam (2000-2004), Dr V.V. Subramanian (2004-06) Prof G. Srinivasaprabhu (2006-08), Dr S. Swaminathan (2008-2013), Dr. K.Srinivasan (2013-2015), S. Thirunavukkarasu (2015-2017) is the present Principal of the College from 2015.

The Present Managing and College Committees

The members of the Managing Committee at present are:

- | | | |
|-----|---------------------------------------|-------------------------------|
| 1. | Rev. Swami Gautamanandaji Maharaj | ... President |
| 2. | Dr. Nalli Kuppuswamy Chetti | ... Vice-President |
| 3. | Sri. V. Ratnam, Chief Justice (Retd.) | ... Vice-President |
| 4. | Swami Shukadevananda | ... Secretary |
| 5. | Swami Nityeshananda | ... Asst. Secretary |
| 6. | Dr. P.R. Vittal | ... Asst. Secretary |
| 7. | Sri S. Ramakrishnan | ... Asst. Secretary |
| 8. | Sri. R. Sivakumar | ... Treasurer |
| 9. | Swami Padmasthananda | |
| 10. | Swami Satyajnananda | |
| 11. | Swami Vimurtananda | |
| 12. | Sri. P. Haridas | |
| 13. | Sri. K.V.S. Gopalakrishnan | |
| 14. | Sri. K. Ravi | |
| 15. | Sri. S. Vijayaraghavan | |
| 16. | Sri. P. Venugopal | |
| 17. | Sri. N. Doraiswamy | |
| 18. | Dr. S. Thirunavukkarasu | Principal |
| 19. | Dr. S. Ramananthan | ... University Representative |

- | | | |
|-----|----------------------------|----------------------------|
| 20. | Dr. B. Suresh | ... Teacher Representative |
| 21. | Dr. J. Pugazhenthay | ... Teacher Representative |
| 22. | Sri. A. Balamuralikrishnan | ... Office Superintendent |

The Jubilees

The *Silver Jubilee* of the College was celebrated for three days in September 1974. The celebrations were inaugurated by the then President of India, Sri V.V. Giri, on 11 September 1971. Sri K.K. Shah, Governor of Tamil Nadu, presided over the function. Swami Kailasanandaji Maharaj gave the Keynote Address. Science and Philatelic Exhibitions were organized during the celebrations. The second day's function (on 12 September) was presided over by Swami Tapasyanandaji Maharaj, President of Sri Ramakrishna Math, Chennai. The Chief Guest was Sri V.R. Nedunchezian, Education Minister of Tamil Nadu. The third day's function began with *Daridra Narayana Seva* in the morning. Many distinguished old students of the College attended the evening function called the Alumni Day. Prof. G. Venkataraman, Principal of the College, proposed the vote of thanks.

The *Golden Jubilee* of the College was celebrated in a befitting manner in 1996.

The *Diamond Jubilee* was celebrated in the year 2006-2007. Programs were planned over a year which was inaugurated by our alumni Sri M.A.M.Ramaswami, and yet another alumni and Chairman of Indian Overseas Bank. Major cultural events were also organised with plays and concerts, many of which were presented by our alumni who are leading luminaries in the field. The valedictory function of the diamond jubilee was organised for 5 days from 06-09-07 to 10-09-07 which was graced by His Excellency, the Governor of Tamil Nadu, Sri Surjit Singh Barnala, Sri Anbazhagan, Finance Minister of Tamil Nadu, Governor of Reserve Bank of India (an alumni), Mr Justice Shah, Chief Justice of the Madras High Court, Mr Justice V.Ramasubramanian, Judge of the Madras High Court and an alumni, Mr Justice K.Venkataswami, Retd Supreme Court Judge and an alumni, Sri M. Subramanian, Mayor of Chennai, Sri T.Seshasayee, alumni and Managing Director of Ashok Leyland.

An exhibition was also organised in this connection, titled '**ENRICH 2006**' with the various departments putting up displays in connection with their field. This was mainly beneficial to the school children (corporation school children, in particular) as many of them visited in large numbers.

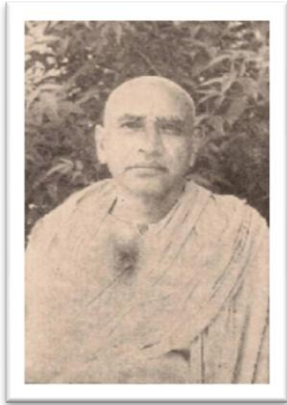
This occasion was also utilised academically by the departments as they could organise a one-day seminar also – Science Seminar and Philosophy Seminars were organised.

The Ramakrishna Mission Vivekananda College consisting of two streams - Day and Evening - is thus progressing well, conforming to the ideals of Swami Vivekananda giving both secular and spiritual education to the youth of India. The Hostel provides the kind of *Gurukula vasa* that Swami Vivekananda wanted. The Institute of Vivekananda Studies and the Vivekananda Study Circles in the Hostel and the College provide forums for discussion on Swami Vivekananda's Life and Message. The Jayanthi Celebrations again bring to focus the spiritual message of the Holy Trinity. The traditional cultural and social functions help the student to align himself with the rich and hoary tradition of the country. The several service and welfare activities give anyone an opportunity to expand himself. A significant development in the curriculum in the last 5 years (after gaining autonomy) is the introduction of value based education — namely, VIVEKA STUDIES — to all final year UG and PG students. This enlightens the students on the ideals of Swami Vivekananda — be it spiritual or individual or societal. Above all the classroom is the meeting place of the worshipper (the teacher) and the worshipped (the taught) provide a rich environment for the silent and subtle spiritual evolution of the personalities.

It is hoped that the Vidyapith will grow in stature and serve the society at large in the days to come. Greater and bolder deeds are yet to be undertaken, possibly with help from the generous public. These include a network with the villages for enabling the students to work at the grassroots level to elevate a family to self-sufficiency through the dissemination of skills, and studies on raw material resources, market conditions, and aptitudes and capabilities of the rural folk for whom Swami Vivekananda shed tears. A humble beginning was made on 7-8-2002 with nine youth from the village of 'Naduvakarai' under the leadership of Dr. S.N. Sugumar. Training in Electric Works, Photography, and Candle and Soap making was given for one week. It is then that our students will truly live by Swami Vivekananda's words:

'So long as the millions live in hunger and ignorance, I hold every man a traitor who, having been educated at their expense, pays not the least heed to them!'

'It is all right for those who have plenty of money and position to let the world roll on such, but I call him a traitor who, having been educated, nursed in luxury by the heart's blood of the downtrodden millions of toiling poor, never even takes a thought for them. Where, in what period of history your rich men, noblemen, your priests and potentates took any thought for the poor — the grinding of whose faces is the very life-blood of their power? But the Lord is great, the vengeance came sooner or later, and they who sucked the life-blood of the poor, whose very education was at their expense, whose very power was built on their poverty, were in their turn sold as slaves by hundreds and thousands, their wives and daughters dishonoured, their property robbed for the last 1,000 years, and do you think it was for no cause?'



**Swami Kailasanandaji
Maharaj**
*First President
Management Committee*



Sri M. Subbaraya Aiyer
*First Secretary
Management Committee*

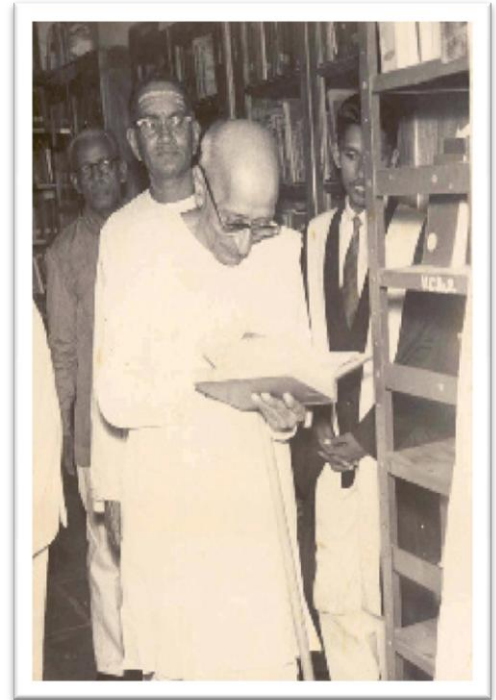


Prof. D.S. Sharma
First Principal

DISTINGUISHED NATIONAL LEADERS DURING THEIR VISIT TO THE COLLEGE



Prime Minister Pandit Jawaharlal
Nehru unveiling the Portrait of
Mahatma Gandhi (1948)



Sri Rajaji At the College Library on
Swami Vivekananda
Centenary Jayanthi
Celebration (1963)



President V.V. Giri and other dignitaries
during Silver Jubilee (1971)

1. Profile of the Autonomous College

1. Name and Address of the College:

Name	RAMAKRISHNA MISSION VIVEKANANDA COLLEGE (AUTONOMOUS)
Address	70-72, P S SIVASWAMI SALAI
City	CHENNAI Pin: 600 004
State	TAMIL NADU
Website	www.rkmvc.ac.in

2. For communication :

Designation	Name	Telephone with STD code	Mobile	Fax	E mail
Principal	Dr S Thirunavukkarasu	O:044 2493057	09444053149		principal@rkmvc.ac.in
Steering Committee Co-ordinator	Dr V Chandrasekar	O:044 24993057 R:044 24939936	098400 59071		vcs@rkmvc.ac.in

3. Status of the Autonomous College by management.

- I Government Aided ✓
 II Private ✓ (Self-finance)
 III Constituent College of the University

4. Name of University to which the College is Affiliated

University of Madras

a. Date of establishment, prior to the grant of Autonomy

5. Day stream - 21/06/1946 Evening stream - June 1974

b. Date of grant of 'Autonomy' to the College by UGC: 07/09/2004

Type of Institution:

By Gender

- i. For Men ✓
 ii. For Women
 iii. Co-education

b. By Shift

- i. Regular
 ii. Day ✓
 iii. Evening ✓

c. Source of funding

- i. Government
- i. Grant-in-aid ✓
- ii. Self-financing ✓
- iii. Any other (Please specify)

7. It is a recognized minority institution?

No

8. a. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)		
ii. 12 (B)		

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

b. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) No

(Enclose the Certificate of recognition/approval)

9. Has the college been recognized

a. By UGC as a College with Potential for Excellence (CPE)?

Yes ☐ No ✓

If yes, date of recognition: (dd/mm/yyyy)

b. For its contributions / performance by any other governmental agency?

Yes ☐ No ✓

If yes, Name of the agency and

Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area :

Location	Urban
Campus area in sq. mts. or acres	14 acres
Built up area in sq.mts.	6705.306 sq.mts.

11. Does the College have the following facilities on the campus (Tick the available facility)? In case the College has an agreement with other agencies in using such facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex ✓
- Sports facilities
 - * play ground ✓
 - * swimming pool
 - * gymnasium ✓
- Hostel
 - * Boys' hostels ✓
 - * Girls' hostels
- Residential facilities
 - * for teaching staff
 - * for non teaching staff
- Cafeteria ✓
- Health centre –
 - * First aid facility ✓
 - * Inpatient facility
 - * Outpatient facility ✓
 - * Ambulance facility
 - * Emergency care facility
- Health centre staff –

* Qualified doctor ✓	Full time ✓	Part-time
* Qualified Nurse	Full time	Part-time
- * Other facilities
 - Bank ✓
 - ATM
 - post office ✓
 - book shops
- Transport facilities
 - * for students
 - * for staff

College is well-connected both by road and mass rapid transit system
- Power house ✓

- Waste management facility ✓ - areas have been earmarked for collection of garbage and arrangement made with corporation of Chennai for the disposal

12. Details of programmes offered by the institution : (Give data for current academic year 2015-16)

Sl No.	Programme level	Name of the Programme/ course	Duration	Entry qualification	Medium of Instruction	Sactioned/ approved student intake	No. of students admitted
1	UG	Sanskrit	3	10+2	English	10	3
		English	3	10+2	English	50	47
		Economics	3	10+2	English	70	62
		History	3	10+2	English	50	48
		Philosophy	3	10+2	English	50	46
		Commerce	3	10+2	English	140	128
		Mathematics	3	10+2	English	70	51
		Physics	3	10+2	English	50	41
		Chemistry	3	10+2	English	50	47
		Plant Biology	3	10+2	English	50	39
		Advanced Zoology	3	10+2	English	50	46
		Self-finance (evening stream)					
		Accounting and Finance (2 sections)	3	10+2	English	70	70
		B Com (Bank Management)	3	10+2	English	140	140
		B Com (general) – 3 sections	3	10+2	English	210	210
		B Com (Corporate secretariship)	3	10+2	English	70	70
		B com (ISM)	3	10+2	English	50	50
		B com (com app)	3	10+2	English	50	50
		Business administration	3	10+2	English	70	70
		BCA	3	10+2	English	50	50
		BSc (CS)	3	10+2	English	50	50

Sl No.	Programme level	Name of the Programme/ course	Duration (years)	Entry qualification	Medium of Instruction	Sanctioned/ approved student intake	No. of students admitted
2	PG	Economics	2	UG	English	20	12
		Sanskrit	2	UG	English	10	9
		Philosophy	2	UG	English	15	7
		Mathematics	2	UG	English	20	15
		Physics	2	UG	English	10	9
		Chemistry	2	UG	English	12	11
		Plant-Biology	2	UG	English	12	11
	Self-finance (evening stream)						
	PG	MSW	2	UG	English	20	11

Sl No.	Programme level	Name of the Programme/ course	Duration	Entry qualification	Medium of Instruction	Sactioned/ approved student intake	No. of students admitted
3	M Phil	Economics	1	PG	English	12	3
		Philosophy	1	PG	English	12	--
		Sanskrit	1	PG	English	12	5
		Plant Bio	1	PG	English	12	3
		Mathematics	1	PG	English	12	9

Sl No.	Programme level	Name of the Programme/ course	Duration (max)	Entry qualification	Medium of Instruction	Sactioned/ approved student intake	No. of students admitted
4	Ph.D	Economics	5	PG	English	10 per guide	12
		Philosophy	5	PG	English	10 per guide	19
		Sanskrit	5	PG	English	10 per guide	5
		Mathematics	5	PG	English	10 per guide	1
		Physics	5	PG	English	10 per guide	13
		Chemistry	5	PG	English	10 per guide	12
		Plant Bio	5	PG	English	10 per guide	16

13. Does the institution offer self-financed Programmes?

Yes ☒ No ☐

If yes, how many? 8 UG & 1 PG

14. Whether new programmes have been introduced during the last five years?

Yes ☒ No ☐

If yes Number 6

Programmes added in the last five years – 1 section of B Com (A& F), B Com (computer applications) at the UG level

Degree	No. of new courses
UG	2

15. List the departments: (Do not list facilities like library, Physical Education as departments unless these are teaching departments and offer programmes to students)

Particulars	Number		Number of Students	
	Day	Evening	Day	Evening
Science				
Under Graduate	5	2	656	298
Post Graduate	4		95	
Research Centre (s)			Get details	
M.Phil			4m dept	
Ph.D	4			
Arts				
Under Graduate	5	1	543	208
Post Graduate	3	1	44	20
Research Centre (s)			Get details 4m	
M.Phil	3		dept	
Ph.D	3			
Commerce				
Under Graduate	1 (2 sections)	6	368	1737
Post Graduate	--			
Research Centre (s)	--			
Any Others (please specify)	1 (TAMIL)	2 (TAMIL, HINDI & SANSKRIT)		
LANGUAGE DEPT (for UG) – BOTH DAY AND EVENING STREAMS				

*Tamil is a language department – no separate list for them

16. Are there any UG and/or PG programmes offered by the College, which are not covered under Autonomous status of UGC? Give details.

No

17. Number of Programmes offered under (Programme means a degree course like BA, MA, BSc, MSc, B.Com etc.)

- a. Semester system UG – 20 (BA- 6 incl BBA; BSc -7 incl BSc COMP Sc; BCom – 7) PG - 8 (MSc – 4; MA -3+1 MSW)

18. Number of Programmes with

- a. Choice Based Credit System UG 20; PG 8

19. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

Day stream	Evening stream
Rs. 66,668	Rs. 11,613

(a) Including salary component

Day stream	Evening stream
Rs4503	Rs. 709

(b) Excluding salary component

20. Does the College have a department of Teacher Education offering NCTE recognized degree programmes in Education?

Yes ☐ No ☒

21. Does the College have a teaching department of Physical Education offering NCTE recognized degree programmes in Physical Education?

Yes ☐ No ☒

22. Whether the College is offering professional programme?

Yes ☐ No ☒

23. Has the College been reviewed by any regulatory authority? If so, furnish a copy of the report and action taken there upon.

The College has been reviewed by Autonomous Review Committee and the Committee recommendations are implemented. (see annexure for the report)

Suggestions by the autonomous review committee report and the action taken thereupon:

Suggestions	Action taken
strengthening of R&D activities	our college is striving and in-roads made
need to apply for different funding agencies	yes, we have received funds from DST-FIST, ICCSSR, ICPR and World Bank
Language Lab/more smart class rooms necessary	Yes. More classes with ICT have been set up and the same used for seminars/viva-voce exam etc in 2016-17
Centralized placement cell	we have a common placement cell for both aided and unaided stream with staff member from the aided stream as coordinator and members from the unaided stream also.
Option for revaluation for all semesters	student grievances are addressed by the COE office in consultation with the Heads of departments as and when a demand is made
Final year examinations to be conducted in the month of April for early declaration of results	we have been conducting our exams from the middle of April itself and also ensure to complete the examinations of final UG and PG before end of April

Suggestions	Action taken
Wide publication of results through a separate notice board	Yes. This has been done in the ground floor of the building housing COE office
Separate manual for examination branch	The modes used so far are notification of exam schedule, fee structure, subject code, last date for collection of fees (with and without fine) and deadline for submission of application forms are done right in the beginning of the year, which is published in the college calendar. Apart from this, announcements are also made in the college assembly hour, which is held once in a week

24. Number of teaching and non-teaching positions in the College

Positions	Teaching faculty			Non-teaching staff	Technical staff
	Professor	Associate Professor	Assistant Professor		
Sanctioned* by the UGC / University / State Government					
Recruited		38	29	26	
Yet to recruit**		--	48	29	
Sanctioned by the Management					
Recruited By Management			89	44	

* Government does not sanction associate professors at the entry level. However, assistant professors get promoted to the level of associate professor after fulfillment of government norms

** Filling of posts is subject to government approval

25. Qualifications of the teaching staff

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	--	--	--	--	--	--	--
Ph.D.	--	--	29	--	19	--	48
M.Phil.	--	--	08	--	10	--	18
PG	--	--	01	--	--	--	01
Temporary teachers							
Ph.D.	--	--	--	--	13+8	--	21
M.Phil.	--	--	--	--	29+10	--	39
PG	--	--	--	--	12	--	12
Part-time teachers							
Ph.D.	--	--	--	--	04	--	04
M.Phil.	--	--	--	--	13	--	13
PG	--	--	--	--	--	--	--

26. Number of Visiting Faculty/ Guest Faculty engaged by the College.

92 (both aided stream and self-finance stream) – inclusive of the staff from unaided stream

27. Students enrolled in the College during the current academic year, with the following details:

Aided stream:

Students	UG	PG	M.Phil	Ph.D
From the State where the college is located	1562	139	21	69
From other states of India	5	--	--	--
NRI students	--	--	--	--
Foreign students	--	--	--	10

Self-finance stream:

Students	UG	PG
From the State where the college is located	2254	20
From other states of India	9	--
NRI students	--	--
Foreign students	--	--

28. Dropout rate in UG and PG (average for the last two batches)
5.36

29. Number of working days during the last academic year 180

30. Number of teaching days during the last academic year

1	8	0
---	---	---

31. Is the College registered as a study centre for offering distance education programmes for any University? Yes ☐ No ☒

32. Provide Teacher-student ratio for each of the programme/course offered

	Day stream	Evening stream
For arts	1:16	1:16
For Science	1:18	1:37
For Commerce	1:52	1:36

33. Is the College applying for?

Accreditation : Cycle 1 ☐ Cycle 2 ☐ Cycle 3 ☒ Cycle 4

Re-Assessment:

34. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: B++ 82% (07/09/2004)

Cycle 2: 'A' 3.18 (10/03/2012)

Kindly enclose copy of accreditation certificate(s) and peer team report(s)

(See the Enclosure)

35. a. Date of establishment of Internal Quality Assurance Cell (IQAC)

01-07-2008

b. Dates of submission of Annual Quality Assurance Reports (AQARs).

(i) AQAR for year 2012-13 on 18-03-2016

(ii) AQAR for year 2013-14 on 06-04-2016

(iii) AQAR for year 2014-15 on 09-04-2016

(iv) AQAR for year 2015-16 on 10-11-2016

36. Any other relevant data, the College would like to include. (Not exceeding one page)

NO

2. CRITERIA - WISE INPUTS

CRITERION I: CURRICULAR ASPECTS

Curriculum Design and Development

- 1.1.1 How are the institutional vision / mission reflected in the academic programmes of the College?

Vision of the institution

Bearing the name of Swami Vivekananda, the college continues (from 1946) to give quality education to the students with the single aim of making him a better man, from all aspects – physical, psychological and spiritual. To churn out men of character along with the requisite skills to be in the world is the goal that the institution has achieved and is still achieving (as evident from the presence of illustrious students of this college in the all spheres of India and the World). Swami Vivekananda has emphasized that education is the panacea for all social ills and the college follows it in word and spirit.

Academic programmes

Academic programmes are imparted along with one hour of reminiscences on the thoughts of Sri Ramakrishna, holy mother Sri Sarada Devi and Swami vivekananda every week (apart from the regular course on value education based on Swamiji's teachings). The programmes are modeled in such a way that it can help the student to earn a living for himself in line with the teachings on life based on faith on oneself and the other.

- 1.1.2 Describe the mechanism used in the design and development of the curriculum? Give details on the process. (Need Assessment, Feedback, etc)

Curriculum is developed based on its ability to address the needs of the individual, and the society. The board of studies of every department has a university nominee and subject experts from the university and local colleges along with an alumnus. The syllabus is revised at regular intervals keeping in mind the need of the hour. The revised syllabus is presented in the Academic council, which comprises of professionals, academicians, experts from industry and corporate sector, in order to assess the syllabus from all possible angles.

Academic audit committee is arranged for the departments and a college academic audit committee (with a senior professor as co-ordinator) is involved in co-ordinating the audit for all the. The suggestions offered by these experts are taken into consideration for finalizing the curriculum.

The college has collected feedback from the students in a formal manner in the year 2011-15 and 2015-16.

Analysis of the feedback from 2015-16 (from the tables' generated using SPSS software) was appended in our AQAR for the year 2015-16 and the same uploaded in our college website and submitted to NAAC

- 1.1.3 How does the College involve industry, research bodies, and civil society in the curriculum design and development process? How did the College benefit through the involvement of the stakeholders?

Involvement of Industry, research bodies and civil society takes shape in different levels. For instance, industry representative in the board of studies of each department gives immense feedback on the emerging trends and his suggestions are analysed and implemented in curriculum design and development. Independent research is being organized by staff in consultation with research bodies like CSIR, UGC etc apart from taking up projects with assistance from World Bank etc.

- 1.1.4 How are the following aspects ensured through curriculum design and development?

*** Employability**

Employability is the major concern of every institution. This is addressed by us bearing in mind the teaching of Swami Vivekananda on the all-round development of personality of the student.

Some of the courses offered in line with this are:

Department	Course offered
Sanskrit	Astronomy
English	English for enrichment and empowerment
History	Tourism
Philosophy	Industrial psychology
Economics	Personality development
Chemistry	Chemistry in every day life
Plant Biology	Horticulture
Advanced Zoology	Aquarium culture
Commerce (Corporate Secretaryship)	Consumer Protection & Cyber Laws
Commerce (bank management)	Technology in Banking
Business Administration	Business Ethics
Commerce (general)	Marketing Management
Commerce (computer application)	Tally reports
Computer Science	Introduction to Web designing

- **Innovation**

Today's scenario in the education field and industry aims at value education and all-round development of the individual. This has been the innovative practice of our college right from its inception (through its religion classes, where the teachings of Swami Vivekananda is inculcated along with the degree course).

Presently, we are also offering a course titled "Viveka Studies" as a value-based course for the final year UG and PG students (credits are given in the final mark sheet for every student).

- **Research**

The 7 research departments have been inspiring the students to take up research in basic sciences and arts. Departments of Physics, Plant Biology and Plant Biotechnology, and Economics have also enhanced their research work through projects.

1.1.5 How does College ensure that the curriculum developed address the needs of the society and have relevance to the regional / national developmental needs?

Curriculum is designed with the needs of the society in mind. The boards of study meet at regular intervals to assess the standard of the syllabus in this regard and also look for developmental changes commensurate with the growing needs of the region/nation. It is in this context that the need for the industries to have a complete man is fulfilled through the courses like personality development and industrial psychology offered by the departments. This is very much essential in the world of human resource management. Quite a few of our boys have secured employment in this area and are also coming to the college to interact with the current students to share their experience and throw open the opportunities that await the students.

A major thrust of our college (which has been acclaimed by alumni from all walks of life) is the imparting of value education through the lectures on the lives of Sri Ramakrishna, Sri Sarada Devi and Swami Vivekananda.

Courses like aquarium culture and horticultural gardening, Marketing Management and Introduction to Web designing provide the needed opportunity to the students to develop these both as hobby and as a vocation.

- 1.1.6 To what extent does the College use the guidelines of the regulatory bodies for developing or restructuring the curricula? Has the College been instrumental in leading any curricular reform which has created a national impact?

All departments follow the guidelines of UGC and University of Madras for developing and re-structuring their syllabi. Some course work has even caught the attention of other institutions.

A unique reform made by the college is the provision of free noon-meals to the needy. This may not be a direct curriculum reform but around 900 students have been benefited by this grand gesture of the management in the year 2015-16. The families of these students find it extremely difficult to manage even one square meal a day. The students help the families by taking up part-time jobs like delivery boys. Such students find one sumptuous meal a day if they enter the field of education through the portals of our college. Hence their dream to acquire a degree is also fulfilled with the additional benefit of one meal a day.

1.2 Academic Flexibility

- 1.2.1 Give details on the following provisions with reference to academic flexibility

Courses have been devised with ample scope for enriching the students with the core subjects as well as elective options. While core subjects try to impart the intricacies and latest in the area, the students also have the opportunity to learn subjects of their choice in the form of Non-major elective papers (for UG) and choice based credit system (for PG). the course of study include part –I language (Tamil or Sanskrit), part – II (English) and part – III (core subjects, allied and project/electives)

Some of the subjects offered are given here under:

NME courses for UG and EDE courses for PG – Day stream

Name of the Paper		Offering Department
Non-major elective	EDE	
Fundamentals of Tourism	---	Historical Studies
Travel Management		
Human Resource Development - I	Medical Tourism	Economics
Human Resource Development - II		
Invitation to Philosophy	Industrial Psychology	Philosophy
Professional Ethics		
English for Enrichment	---	English
English for Empowerment		

Name of the Paper		Offering
Literary Appreciation	Ancient Indian Theatre	Sanskrit
Basics of Indian Astronomy		
Fundamentals of Accounting	---	Commerce
General Commercial Knowledge		
Basic Mathematics	Practical Mathematics	Mathematics
Basic Statistics		
Mechanical Universe	The Physical Universe	Physics
Modern Physics		
Chemistry in everyday life	Chemistry in everyday life	Chemistry
Impact of Chemistry in our life		
Horticultural gardening	Basics of Biotechnology	Plant Biology & Plant Biotechnology
Elementary Biotechnology		
Aquarium Fish Keeping	---	Advanced Zoology & Biotechnology
Human health & Diseases		

NME courses for UG and EDE courses for PG – Evening stream

Name of the NME Paper	Offering Department
Human Resource Management	Commerce (general)
Marketing Management	
Basics of Insurance	Commerce (Corporate Secretaryship)
Consumer Protection & Cyber Laws	
Financial System Analysis	Com (Accounting and Finance)
Fundamentals of Investments	
Theory of Money and Banking	Com (Bank Management)
Technology in Banking	
Elements of Tally (theory)	Com (computer application)
Tally reports (theory)	
Production Management	Com (Information Systems Management)
Operations Management	
Business Ethics	Business Administration
Ethics & Social Responsibility	
Introduction to Computer System	B.Sc (comp Sc)
Introduction to Web designing	

There is flexibility with these courses and the students are made aware of them in the beginning (through the college calendar and also on a day when the same is highlighted to them by the concerned Professor-in-charge. These courses are offered by the departments exclusively to students of other departments.

- 1.2.2 Have any courses been developed specially targeting international students? If so, how successful have they been? If 'no', explain the impediments.

Department of Philosophy has been attracting students from foreign countries regularly for the purpose of research studies. Students from Thailand have studied PG course in the department of Philosophy earlier and at present, students from Myanmar are pursuing research work leading to Ph.D degree through this

department. There had been occasions when students from Sri Lanka have studied PG course in the department of Philosophy and Sanskrit.

1.2.3 Does the College offer dual degree and twinning programmes? If yes, give details.

The college, being affiliated to the University of Madras, has no provision for dual degree and twinning programme.

1.2.4 Does the College offer self-financing programmes? If yes, list them and indicate if policies regarding admission, fee structure, teacher qualification and salary are at par with the aided programmes?

Yes, evening stream of the college is a self-finance stream. The courses offered are:

DEPARTMENTS		
Commerce (General)	Commerce (Accounting and Finance)	Business Administration
Commerce (Corporate Secretaryship)	Commerce (computer application)	B.Sc (Comp.Science)
Commerce (Bank Management)	Commerce (Information and System Management)	BCA
Master of Social Work (MSW)		

Management has appointed full-time and part-time teachers as per the norms. Admission of students is based on merit list prepared on the basis of the applications received in time.

1.2.5 Has the College adopted the Choice Based Credit System (CBCS)? If yes, how many programmes are covered under the system?

Yes. 7 courses are offered under the Choice Based Credit System.

1.2.6 What percentage of programmes offered by the College follows:

* 100% Semester system – all courses are offered under the semester pattern

1.2.7 What is the policy of the College to promote inter-disciplinary programmes? Name the programmes and what is the outcome?

All courses under the non-major elective and choice based credit system are offered by the parent-department to the students of other departments. There is horizontal flexibility from all streams to the other. Science students and commerce students benefit from courses like human resource management, professional ethics, English for empowerment, Indian astronomy, while students from arts and commerce are benefited by the courses like aquarium culture, horticultural gardening.

We also offer other courses like, Marketing Management, Consumer Protection & Cyber Laws, Technology in Banking, Ethics & Social Responsibility & Introduction to Web designing.

As a result, we are able to develop the skills of arts and commerce students in the field of science and also facilitate the students to learn the basics of ethics to the future professionals in the banking sector.

1.3 Curriculum Enrichment

1.3.1 How often is the curriculum of the College reviewed for making it socially relevant and/or job oriented/knowledge intensive and meeting the emerging needs of students and other stakeholders?

Board of studies of every department meet regularly and update the course content based on the need of the hour and the student response to it. Feedback from the students at the time of convocation helps us to look into the syllabi and plan for changes appropriately.

Members of this board include prominent academicians, alumni, and representatives of industry along with a nominee appointed by the affiliated university.

1.3.2 How many new programmes at have been introduced UG and PG level during the last four years? Mention details.

* Inter-disciplinary - NO

* programmes in emerging areas – Professional ethics, development of tourism, English for empowerment, human resource management, Business ethics, web designing, Consumer Protection & Cyber Laws, Financial System Analysis, Fundamentals of Investments, Ethics & Social Responsibility

1.3.3 What are the strategies adopted for revision of the existing programmes? What percentage of courses underwent a major syllabus revision?

- We aim to change the basic curriculum, taking into account the current trends and market need, at least once in three years. But we have the flexibility of fine tuning the syllabus, as and when required within the three years, through proper discussion in BOS and ratification by the Academic council.
- The boards of studies meet at least once in a year to discuss the current trends in the subjects after assessing the market needs
- Almost all departments underwent syllabus revision in the period under consideration

- 1.3.4 What are the value-added courses offered by the College and how does the College ensure that all students have access to them?

Right from inception of the college, we have an exclusive session of religious instruction where, the life and teachings of Sri Ramakrishna, Holy mother Sri Sarada Devi and Swami Vivekananda are highlighted to the students. Values like faith in oneself, truth, goodness, loving kindness, spirit of sacrifice (not only for the other but for the society and the country), patriotism, universal religion, leadership with emphasis on the all round development of personality as understood from their lives and teachings are covered in this one hour every week. College also evaluates the understanding of the students on the basis of an examination titled religion exam. However, when the University of Madras asked all institutions to bring this component into the mainstream by allotting credits to it, we introduced a subject, 'VIVEKA STUDIES' for the final UG and PG students. Credits are allotted to it and the same is entered in the final semester mark sheet and consolidated mark sheet. Thus, all students get the benefit both at moulding of their personality along with credits in the mark sheet.

- 1.3.5 Has the College introduced any higher order skill development programmes in consonance with the national requirements as outlined by the National Skills Development Corporation and other agencies?

Courses like English for empowerment, Professional Ethics, Basics of Indian Astronomy, Indian Theatre, Tourism Development, Chemistry for everyday life, Horticultural gardening, Human Resource Management, Marketing Management, Tally reports, Production Management, Ethics & Social Responsibility and Introduction to Web designing are intended to develop the skills of the students apart from their regular studies. Hence the college is able to develop the overall personality of the students in respect to the work culture he has to face after passing out from the college.

1.4 Feedback System

- 1.4.1 Does the College have a formal mechanism to obtain feedback from students regarding the curriculum and how is it made use of?

Students have expressed strongly that the curriculum is focused on experiential learning – a hallmark of this college in tune with the clarion call of Swami Vivekananda on man-making and character-building education.

The IQAC has collected feedback covering the following aspects from the students during 2015-16. **Salient features of the feedback received are:** the elective courses are offered matching the current trends, soft skills is offered as a separate paper, provision for extension activities, admission process is transparent, application form is simple and self explanatory, campus interviews provided in time, arrangements are made for campus visits, classrooms are spacious with sufficient furniture, classrooms have proper ventilation, classrooms have fans and lights, round the clock water and electricity are provided, classrooms have good ceramic writing boards , labs are well equipped good smart room, auditorium, prayer hall, ICT facilities are provided to all the departments, free net connection is provided at the net centre, quality food is provided by college canteen, provides uninterrupted power supply through automated generators, teachers are easily approachable for any clarification, teachers cover the syllabus in time, teachers provide study materials, teaching methodology is good, teachers pay individual attention, tests are announced well in advance, adequate time is given for submission of assignments, examination forms are simple, exam schedule is notified well in advance, adequate time is given between examinations, question papers cover the entire syllabus, results are declared in time, mark sheets are issued in time, grievances are addressed immediately, office is always accessible, office staff are courteous, scholarships are given in time, bus passes / train concessions are issued regularly, and issue of certificates is without any delay.

- 1.4.2 Does the College elicit feedback on the curriculum from national and international faculty? If yes, specify a few methods adopted to do the same - (conducting webinar, workshop, online forum discussion etc.). Give details of the impact on such feedback.

Our college, being a well-established institution in the name of Swami Vivekananda, has attracted professionals both from the national level and international level on the occasion of workshops and seminars organized by the college.

The college authorities, HOD's and staff members interact with them and collect their feedback on the performance of the college and try to implement them on the basis of the need and requirements.

Apart from this, the Controller of examinations office even collects feedback from the examiners appointed by the college in a formal manner.

- 1.4.3 Specify the mechanism through which alumni, employers, industry experts and community give feedback on curriculum enrichment and the extent to which it is made use of.

Boards of study of every department have representatives from alumni, local industry and prominent members of the community, who attend the meetings and enhance the standard of the curriculum on the basis of the new strategies evolved globally in that field and that which is also commensurate with job opportunities for the students.

Hence, the courses mentioned earlier with relevance to skill development (refer 1.35) are proof for such curriculum enrichment.

- 1.4.4 What are the quality sustenance and quality enhancement measures undertaken by the institution in ensuring effective development of the curricula?

The college strictly adheres to the University of Madras and the state council for higher education rules in order to enhance sustenance and quality improvement of the college.

Emphasis is given to the following:

- Regular revision of the curriculum based on the advice of the University representative, subject expert, industry expert and alumni.
- Introduction and streamlining of the non-major elective courses and skill based courses
- Imparting spiritual knowledge alongside the secular knowledge and regularizing the same by linking it with credits so as to enable the students to secure marks and also evaluate the capability of the student to assimilate this alongside his knowledge in his chosen subject. Thus, there is dual advantage to the students as he is getting the result of such training both at the empirical level and transcendental level
- Semester pattern of study, continuous internal assessment, credit/grading system.

Any additional information regarding Curricular Aspects, which the institution would like to include.

Swami Vivekananda has declared that there is no use preaching spirituality to a hungry man. Taking clue from this, the college has evolved a unique and excellent scheme to help the students from weaker sections of the society to carry out their education with a sumptuous and gratifying free lunch for them. The management is incurring a total of Rs 32 lakhs and 900 students are benefited every day from this.

CRITERION II: TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 How does the College ensure publicity and transparency in the admission process?

Our College ensures hundred percent transparency in admission process. Every aspect of the admission procedure is open to scrutiny. Advertisements are given both in the college website and in the print media with adequate time for the students to apply and merit lists are prepared on the day falling next to the last date of receipt of applications from the students.

To ensure optimum access and ease, application forms are issued in different colours so as to delineate the different streams like arts, science and commerce and also differentiate aided courses from self-finance course. College would also like to simplify the admission process by making it online in due course. Special desks are arranged wherein staff from each department highlight the significance of the courses offered by them. This also facilitates applicants with disability operate throughout the phase of application. HOD' and/or senior staff of the department meet the parents and the students in a meaningful and transparent manner to enlighten and give orientation to the students.. The extent of transparency which the college maintains in this regard may be inferred from the fact that there has been no complaint about any aspect of the admission procedures in the last several years. The responsibility for organizing admissions is entrusted to an Admissions Committee as per the norms laid down by the Government of Tamil Nadu.

2.1.2 Explain in detail the process of admission put in place for UG, PG and Ph.D. programmes by the College. Explain the criteria for admission (Ex. (i) merit, (ii) merit with entrance test, (iii) merit, entrance test and interview, (iv) common test conducted by state agencies and national agencies (v) others followed by the College?

Government guidelines followed in the admission process. Merit lists are prepared on the basis of the marks scored by the students in the qualifying examination. There is provision for considering students with extra-ordinary sports achievements, son of ex-servicemen, physically challenged students (3% in each category). Selection list is tabulated in the college notice board on the basis of the procedure given above. Day stream follows 69% for reserved categories (as suggested by the reservation policy of the government) with 31% for Open competition, and the balance for the notified categories as per the reservation policy of the government. Admission committee (2 senior professors of the institution plus 1 professor from the scheduled caste category

of UG and PG respectively along with the Principal) is formed for streamlining the admission process to the day stream in line with the policy of the government. A monk of the Sri Ramakrishna order oversees the admissions and other day-to-day functioning of the evening stream of the institution in line with government norms. Principal is the chief admission in-charge for both the streams.

2.1.3 Does the College have a mechanism to review its admission process and student profiles annually? If yes, what is the outcome of such an analysis and how has it contributed to the improvement of the process?

The college forms admission committee (both for UG and PG) every year as per the norms laid by the government. Our admission process has been computerized as early as in 2000 and the applications are sequenced on the basis of merit and the applicable reservation policy. The committee decides the counseling date and time of each and every course. This is intimated in the merit list displayed on the notice board. We also prepare waiting lists in order to fill up the vacancies created by the students who do not turn up for the interview on the appointed date. Waiting lists are also displayed along with the selection list and hence the whole process is fully transparent. The admission process is subjected to an audit by competent government authority.

The analysis of the admission process gives an idea about the demand levels of the various programmes. This information is further used to take necessary steps to address the demands for those courses in the subsequent years.

For the courses offered in the self-finance stream, admission is based on the scores (highest to the level possible on the basis of sanctioned strength and regulations). The candidates in the respective mark range, satisfying the eligibility criteria, report for admission and choose the subject they wish to study and get admitted.

2.1.4 What are the strategies adopted to increase / improve access to students belonging to the following categories

* SC/ST –

- the admission committee has representations from the aforesaid categories.
- The application form are issued free of cost for the students in that category.
- Free hostel accommodation is available for orphans, destitute, and the students of economically weaker sections of society.
- Timely processing of the necessary scholarships and free noon-meal scheme enhances their access to education.

* OBC –

- there is fee concession for students of this category.
- And, other benefits mentioned above is also available to these students

* Economically weaker sections

- Remedial classes were organized with a professor-in-charge to identify the beneficiaries from the SC/ST BC & MBC. The concerned professor-in-charge discussed with the heads of departments, who, in turn, suggested the need for remedial class to weaker students on the basis of the examination result. The concerned teacher is approached and classes were held either before/after college working hours.

* Different categories of persons with disabilities

- Reservation is provided in admission for the students in the above category
- Ramps have been constructed at different places
- A committee for the differently abled is functioning. This committee comprises of the Principal, COE and Prof Vijayalayan (last mentioned being a visually challenged faculty) of the English department
- Differently-abled students get special care and attention. Exemptions for language and non-major elective papers and extra time for completion of answer scripts during semester examinations given to such students on the recommendation of the affiliated university.

2.1.5 Furnish the number of students admitted in the College in the last four academic years.

Categories	Year 1	Year 2	Year 3	Year 4
SC	662	659	664	710
ST	22	21	25	19
OBC	1641	1723	1873	1585
General	1240	1318	1397	1149
Others	4	4	5	3

- 2.1.6 Has the College conducted any analysis of demand ratio for the various programmes offered by the College? If so, indicate significant trends explaining the reasons for increase / decrease.

Sample analysis is presented here:

UG Department	Demand ratio (UG)
Sanskrit	1:1
English	6:1
History	5:1
Economics	4:1
Philosophy	2:1
Commerce	140:1
Physics	14:1
Chemistry	4:1
Mathematics	11:1
Botany	3:1
Zoology	10:1

PG Departments	Demand ratio
Sanskrit	1:1
Economics	2:1
Philosophy	1:1
Physics	10:1
Chemistry	6:1
Mathematics	9:1
Botany	4:1

M.Phil Departments	Demand ratio
Sanskrit	1:1
Economics	2:1
Philosophy	1:1
Mathematics	10:1
Botany	3:1

Self-finance stream was introduced due to a very heavy demand for commerce stream. Hence we have even introduced two new programmes - commerce (ISM), commerce (computer application) – in the period under review. We had four programmes earlier and additional sections in two programmes were added earlier too.

The demand for Science programmes is from students who wish to pursue higher degrees in basic sciences and aspire for research and teaching.

There are about 16 research scholars from Myanmar in the department of Philosophy. We also had students from abroad for pursuing course in Sankrit

- 2.1.7 Was there an instance of the College discontinuing a programme during last four years? If yes, indicate the reasons.

No

2.2 Catering to Student Diversity

- 2.2.1 Does the College organize orientation / induction programme for freshers? If yes, give details of the duration of programme, issues covered, experts involved and mechanism for using the feedback in subsequent years.

All departments organize orientation classes for the freshers of the college. Here, the students are informed about the college and its environment, rules and regulations, semester pattern of examination, continuous internal assessment, college Union activities and various club activities. Orientation classes were also conducted on a day (earmarking time schedules for each class) for freshers to help them know in detail the non-major elective subjects offered by the departments, issue of application forms for knowing the interest of the student and allotting the student to the particular department. A professor-in-charge for this has the complete details of such students and the same is forwarded to the controller of examinations so as to enable him to prepare the hall tickets accordingly.

- 2.2.2 Does the College have a mechanism through which the “differential requirements of student population” are analyzed after admission and before the commencement of classes? If so, how are the key issues identified and addressed?

The key issue identified, so far, has been the adjustability of the students from the point of view of communication. Many have undergone their schooling in rural areas and hence, knowledge of English is found wanting. Teachers are well aware of this and hence help the students to get over this discomfiture by being bi-lingual in the beginning. This instills confidence in the student, who, till then, was afraid of the language. The student is given the assurance that it is yet another language that is needed for communication. Some teachers also help the students by spending extra time in helping the student understand the subject in his language and then help him

learn the subject in the prescribed medium of instruction. Some research departments also have a separate library attached to their departments. Students are encouraged to withdraw books from the department library and enhance their proficiency in the subject.

- 2.2.3 Does the College provide bridge /Remedial /add - on courses? If yes, how are they structured into the time table? Give details of the courses offered, department-wise/faculty-wise?

Yes. Remedial classes are organized as per the need of the student which is reflected in the pass level in a subject. Concerned subject teachers are contacted by the professor-in-charge of remedial classes and asked to handle extra classes either before or after college working hours. Funds allotted by the UGC is utilized for this purpose and hence, the professor-in-charge is constantly in touch with the heads of departments and necessary action taken.

- 2.2.4 Has the College conducted a study on the incremental academic growth of different categories of students; - student from disadvantaged sections of society, economically disadvantaged, physically challenged and slow learners etc.? If yes, give details on how the study has helped the College to improve the performance of these students.

The college admits visually challenge and differently abled students and these students are given extra care and attention by the subject teachers. Proper exemptions given on the recommendation of the affiliated university. Each class has a class teacher who is in constant touch with slow learners, and students from economically weaker sections in order to help them improve their standards. Repeated tests are conducted to make them cope up with their difficulties and ensure better result for themselves. College believes that Swami Vivekananda's call for faith in oneself begins here as there is much scope for such students to lose faith in themselves. Certificates from economically backward students are collected at the time of admission so to examine the authentic need for scholarship and government grants are distributed to them. The management has also offered to waive the fees in case of some self-finance students or to waive hostel fees in the case of certain others as a gesture to help such students.

2.2.5 How does the institution identify and respond to the learning needs of advanced learners?

Advanced learners are identified by the class teachers through tests, seminars, debates and assignments. In order to help the advanced learners to improve their aptitude and other talents, the department encourages such students to take part in various inter and intra college competitions.

The advanced learners are motivated to take care of the slow learners by organizing them. The research departments encourage such students to study the latest books from the department library to enrich their knowledge while other departments encourage the students to make use of the general library.

2.2.6 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

Government norms are followed strictly in the admission of differently abled students. They are given special care and attention by the class teachers to help them overcome their discomfiture. Such students or their guides who accompany them to college are informed of the facilities available in the campus such as department library and general library as also the organizations who serve such people. The students are encouraged to tie-up with such organizations and enrich themselves. Ramps are constructed at some places to help them and such students are helped by their classmates themselves be it accompanying them to class or library or collecting materials etc. The college does not isolate such students as they are encouraged to participate along with other students and compete in an unbiased fashion – be it in programs organized apart from curriculum or even in daily affairs of education.

2.3 Teaching-Learning Process

2.3.1 How does the College plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan and evaluation blue print, etc.)

The college prepares the academic calendar, which highlights information such as course content, faculty details, no. of working days along with the day order to be followed and a common time table indicating common classes like language, English, CBCS and NME, allotment of rooms, scholarships available, fees structure etc. General teaching schedule is prepared by the departments at the commencement of every semester, allotting classwork, assigning department work apart from the research guidance, student counseling. Every teacher is assigned 16 hours per week

in accordance with UGC norms. This includes practical sessions for science faculty. Management supports the departments when there is inadequacy in staff strength by appointing management staff. The staff members also help each other by distributing excess work among themselves. Remaining hours is used by them for preparation and in administrative work. The academic year comprises of two semesters: the first semester from June to October and the second semester from December to April. The number of actual working days is as per calendar in an academic year, at 5 hours per day comprising a minimum of 90 days per semester.

Subject experts are even approached by the departments to help students gain more in-depth knowledge of the subject.

- 2.3.2 Does the College provide course outlines and course schedules prior to the commencement of the academic session? If yes, how is the effectiveness of the process ensured?

course				Internal marks	Semester marks	Total marks
	Class test	Assignment	Model exam			
UG	5	10	10	25	75	100
PG	5	10	10	25	75	100

The method of evaluation followed in the Semester examinations

- i) UG – Double valuation by external examiners and internal examiners
- ii) P.G - Double valuation by external examiners and internal examiners

- 2.3.3 What are the courses, which predominantly follow the lecture method? Apart from classroom interactions, what are the other methods of learning experiences provided to students?

Following methods are used predominantly:

- (i) Class room lectures – all courses follow this method
- (ii) ICT enabled classes – some lecture-oriented subjects like Philosophy and Sanskrit utilize this method predominantly
- (iii) Seminars/quiz organized in the class – science courses, commerce, business administration
- (iv) Students are encouraged to interact with the staff and also subject experts who visit the campus regularly.
- (v) Field trips organized by the departments of Plant Biology and Advanced Zoology
- (vi) Remedial classes organized for the unsuccessful students

2.3.4 How is 'learning' made more student-centric? Give a list of participatory learning activities adopted by the faculty that contribute to holistic development and improved student learning, besides facilitating life-long learning and knowledge management.

- (i) Assignments
- (ii) Seminars
- (iii) Projects
- (iv) Group discussion
- (v) Field trips
- (vi) Strengthening the general library and department library with books and journals (national and international)
- (vii) Organizing guest lectures under the banner of department association meetings, where the students are also encouraged to interact
- (viii) Computer and web based learning
- (ix) Skill-based learning
- (x) As an addition, value-based education is the hallmark of our institution (which is remembered till today even by the members of the earliest batches - some of whom are serving as Governor or Reserve Bank head or Judges or heads of corporate giants)

This ensures the holistic development of the student. Corporate world today is obsessed with ethics and social responsibility. We, in the college, are proud to tell that we have been imparting human values to the students right from the beginning of the academic year, which leads to the same goal.

2.3.5 What is the College policy on inviting experts / people of eminence to provide lectures / seminars for students?

Departments organize guest lectures, seminars, debates etc under the banner of their association. These are either inter-collegiate or within the departmet.

Departments also have been recommending students to participate in such events organized by neighbouring institutions, which enable the students to interact with students and teachers of those institutions. Our students have bagged prizes/awards in seminar presentations, cultural activities in line with their subjects (this is apart from the inter-collegiate cultural festivals).

2.3.6 What are the latest technologies and facilities used by the faculty for effective teaching? Ex: Virtual laboratories, e-learning, open educational resources, mobile education, etc.

- (i) Desktop (in the internet centre) and laptop
- (ii) LCD projector
- (iii) OHP

- (iv) Free laptops given to the students by the Government of Tamil Nadu, to use the computer for preparing their assignments: they also become conversant with power point presentations. In addition, there are study-materials in Science and Technology in the laptop
- (v) Since e-books are available these days, the internet centre has registered with a government website to read/download the necessary books to the faculty. This, in turn, can be helpful to the students
- (vi) Students are also made aware of the e-books that can be downloaded free and utilized by them.

2.3.7 Is there a provision for the services of counselors / mentors/ advisors for each class or group of students for academic, personal and psycho-socio guidance? If yes, give details of the process and the number of students who have benefitted.

- (i) Career guidance and placement,
- (ii) Student counseling cell,
- (iii) Committee for differently abled,
- (iv) Consumer club and legal-aid cell.

The college takes active interest in the development and welfare of the students through the effective functioning of these cells. Staffs-in-charge of these cells are in direct touch with the student community and necessary guidance is given to students in all these fronts.

Apart from this, the departments also monitor the welfare of the students by appointing a class teacher for every class, who, in turn, is in constant touch with the boys of his class to help the boy overcome his difficulties, be it in the academic field or psycho-social field.

2.3.8 Are there any innovative teaching approaches/methods/ practices adopted/put to use by the faculty during the last four years? If yes, did they improve the learning? What methods were used to evaluate the impact of such practices? What are the efforts made by the institution in giving the faculty due recognition for innovation in teaching?

- (i) Use of power point presentations
- (ii) Organizing street-play in the college premises as part of awareness program towards social issues
- (iii) Computer lab for departments of Physics and Mathematics
- (iv) Plant of the day program

2.3.9 How does the College create a culture of instilling and nurturing creativity and scientific temper among the learners?

College nurtures the creativity and scientific temper of the students through organizing inter-collegiate meets and/or by sending our students to participate in such events organized by the departments of other neighbouring institutions. Our students have also participated and presented research papers in the seminars organized by the

neighbouring institutions and also in the national level conferences organized by the Indian Philosophical Congress, Indian Economics Association, etc. (one Economics student's research article has also been published in the The Fredrich Neumann Foundation for Freedom, Germany).

- 2.3.10 Does the College consider student projects a mandatory part of the learning programme? If so, for how many programmes is it made mandatory?

* Number of projects executed within the College

12 projects have been undertaken in this period (6 completed among this).

Students of some of the PG Departments of the college along with UG courses in the self-finance stream take up individual project works.

*** Role of the faculty in facilitating such projects**

Help from External agencies is sought or encouraged where and when necessary.

Faculty members guide such project works by the students. Primary and secondary data pertaining to the project works are collected with support from external agencies ugc, CSIR, ICPR etc.

- 2.3.11 What efforts are made to facilitate the faculty in learning / handling computer-aided teaching/ learning materials? What are the facilities available in the College for such efforts?

Each department is provided with a computer with internet connectivity. As of now, all faculty members are computer literate and tech savvy. Department of Computer Science is ever ready to help the staff in all technical requirements if and when required.

- 2.3.12 Does the College have a mechanism for evaluation of teachers by the students / alumni? If yes, how is the evaluation used in achieving qualitative improvement in the teaching-learning process?

Some departments were collecting feedback from outgoing students at the time of convocation every year informally, and the data collected was shared by the HOD's with respective staff members. In the year 2015-16 a formal feedback mechanism took shape and the analysis has been uploaded along with that year's report.

Salient features of the feedback received are: the elective courses are offered matching the current trends, soft skills is offered as a separate paper, provision for extension activities, admission process is transparent, application form is simple

and self explanatory, campus interviews provided in time with proper and prior intimation, arrangements are made for campus visits, well-equipped labs, good smart room, auditorium, prayer hall, ICT facilities; free net connection is provided at the net centre, quality food is provided by college canteen (apart from the free noon-meals scheme),uninterrupted power supply through automated generators, easy approachability of teachers, good teaching methodology, teachers pay individual attention, tests are announced well in advance, adequate time is given for submission of assignments, examination forms are simple, exam schedule is notified well in advance, adequate time is given between examinations, question papers cover the entire syllabus, results are declared in time, mark sheets are issued in time, grievances are addressed immediately, office is always accessible, office staff are courteous, scholarships are given in time, bus passes / train concessions are issued regularly, and issue of certificates is without any delay.

The college has also collected feedbacks from parents (98% of them are happy to have admitted their wards in this college), old students and the office of the COE has collected feedback from the external examiners in the last two years and implemented or made changes in the office based on the feedback and support and guidance from management.

The overall inference from the tables' generated using SPSS software show positive feedback from the students in all the parameters given above.

- 2.3.13 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If yes elaborate on the challenges encountered and the institutional approaches to overcome these.

NO. We have not faced any such challenges in completing the curriculum within the planned time frame and calendar.

How are library resources used to augment the teaching-learning process?

PG departments are equipped with a library and a teaching staff is in-charge of the library. It has sufficient number of text books and reference books as per the syllabi (some departments even have translations of the texts in Tamil). The college has a Central Library with a good number of books and back volumes of rare journals.

- 2.3.15 How does the institution continuously monitor, evaluate and report on the quality of teaching, teaching methods used, classroom environments and the effect on student performance.

Our college has earned a name and place for itself in the city of Chennai for its commitment to student welfare from all angles. This is further enhance by the members of the IQAC of the college, who are in constant touch and collaboration with the departments to help them maintain the standards set by the predecessors of the college and in tune with the missionary zeal of our management.

2.4 Teacher Quality

- 2.4.1 What is the faculty strength of the College? How many positions are filled against the sanctioned strength? How many of them are from outside the state?

Total (permanent + temporary)	Asst. Professors		Associate Professors	Professors	Others
116 +87	Permanent	temporary	38	nil	SG 1
	29	87			

Management has appointed 71 teachers in the self-finance stream and 18 in the aided stream in order to fill the vacuum created by the inadequacy of permanent staff.

- 2.4.2 How are the members of the faculty selected?

Government norms are strictly adhered to in the selection process. Selection is on the basis of merit, with proper qualifying degree along with research qualification and passing of SLET/NET is looked into.

- 2.4.3 Furnish details of the faculty

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	--	--	--	--	--	--	--
Ph.D.	--	--	29	--	19	--	48
M.Phil.	--	--	08	--	10	--	18
PG	--	--	01	--	--	--	01
Temporary teachers							
Ph.D.	--	--	--	--	13+8	--	21
M.Phil.	--	--	--	--	29+10	--	39
PG	--	--	--	--	12	--	12
Part-time teachers							
Ph.D.	--	--	--	--	04	--	04
M.Phil.	--	--	--	--	13	--	13
PG	--	--	--	--	--	--	--

2.4.4 What percentage of the teachers have completed UGC-CSIR-NET, UGC-NET, and SLET exams? In that what percentage of teachers are with PG as highest qualification?

49% percentage of teachers are with UGC-CSIR-NET, UGC-NET, AND SLET qualification 0.015% percentage of teachers are with PG as highest qualification

2.4.5 Does the College encourage diversity in its faculty recruitment? Provide the following departments-wise details.

Department	% of faculty who are product of the same college	% of faculty from other colleges within the state	% of faculty from other states	% of faculty from abroad
Tamil	0	100	0	0
Sanskrit	100	0	0	0
English	12	88	0	0
History	20	80	0	0
Philosophy	85	15	0	0
Economics	25	75	0	0
Commerce	0	100	0	0
Mathematics	0	100	0	0
Physics	29	71	0	0
Chemistry	36	56	8	0
Plant Biology & Plant Biotechnology	40	60	0	0
Advanced Zoology and Biotechnology	0	100	0	0
Commerce (general)	25	75	0	0
Commerce (A&F and BM)	10	90	0	0
Commerce (CS)	0	100	0	0
Commerce (comp app)	25	75	0	0
Commerce (ISM)	25	75	0	0
BBA	0	75	0	25
Computer science	0	100	0	0
Social work	0	100	0	0

- 2.4.6 Does the College have the required number of qualified and competent teachers to handle all the courses for all departments? If not, how do you cope with the requirements? How many faculty members were appointed during the last four years?

All the departments have efficient, competent and qualified teachers to handle the courses. Deficiency in the staff strength is addressed by the management with appointment of qualified teachers both on full-time basis and part-time basis. Hence the entire academic work load is equally shared among the staff members.

- 2.4.7 How many visiting Professors are on the rolls of the College?

There are about 89 full-time and part-time teachers appointed by the management for both the aided stream and the self-finance stream. The departments also make use of subject experts at times under various schemes apart from this.

- 2.4.8 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, nomination to national/ international conferences/Seminars, in-service training, organizing national/international conferences etc.)

Our college encourages the staff members with Ph.D to apply for project works and present papers in national and international conferences. Our teachers from both the aided stream and self-finance stream have even visited abroad for presenting in international conferences and for collaborating with foreign university professors on projects. Departments have also collaborated with foreign universities in organizing conferences both in the college and outside. Government norms are adhered to in sanctioning the appropriate leave and on duty facilities for this. Teachers are also allowed to attend in-service training like orientation and refresher course by availing special OD once in two years.

- 2.4.9 Give the number of faculty who received awards / recognitions for excellence in teaching at the state, national and international level during the last four years.

- Dr Anand of the department of Plant Biology and Plant Biotechnology has received “*young scientist endowment award*” by International association of medical and pharmaceutical virologist (IAMPV, New Delhi, 2015
- Dr. V. Manikantan’s paper entitled, “*System of Education Adopted in College Level with Special Reference to Ramakrishna Mission Vivekananda College (AUTONOMOUS), Chennai,*” was highly appreciated in the conference. He received the “*Session’s Best Presenter Award*”, with a medal and certificate.
- Dr R Ramachandran, Department of Sanskrit, received **Sanskrit award 2015 for popularizing Sanskrit** from Institute for Research and Inter-disciplinary studies, Chennai

- Dr.S.Muthu, Department of Sanskrit, was awarded the title, Vaikhanasa Sarvabauma at Reunion (France), Dec.2013.
- Dr.S.N.Sukumar, Dept. of Economics (i) was awarded the ‘Bharat Seva Ratan Gold Medal Award’ by the Global Economic Program and Research Association, Tamilnadu. (ii) Was also awarded the title ‘Arasiyal Semmal’ by the Tamilnadu Educational Research and Development University, Chennai.

2.4.10 Provide the number of faculty who have undergone staff development programmes during the last four years. (Add any other programme if necessary)

Academic Staff Development Programmes	Number of Faculty
Refresher Course	48
HRD programmes	00
Orientation programmes	06
Staff training conducted by the college	00
Staff training conducted by the university/other colleges	12
Summer/winter schools, workshops etc	20
Any (Swami Vivekanand Study Circle)	22

2.4.11 What percentage of the faculty have

- * been invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies
- * participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies
- * presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

Year	Resource person	Participation	Presentation
2012-13	15.43	95	85.80
2013-14	18.52	85	60
2014-15	15.43	85	62.35
2015-16	15	85	62.35

- * teaching experience in other universities / national institutions and others

40% of our faculty members have teaching experience in other universities in other universities/national institutions.

* international experience in teaching

One of our staff members, Dr J.Segar, Associate Professor of the department of Physics, has given guest lectures at Osaka Prefecture University, Osaka, Japan.

2.4.12 How often does the College organize academic development programmes for its faculty, leading to enrichment of teaching-learning process?

* **Curricular Development** – Board of studies for every program meets at regular intervals (once in two years) or even at an emergency in order to frame/rephrase a syllabus based on feedback from students or recommendations from the industry or job sector. This board then recommends the suggestion to the academic council (which meets every year) for ratification. Hence, revision of syllabus takes place regularly on the basis of the recommendation received.

The College has also conducted Faculty Development Programme where experts like Dr.Sivasubramanian former VC of Bharatiar University and presently Dean of Research, Vels University shared their wisdom and experience. The teachers were trained and exposed to latest development and also on teaching and learning practices in the current scenario. Department of Accounting and Finance and Department of Bank Management have also conducted a faculty development programme – ‘DRONA’ – in the year 2013-14, where methodology and pedagogy of teaching Accounting and Management using technology was the topic.

* **Teaching-learning methods** – newer methods are introduced as and when they are available. The internet centre has also identified a source for referring/downloading e-books.

* **Examination reforms**

- (i) Bar coding
- (ii) Photo copy of answer scripts made available to students on demand
- (iii) Efficient classification and storage system for answer scripts made to enhance better storage and easy retrieval for students
- (iv) proper maintenance of answer scripts (for a particular period) in case of any queries

2.4.13 What are the teaching innovations made during the last five years? How are innovations rewarded?

- Department of Plant Biology and Plant Biotechnology revived the Plant of the Day program on Holy Mother’s Jayanthi celebration day of this academic year (05.01.2016)

- Department of Sanskrit has trained students for various recitation and oratorical competitions within the campus and off the campus. Periodical training is given to students for the development of linguistic skills, leadership qualities and administrative and organisational skills
- Commerce (CS) - On the job training provided in Audit firm (Chartered Accountants Office) to acquire exposure in various works related to audit. On the job training provided in practicing company secretaries firm for acquiring knowledge on secretarial aspects.
- BCA - Make necessary arrangements to develop real time projects.
- MSW - Awareness programme through street theatre in college campus and encourage students to present research papers in seminars
- Department of Philosophy – maximum number of classes handled using ICT facility – this has facilitated the students to visualize the abstract concepts well.

2.4.14 Does the College have a mechanism to encourage

- * Mobility of faculty between institutions for teaching?

Our teachers have been given invitation lectures and special lectures in neighbouring institutions and also in the universities/institutions of other states. A professor from the department (who is also a member of the IQAC of the college) has visited three countries this year on invitation.

- * Faculty exchange programmes with national and international bodies?

If yes, how have these schemes helped in enriching quality of the faculty?

NIL

2.5 Evaluation Process and Reforms

2.5.1 How does the College ensure that all the stakeholders are aware of the evaluation processes that are operative?

- (i) Exam schedules and evaluation process published in the college calendar along with tentative dates for submission of exam form and conduct of examinations
- (ii) Exact dates announced in the college assembly and in the notice boards (both centrally and in the departments)
- (iii) Evaluation process comprising of marks allotted to the internal component and external component is furnished in the college calendar and also in the notice board
- (iv) Minimum pass for external exams as also the overall minimum (of 40 for UG and 50 for PG) is announced in the calendar and also in the college assembly (which orientates the students on the first day of their college life itself on evaluation process)

(v) Double valuation of papers is practiced in our college

2.5.2 What are the major evaluation reforms initiated by the College and to what extent have they been implemented in the College? Cite a few examples which have positively impacted the evaluation management system?

(i) Availability of answer scripts to students on demand – student is given access to the answer script if he along with the recommendation of the subject teacher wants to ascertain the reason for the failure. If the subject teacher recommends the case for third valuation, the same is forwarded to the COE and necessary steps are taken to fix the problem.

By this process any doubts in the mind of the teacher or the student is clarified immediately

(ii) Proper announcement of dates of exam and timely announcement of result has helped the students to face the exam confidently and also in their future plans respectively

(iii) Students are well aware of the marks allotted to both the internal and external component because of the announcement in weekly prayer meeting and calendar

2.5.3 What measures have been taken by the institution for continuous evaluation of students and ensuring their progress and improved performance?

Continuous evaluation is monitored by the departments through assignments, class test and emphasis on model exam. The marks allotted to the students in the internals is displayed in the department notice board as per the direction of the academic council. So, the student is well aware of the transparency involved in the system and also help him prepare for the ESE.

2.5.4 What percentage of marks is earmarked for continuous internal assessment? Indicate the mechanisms strategized to ensure rigour of the internal assessment process?

The 25 marks allotted to internal. This is apportioned as 10 marks for assignments (calculated from average of 3), 10 marks for model exams and 5 marks for class test. This is maintained in all programs offered in the college

2.5.5 Does the College adhere to the declared examination schedules? If not, what measures have been taken to address the delay?

Yes, the college has adhered to the declared examination schedule.

- 2.5.6 What is the average time taken by the College for declaration of examination results? Indicate the mode / media adopted by the College for the publication of examination results e.g., website, SMS, email, etc.

The average time taken by the college for declaration of results is 2 weeks. Results are declared in the college website.

- 2.5.7 Does the college have an integrated examination platform for the following processes?

Pre-examination process includes –

- (i) Enrolment of students for exam after proper checking of attendance and collection of the prescribed fee and form (done by the COE office)
- (ii) Time table preparation (done by the COE office)
- (iii) Preparation of invigilation list and duty allotments (departments of the aided stream involves in turn for the smooth conduct of examinations and valuation camp in co-ordination with the COE office)
- (iv) Payment of examination fees is done in the bank account with the help of an extension counter at that time.

Examination process includes -

- (v) Question paper preparation, scrutiny of the question papers (in consultation with the boards of study) and the necessary materials for the conduct of the examination are prepared by the COE office

Post-examination process -

- (vi) The examination office prepares the attendance list based on the signatures obtained from the students on the day of the exam and the same is forwarded to the COE office

Post –examination process includes -

- (vii) Entry of marks, preparation of mark sheets are done by the COE office
- (vi) List of candidates along with their grade/class is submitted to the University of Madras for the preparation of provisional and degree certificates

2.5.8 Has the College introduced any reforms in its Ph.D. evaluation process?

Not Applicable

2.5.9 What efforts are made by the College to streamline the operations at the Office of the Controller of Examinations? Mention any significant efforts which have improved process and functioning of the examination division/section?

The college plans the exam fees, payment schedule and dates of model exam as well as end semester exams at the beginning of the year and the same is printed in the college calendar. We have adhered to this schedule so far. The exam results board meeting is held in 2 weeks time from the last exam day and the committee (with one external member) analyses the results before the online publication of results.

Mark sheets have five security features such as: (i) microline (ii) invisible logo (iii) line graphic (iv) customized border (v) gold foil from 2009 batch onwards

Totaling of the marks is being verified by external member and is counter checked by the Controller of Examination

2.5.10 What is the mechanism for redressal of grievances with reference to evaluation?

- (i) Students can obtain a photo copy of the answer script in case of clarification before applying for revaluation
- (ii) Students can apply for revaluation within a period of 2 weeks days of publication of results in the college website for the final semester with the recommendation of the HOD.
- (iii) Such of those who is declared to have failed even after revaluation can apply for supplementary exam (if he fulfills the criteria for appearing in supplementary exam)
- (iv) Supplementary exams conducted for the final year students who have failed in one subject in the final semester. It is conducted within one month after the publication of results (date of the supplementary examination is announced in the college website after the publication of the results)

2.6. Student Performance and Learning Outcomes

- 2.6.1 Does the College have clearly stated learning outcomes for its programmes? If yes, give details on how the students and staff are made aware of these?

The IQAC encourages staff members to participate/present research papers in national and international conferences apart from taking up publication. This has enabled the college staff to maintain the tradition set by the predecessors. This is evident in the number of staff being invited by other universities/institutions as subject experts or as member of board of studies.

The free noon-meal scheme is a boon to the student community belonging to the weaker sections of the society (one of its kind in the higher education field) where they are forced to take up part-time jobs to enhance the earnings of their family. This gesture from the management is well-received by the students as it satisfies his hunger before he thinks of helping his family in whatever little manner he can and also to concentrate on his studies.

- 2.6.2 How does the institution monitor and ensure the achievement of learning outcomes?

Proficiency prizes are awarded, during the annual day celebrations of the college, to the student who fares well in the exam and also conducts himself in a decent all-round manner (in line with the belief reposed in the youngsters by Swami Vivekananda).

Besides emphasis on good performance in internal and semester examinations, the students are also encouraged to take part in various competitions, debates, group discussions and seminars along with their peer groups from the city/state/nation. The prize winners are introduced to the other students and staff during the religion classes held that week. This helps the student to know that the college has recognized his talent and also feels happy in sharing his joy with others. On the other hand, it also gives enough scope for his peers to come forward and emulate it.

- 2.6.3 How does the institution collect and analyse data on student learning outcomes and use it for overcoming barriers of learning?

Based on the semester examination results, pass percentage is worked out to identify the weak students. The COE office has also collected feedback from the external examiners in the year 2015-16 and after the odd semester of 2016-17 on a eight point scale (which includes relevance and fairness of the question paper, whether the

question paper brings out the overall knowledge of the student) and the same has been analysed statistically (with the help of graphs).

Remedial courses are conducted for the weaker students in the respective departments to improve their performance. The professor-in-charge of remedial course is in consultation with the heads of department after the publication of results in order to identify the needs of the students and based on the recommendation of the HOD, he helps the concerned subject teacher to conduct remedial classes either before the college hours or after the college hours.

2.6.4 Give Programme-wise details of the pass percentage and completion rate of students.

Result analysis tabulation (for 2013-16) is given hereunder:

For UG of aided stream

S.NO	DEGREE	DEPARTMENT	APPEARED	PASSED	%
1	B.A.	HISTORICAL STUDIES	42	16	38
2	B.A.	ECONOMICS	44	34	77
3	B.A.	PHILOSOPHY	19	11	58
4	B.A.	ENGLISH	35	19	54
5	B.A.	SANSKRIT	1	1	100
6	B.COM.	COMMERCE (A)	60	54	90
7	B.COM.	COMMERCE (B)	61	61	100
8	B.Sc.	MATHEMATICS (P & C)	30	14	47
9	B.Sc.	MATHEMATICS (CFD)	29	7	24
10	B.Sc.	PHYSICS	39	22	56
11	B.Sc.	CHEMISTRY	42	32	76
12	B.Sc.	PLANT BIOLOGY AND PLANT BIOTECHNOLOGY	36	12	33
13	B.Sc.	ADVANCED ZOOLOGY AND BIOTECHNOLOGY	30	18	60
TOTAL			168	301	64

For PG of aided stream

S. No.	Degree	Department	Appeared	Passed	%
1	M.A.	ECONOMICS	13	13	100
2	M.A.	PHILOSOPHY	3	3	100
3	M.A.	SANSKRIT	6	5	83
4	M.Sc.	MATHEMATICS	19	11	58
5	M.Sc.	PHYSICS	8	5	63
6	M.Sc.	CHEMISTRY	11	10	91
7	M.Sc.	PLANT BIOLOGY AND PLANT BIOTECHNOLOGY	9	4	44
TOTAL			69	51	74

For UG of self-finance stream

S. No.	Degree	Department	Appeared	Passed	%
1	B.COM.	COMMERCE (A)	68	67	99
2	B.COM.	COMMERCE (B)	59	49	83
3	B.COM.	COMMERCE (C)	66	55	83
4	B.COM.	CORPORATE SECRETARYSHIP	70	60	86
5	B.COM.	BANK MANAGEMENT	69	61	88
6	B.COM.	ACCOUNTING AND FINANCE (A)	67	60	90
7	B.COM.	ACCOUNTING AND FINANCE (B)	70	51	73
8	B.COM.	INFORMATION SYSTEMS MANAGEMENT	50	48	96
9	B.COM.	COMPUTER APPLICATIONS	45	38	84
10	B.B.A.	BUSINESS ADMINISTRATION	69	59	86
11	B.C.A.	COMPUTER APPLICATIONS	50	50	100
12	B.Sc.	COMPUTER SCIENCE	50	44	88
TOTAL			733	642	88

For PG of self-finance stream

S. NO	DEGREE	DEPARTMENT	APPEARED	PASSED	%
1	M.S.W.	SOCIAL WORK	4	4	100
TOTAL			4	4	100

Any additional information regarding Teaching, Learning and Evaluation, which the institution would like to include.

Teaching and learning – best possible method is being followed as there is total one-to-one contact between the student and the teacher through the class tutor system followed by the departments

Evaluation – security measures is a very important feature of our evaluation system. We had one of them in place even earlier and the same was mentioned as a strength of the college by the peer team then. We have added four more now.

The five security features are: (i) microline (ii) invisible logo (iii) line graphic (iv) customized border (v) gold foil from 2009 batch onwards.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION**3.1 Promotion of Research**

3.1.1 Does the College have a research committee to monitor and address the issues of research? If yes, what is its composition? Mention a few recommendations which have been implemented and their impact.

The college has always promoted research among students and staff. We have SIX research centres (Sanskrit, Economics and Philosophy in arts and Mathematics, Physics, Chemistry and Plant Biology and Plant Biotechnology in Science) where specialized research works are pursued

The infrastructure for research is adequate and the scholars have been receiving funds from recognized national/international research bodies for the conduct of research. Management takes care of maintenance of research facilities and provision of uninterrupted power and other resources. The research work is acknowledged by the management as and when the credentials are brought to notice. Moreover, the Research committee also helps to promote research activities of the teachers in the college. This Committee plays a vital role while forwarding the research proposals

to the UGC, the DST, the CSIR, the ICSSR, and the ICPR etc. The Secretary, Principal and the concerned member (in the case of staff) and research guide in the case of student) along with the Head of the department are the people who are involved in the decision making.

Following are some of the salient features here:

- (i) Encourage inter-disciplinary research
- (ii) Motivate the faculty of each department to publish articles in leading national and international journals and periodicals
- (iii) Ensuring timely release of funds from the funding agencies

3.1.2 What is the policy of the College to promote research culture in the College?

- (i) Departments and the research guides get funds from the UGC or other research funding agencies
- (ii) Staff members are encouraged to pursue research under UGC sponsored faculty development programme and other agencies like CSIR, ICSSR etc
- (iii) Staff is granted on duty permission to present their research findings in conferences
- (iv) Library is constantly updated for the staff and students to benefit from the latest in the field
- (v) Proper maintenance of research laboratories (for the Science stream) and books and internet facility (for downloading e-books for arts section) is one of the major efforts to promote research.

As a component under the UGC-INFONET digital library consortium, our researchers/staff through the college have access to more the 6000+ e-journal with back files for 10 years and 1,35,000 e-books

- (vi) Digital library for research scholars
- (vii) Digital library for students pursuing CA, CPT classes also.

3.1.3 List details of prioritized research areas and the areas of expertise available with the College.

Each department has its own prioritized research areas and areas of expertise.

The details are listed below:

Sl No.	Department	Prioritized research areas	Areas of expertise available in the college
1	Sanskrit	Alankara, Vyakarana, Agama	Alankara, Vyakarana, Vedanta & spoken Sanskrit, Agama
2	Philosophy	Indian and European Philosophy, Buddhism, Ethics (including Bioethics, Professional ethics), Logic	Yoga, Ethics, Logic, Phenomenology, Hermeneutics, Continental Philosophy
3	Economics	Development economics, HRD, HRM, Environmental Economics	Development Economics, HRD
4	Mathematics	Number theory, Formal Languages, Mathematical Statistics	Fuzzy system, Number theory, Formal Languages, Mathematical Statistics
5	Physics	Crystallography, Acoustics, Quantum field theory	Crystallography, Acoustics & Spectroscopy, Quantum field theory, Non-linear ultrasonics & magnetism
6	Chemistry	Analytical Chemistry, Organic and Inorganic Chemistry	Analytical Chemistry, Inorganic Chemistry, Organic Chemistry
7	Plant Biology and Plant Biotechnology	Mycology, Cytogenetics, Algal biotechnology	Aqua-culture, Eco-Toxicology, Mycology

3.1.4 What are the proactive mechanisms adopted by the College to facilitate smooth implementation of research schemes/ projects?

The principal investigator utilizes the funds as grants for the research projects; he can choose project investigators and field workers etc, based on the norms laid down by the funding agency.

The Principal investigator takes the responsibility for timely audit and submission of utilization certificate to the funding agency through the Principal and Secretary of the College

3.1.5 How is interdisciplinary research promoted?

*** between/among different departments of the College**

The staff can utilize the facilities available in the various research departments for inter-disciplinary research. HOD of Commerce has pursued research in Philosophy of management from the department of Philosophy and also from the department of Economics.

*** Collaboration with national/international institutes/ industries**

Researchers from Physics and Mathematics collaborate with Matscience and Ramanujam Institute of Higher Mathematics.

Researchers from Philosophy collaborate with Satya Nilayam Institute of Philosophy, Madras Institute of Development Studies.

Researchers from Sanskrit collaborate with Rashtriya Sanskrit Sansthan.

3.1.6 Enumerate the efforts of the College in attracting researchers of eminence to visit the campus and interact with teachers and students?

Department associations invite researchers of prominence to visit the campus and students and teachers are encouraged to interact with them. The college academic audit committee invites subject experts in each field and they, as part of their exercise, meet the students and teachers and suggest means of enhancing the coursework.

Departments	Researcher of eminence invited
Sanskrit	Dr Mani Dravid, Dr T P Radhakrishnan, Dr L Kumarasamy
Philosophy	Dr T N Ganapathy, Director Tamil Siddha Yoga Research centre, and former head of our department Dr S Paneerselvam, former head, Dept of Philosophy, University of Madras, Dr G Mishra, head, University of Madras
Economics	Dr Vedagiri Shanmugasundaram Seniormost Professor of Economics, University of Madras Dr R Thandavan, former VC of University of Madras
Mathematics	Dr R Parvathi, & Dr Gnanaraj Thomas
Physics	S Gowrishankar, Entrepreneur, Dr V Murugan, former head, Dept of Physics
Plant Biology & Plant Biotechnology	Dr. Rathnasiri Premathilake University of Kelaniya, Sri Lanka.

- 3.1.7 What percentage of faculty have utilized sabbatical leave for research activities? How has the provision contributed to the research quality and culture of the College?
- Government of Tamil Nadu does not provide Sabbatical leave for teachers. However, with due permission from the competent authority, Dr J Segar, Associate Professor of the department of Physics (who is also the member of the IQAC), has utilized 3 MONTHS OF LEAVE ON PRIVATE AFFAIRS for research work that he has carried out in China (he has also visited Australia and Japan earlier).
- Yes, this provision has contributed to the research quality and culture in the college.

- 3.1.8 Provide details of national and international conferences organized by the College highlighting the names of eminent scientists/scholars who participated in these events.

A two day International Symposium on “Emerging Horizons in HRM” was organized in B.Com (A & F and BM) Department on 26th and 27th July 2014. Mr. Frank M. C. Lin, Director Gedsneral, Taipei Economic and Cultural Centre in Chennai inaugurated the symposium. Mr. Michael J. Gorbatoov, Vice-Consul, Consulate General of Russia chaired a session in Technical Session. The Valedictory address was given by Mr. Ganesh Manchi, Senior Vice-President (Operations), BASE Automation Technologies Pvt. Ltd., Chennai

- 3.1.9 Details on the College initiative in transferring/advocating the relative findings of research of the College and elsewhere to the students and the community (lab to land).

The research work is multi-faceted by nature, and the researchers work on varying socio-economic and scientific arena of higher learning, which is based on the need of the hour. So, transferring of the findings from lab to land is in direct proportion to the work done. A few examples are cited below:

- (i) The department of economics has recently completed the World Bank project on TNSLRM, covers the first-hand information from the respondents like SHG beneficiaries, CBO, Village Panchayat President, Village poverty reduction committee pertaining to the reach of rural livelihood mission programme of the government of India, in different areas of Tamil Nadu
- (ii) A researcher in the department of philosophy has been awarded PhD degree in the recently concluded viva-voce exam on the title “workplace spirituality”, which brings out the relevance of the teachings of Swami Vivekananda to the workplace.

- 3.1.10 Give details on the faculty actively involved in research (Guiding student research, leading research projects, engaged in individual or collaborative research activity etc.)

Guiding Research students

Research Departments	Guides	No. of M.Phil students		No. of Ph.D students	
		Awarded	working	Awarded	working
Sanskrit	Dr S.Ramaratnam	2			
	Dr R Ramachandran				2
	Dr Kalley Prasanth	2	4		
	Dr S Muthu				1
Economics	Dr S Thirunavukkarasu				8
	Dr S N Sukumar			3	3
	Dr Dr A Selvaraju	3	2		
	Dr X Vincent Jayakumar	4	1		
Philosophy	Dr V Chandrasekar			1	8
	Sri K S Kannan	1			
	Dr P Krishnasamy			1	9
	Dr E Ananda Vijayasarathi	2			4
	Dr T K Badrinath	1			4
	Dr A Arivazhagan				
Commerce	Dr.R.Balaguru				8
	Dr.P.R.Ramakrishnan (Retd.)				8
Mathematics	Dr T Jagatheesan				
	Dr K Kumarasamy	6	1		
	Dr S Manimaran	8	2		5
	Dr V Selvam	9	1	2	2
	Dr M Ramakrishnan		2		
	Sri S Jayasankar	6	2		
Physics	Dr K Sethusankar			4	4
	Dr S Jayakumar			5	2
	Dr J Segar				1
	Dr A A M Prince				6
	Dr S Muthukumaran				3
	Dr S Muniraj				3

Research Projects (2012-16) – 7 Projects

For the period 2012-13

	Year wise	Number	Name of the project	Name of the funding agency/ Industry	Total grant received (in lakhs)
Minor projects	Botany 2011-13 Dr.S.Kumaresan	1	“Bioactive metabolites from endomycobiota associated with medicinal plants”	UGC	1.65
	Botany 2011-13 Dr.J.Mohandoss	1	“Extracellular Tannase of Fungal Endophytes”	UGC	1.50
	Botany Dr D Anand	1	“Studies on the estimation of <i>in vitro</i> safety & <i>in vitro</i> antiviral activities of endophytic fungi from medicinal plants against <i>Herpes simplex virus</i> type -1 & type-2”	UGC	1.6
	Botany Dr N Thirunavukkarasu	1	“Extracellular Proteases from endophytic fungi”	UGC	1.20
	Botany Dr.P.Saravanan Principal Investigator	1	“Preliminary Screening of Some Medicinal Plants for the Presence of Camptothecin, an Anticancer Drug	UGC	1.50
Major projects	2011-12 Economics Dr.S.Thirunavukkarasu	1	A Study of Health Practices, Health Studies and Health Expenditure of the Tribals in Jawadhu Hills of Tamilnadu	UGC	5.82
			Third Tamil Nadu Urban Development Project-III: Assessment of Service Delivery Outcomes and Economic Impact of Sub-projects and Capacity Building Interventions	World Bank	1.72

For the period 2013-14

B. Other agencies - national and international (specify)

For the period 2013-14

	Year Wise	Number	Name of the project	Name of the funding agency/ Industry	Total grant received
B. Other agencies - national and international (specify)					
Major projects	Botany 2013-15 Dr.S.Kumaresan	1	Isolation and Characterization of Potential Bacterial and Fungal Celluloses and Xylanoses for Biobleaching and Biodegradation of Solid Waste	Dept. of Science and Technology, Govt. of India	11.50
	Botany 2013-15 Dr.N.Thirunavukkarasu	1	Enzymes of Industrial Importance from Endophytic Fungi	Dept. of Science and Technology, Govt. of India	11.50

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization for last four years.

Research equipments and maintenance of research facilities (which includes provision of air-conditioning, uninterrupted power supply through the generators, separate computers with internet facilities, requisite software and hardwares) are undertaken by the Institution as and when there is demand.

3.2.2 What are the financial provisions made in the College budget for supporting student research projects?

All research projects by students in connection with field visits, data collection and rural camping at the various sites are supported by the management. The outlay has been submitted by us in the AQAR also. For instance a total of 112.98 lakhs was

spent under this head in 2015-16 on computers, campus infrastructure, equipments etc.

3.2.3 Is there a provision in the institution to provide seed money to faculty for research? If so, what percentage of the faculty has received seed money in the last four years? Since the researchers collaborate individually with funding agencies, seed money is taken care of therein.

3.2.4 Are there any special efforts made by the College to encourage faculty to file for patents? If so, provide details of patents filed and enumerate the sanctioned patents. Teachers are encouraged to file for patents.

3.2.1 Provide the following details of ongoing research projects:

For the academic year 2012-13

	Year wise	Number	Name of the project	Name of the funding agency/ Industry	Total grant received
B. Other agencies - national and international (specify)					
Minor projects	Botany 2011-13 Dr.S.Kumaresan	1	“Bioactive Metabolites from endomycobiota associated with medicinal plants”	UGC	1.65
	Botany Dr.J.Mohandoss Principal Investigator	1	“Extracellular Tannase of Fungal Endophytes”	UGC	1.50
	Botany 2011-13 Dr D Anand	1	“Studies on the estimation of <i>in vitro</i> safety & <i>in vitro</i> antiviral activities of endophytic fungi from medicinal plants against <i>Herpes simplex virus</i> type -1 & type-2”	UGC	1.60

	2011-13 Dr N. Thirunavuk karasu	1	“Extracellular proteases from endophytic fungi” UGC	UGC	1.20
	Botany 2011-13 Dr.P.Saravanan	1	“Preliminary Screening of Some Medicinal Plants for the Presence of Camptothecin, an Anticancer Drug	UGC	1.50
Major projects	2011-12 Economics Dr.S.Thirunavuk karasu	1	A Study of Health Practices, Health Studies and Health Expenditure of the Tribals in Jawadhu Hills of Tamilnadu	UGC	5.82
		1	Third Tamil Nadu Urban Development Project-III: Assessment of Service Delivery Outcomes and Economic Impact of Sub- projects and Capacity Building Inventions	World Bank	1.72

For the academic year 2013-14

	Year Wise	Number	Name of the project	Name of the funding agency/ Industry	Total grant received
B. Other agencies - national and international (specify)					
Minor projects	2011-13 Dr.S.Kumare san Principal Investigator (Completed)	1	“Bioactive Metabolites from endomycobiota associated with medicinal plants”	UGC	1.65
	2011-13 Dr.J.Mohand oss Principal Investigator (completed)	1	“Extracellular Tannase of Fungal Endophytes”	UGC	1.50
	2011-13 Dr.P.Saravan an Principal Investigator (Completed)	1	“Preliminary Screening of Some Medicinal Plants for the Presence of Camptothecin, an Anticancer Drug	UGC	1.50
Major projects	2013-15 Dr.S.Kumare san	1	“Isolation and Characterization of Potential Bacterial and Fungal Celluloses and Xylanoses for Biobleaching and Biodegradation of Solid Waste”	Dept. of Science and Technology, Govt. of India	11.50
	2013-15 Dr.N.Thiruna vukkarasu	1	“Enzymes of Industrial Importance from Endophytic Fungi”	Dept. of Science and Technology, Govt. of India	11.50

For the academic year 2014-15

	Year Wise	Number	Name of the project	Name of the funding agency/ Industry	Total grant received (in lakhs)
B. Other agencies - national and international (specify)					
Major projects	2014 Dr.A.A.M.Prince Chemistry	1	“Oxide Hollow Nano-Structures: Synthesis, Characterisation and investigation of their application in environmental protection”	UGC	3.20
	2014 Dr.S.Muniraj Chemistry	1	“Synthesis and the Biological application of Novel Quinoline, Pyrazoline and Purine – 1,3,4 – Triazole Derivatives”	UGC	3.35
	2015-17 Dr.P.Saravanan Plant Biology & Plant Biotechnology	1	“Screening of In vitro cytotoxicity and anti-cancer activity of medicinal plants from Eastern Ghats of Tamil Nadu”	UGC	4.95
	2013-15 Dr.S.Kumaresan	1	Isolation and Characterization of Potential Bacterial and Fungal Celluloses and Xylanoses for Biobleaching and Biodegradation of Solid Waste	Dept. of Science and Technology, Govt. of India	11.50
	2013-15 Dr.N.Thirunavukkarasu	1	Enzymes of Industrial Importance from Endophytic Fungi	Dept. of Science and Technology, Govt. of India	11.50

- 3.2.6 How many departments of the College have been recognized for their research activities by national / international agencies (UGC-SAP, CAS, DST-FIST; DBT, ICSSR, ICHR, ICPR, etc.) and what is the quantum of assistance received? Mention any two significant outcomes or breakthrough due to such recognition.

7 Departments have been recognized.

College has been sanctioned a total of the following grants (in lakhs) in the last four years

Name of the Project	2012-13 (in lachs)	2013-14 (in lachs)	2014-15 (in lachs)	2015-16 (in lachs)
Minor projects	0.22	0.39	9.13	11.55
Major projects	--	--	--	23

Researchers are able to enrich their expertise in the chosen project areas and the department gets books, journals and equipments.

Project fellow are the field investigators, who are mostly students (subject to eligibility conditions of the project) and this gives them exposure in the field and get preference in the job market

- 3.2.7 List details of completed research projects undertaken by the College faculty in the last four years and mention the details of grants received for such projects (funded by Industry/ National/International agencies).

	Year Wise	Number	Name of the project	Name of the funding agency/ Industry	Total grant received
B. Other agencies - national and international (specify)					
Minor projects	2011-13 Dr K Sethusankar Physics	1	“Synthesis and X-ray Crystallographic studies of some enantiometrically pure T- amines”	UGC	1.30
	2011-13 Dr.S.Kumaresan Botany	1	“Bioactive Metabolites from endomycobiota associated with medicinal plants”	UGC	1.65
	2011-13 Dr.J.Mohandoss Botany	1	“Extracellular Tannase of Fungal Endophytes”	UGC	1.50
	2011-13 Dr.P.Saravanan Botany	1	“Preliminary Screening of Some Medicinal Plants for the Presence of Camptothecin, an Anticancer Drug	UGC	1.50
	Dr S Thirunavuk karasu Economics	2	A Study of Health Practices, Health Studies and Health Expenditure of the Tribals in Jawadhu Hills of Tamilnadu	UGC	5.82
			Third Tamil Nadu Urban Development Project-III: Assessment of Service Delivery Outcomes and Economic Impact of Sub-projects and Capacity Building Interventions	World Bank	1.72

3.3 Research Facilities

- 3.3.1 What efforts are made by the College to keep pace with the infrastructure requirements to facilitate Research? How and what strategies are evolved to meet the needs of researchers?

The grant received from the central agencies like UGC, CSIR, DST etc are used to purchase books and journals, equipments, and other relevant materials for research activities.

The science laboratories are well-equipped and they are well maintained by the management in the most beneficial manner for the smooth conduct of research without hassle to the researcher.

The respective departments/researchers collaborate with various external agencies, universities, industries, NGOs and libraries. It helps the students to avail the infrastructural facilities available with the external sources also.

- 3.3.2 Does the College have an information resource centre to cater to the needs of researchers? If yes, provide details on the facility.

College main library and the internet facility is also available within the college – both in the departments (each department is provided one computer with internet facility) and the common internet centre are the chief information resource centres in the college. The college, being a component under the UGC INFONET digital consortium, is another resource centre where the student and staff have access to 6000+ e-journals and 1,35,000 e-books.

- 3.3.3 Does the College provide residential facilities (with computer and internet facilities) for research scholars and faculty?

Every department is provided with a computer with internet connection and there is also a common internet centre with 30 computers. The research scholars can use these facilities throughout the day with prior permission.

- 3.3.4 Does the College have a specialized research centre/ workstation to address challenges of research programmes? If yes, give details.

The 7 research departments are specialized research centres/workstations that address challenges of research programmes. Prioritization of research and areas of specialization was mentioned earlier (3.1.3)

3.3.5 Does the College have research facilities (centre, etc.) of regional, national and international recognition/repute? Give a brief description of how these facilities are made use of by researchers from other laboratories. Our research departments are recognized at regional, national and international levels. Researchers from reputed centres also visit and benefit from the facilities available here. Researchers from Matscience, Ramanujam institute of Mathematics, Sanskrit College, Rashtriya Sanskrit Sansthan, Madras Institute of Developmental Studies and Satya Nilayam Research Institute for Philosophy have made use of our facility.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the College through the following:

Papers presented in regional, national and international conferences

for the year 2012-13

Name of Faculty	No. of Presentations in conferences			No. of Participations Conferences/ Workshops			Depart ment
	Regi onal	Natio nal	Intern ational	Regional	National	Interna tional	
Dr.K.M.Babuji	-	1	-	-	1	-	Tamil
Dr.M.A.Manikkavelu	-	2	-	-	-	-	
Dr.S.Sivasubramanian	-	-	1	-	-	-	
Dr.M.Elangovan	-	2	1	-	-	-	
Dr.G.Damodaran	-	1	1	-	-	-	
Dr.K.Srinivasan	-	3	-	-	-	-	Sanskrit
Prof.A.Ganesan	-	-	2	1	-	-	English
Prof.U.Thanesh	-	-	2	1	-	-	
Dr.V.Yesu Bakthan	-	1	-	-	-	-	History
Dr.S.Thirunavukkarasu	-	2	-	-	-	-	Economics
Prof.A.Selvaraju	Presented 5 papers.						
Prof.Vincent S.Jayakumar	-	2	1	-	-	-	
Prof.A.Kasirajan	-	1	-	-	-	-	
Prof.K.Suresh	-	1	-	-	-	-	
Dr.S.Krishnan	1	1	-	-	-	-	Philosophy
Dr.V.Chandrasekar	-	3	1	-	-	-	
Dr.P.Krishnaswami	-	1	1	-	1	-	
Dr.T.K.Badrinath	-	3	-	-	5	1	
Dr.P.R.Ramakrishnan	-	1	1	-	-	-	Commerce
Prof.V.N.Parthiban	-	16	2	-	-	-	
Dr.S.Kumarasamy	-	-	-	-	2	-	Mathematics
Dr.S.S.Manimaran	-	-	-	-	1	-	
Dr.V.Selvan	-	-	1	-	-	1	
Prof.M.Ramakrishnan	-	1	2	-	2	-	
Prof.R.Jayakumar	-	-	-	-	1	-	Mathematics
Dr.S.Jayakumar	-	-	-	-	-	1	Physics
Prof.K.Swaminathan	-	-	-	-	2	1	
Prof.E.Arul	-	-	-	-	2	-	
Prof.J.Gandhiraj	-	-	-	-	1	-	Chemistry
Dr.S.Muthukumaran	-	-	-	1	-	-	
Dr.S.Muniraj	-	1	-	-	-	-	

Name of Faculty	No. of Presentations in conferences			No. of Participations Conferences/ Workshops			Depart ment
	Regi onal	Natio nal	Intern ational	Regional	National	Interna tional	
Dr.J.Mohandoss	-	1	-	-	-	-	Plant Biology & Plant Bio Technology
Dr.N.Thirunavukkarasu	-	1	1	-	-	-	
Dr.D.Anand	-	-	3	-	-	-	
Dr.P.Saravanan	-	-	-	-	1	-	
Dr.M.Muthukumaran	-	-	-	-	1	-	
Dr.R.Murali	-	-	-	1	1	1	
Dr.A.Bojarajan	1	2	-	-	2	-	Advanced Zoology & Bio Technology
Prof.R.Sivachandran	1	2	-	-	1	-	
Self-Finance Stream							
Name of Faculty	No. of Presentations in conferences			No. of Participations Conferences/ Workshops			Department
	Regi onal	Natio nal	Intern ational	Regional	National	Interna tional	
Prof.K.Ravichandran	-	2	1	-	-	-	Tamil
Dr.Veeramani	-	1	1	-	-	-	
Prof.M.Periyasamy	-	1	1	-	-	-	
Prof.T.Chandramouli	-	1	-	-	-	-	Economics
Prof.M.Ramesh	-	1	-	-	-	-	Commerce
Prof.M.Rajamani	-	1	-	-	-	-	
Prof.P.Manivannan	-	1	1	-	-	-	Corporate Secretary ship
Prof.M.Jeevarathinam	-	-	1	-	-	-	
Prof.J.Sekaran	-	1	-	-	-	-	Computer Science
Prof. C.H.Sasidhar Rao	-	1	-	-	1	-	
Prof.C.Shanmugasundaram	-	1	-	-	1	-	Biochemistry
Prof.V.Rameshkumar	-	-	1	-	-	-	
Dr.S.Parameswaran	-	1	-	-	2	1	Social Work
Prof.L.Babu	1	1	-	-	2	1	

Publication per faculty 2012-13

Name of Faculty	No. of Publication			Department
	Books	Articles in journals	Seminar publication	
Dr.S.Saravanan	2	-	-	Tamil
Dr.S.Muthu	1	-	-	Sanskrit
Dr.K.Srinivasan	1	-	-	
Prof.A.Ganesan	-	-	2	English
Prof.U.Thanesh	-	-	2	
Dr.S.Thirunavukkarasu	-	1	-	Economics
Dr.S.N.Sugumar	4 (2 Co-authored)	1	-	
Prof.A.Selvaraju	1	2	-	
Prof.Vincent S.Jayakumar	-	1	1	
Prof.T.Raghu	1	-	-	
Prof. A.Kasirajan	-	-	1	

Name of Faculty	No. of Publication			Department
	Books	Articles in journals	Seminar publication	
Dr. V.Chandrasekar	1		1	Philosophy
Dr.T.K.Badrinath	-	-	1	
Prof.V.N.Parthiban	16	3	-	Commerce
Prof.S.S.Manimaran	-	3	-	Mathematics
Dr.V.Selvan	-	2	-	
Prof.M.Ramakrishnan	-	1	-	
Dr.K.Sethusankar	-	12	-	Physics
Dr.S.Jayakumar	-	6		
Prof.K.Swaminathan	-	2	-	
Dr.K.Ilangovan	-	5	-	
Dr.S.Muniraj	-	2		Chemistry
Dr.S.Kumaresan		1		Plant Biology & Plant Bio Technology
Dr.N.Thirunaukkarasu	-	3	-	
Dr.M.Muthukumaran	-	3	-	
Dr.R.Murali	-	8	-	
Self-Finance Stream				
Prof.M.Sriram	-	3	-	Mathematics
Prof.T.Chandramouli	-	-	1	Economics
Prof.M.Ramesh	-	2	-	Commerce
Prof.M.Rajamani	-	1	-	
Prof.P.Manivannan	-	6	-	Corporate Secretaryship
Prof.S.Karthik	-	1	-	Computer Science

Papers presented in regional, national and international conferences **For the year 2013-14**

Name of Faculty	No. of Presentations in conferences			No. of Participations Conferences/ Workshops			Department
	Regi onal	Natio nal	Interna tional	Regio nal	National	Inter nation al	
Dr.K.M.Babuji	3	-	-	-	-	-	Tamil
Dr.M.A.Manikkavelu	-	1	-	-	-	-	
Dr.S.Sivasubramanian	Participated and presented papers in various seminars						
Dr.M.Elangovan	Participated and presented papers in 7 seminars.						
Dr.G.Damodaran	Participated and presented papers in various seminars						
Dr.R.Ramachandran	1	-	-	-	-	-	Sanskrit
Dr.K.Srinivasan	3	-	-	-	-	-	
Dr.S.Muthu	1	2	-	-	-	-	
Prof.R.Mohanraj	-	-	-	1	1	-	English
Prof.A.Ganesan	-	-	-	1	1	-	

Name of Faculty	No. of Presentations in conferences			No. of Participations Conferences/ Workshops			Department
	Regional	National	International	Regional	National	International	
Prof.U.Thanesh	-	-	-	1	1	-	History
Dr.V.Yesu Bakthan	-	1	-	2	1	-	
Prof.J.Vivekanandan	-	-	-	1	-	-	
Dr.S.Thirunavukkarasu	-	1	-	-	-	-	Economics
Dr.S.N.Sugumar	-	3	-	-	-	-	
Prof.A.Selvaraju	-	-	-	-	1	1	
Prof.Vincent S.Jayakumar	-	1	-	-	-	-	
Prof.T.Raghu	-	2	-	-	-	-	
Prof.V.Raju	-	-	-	-	1	-	
Prof.A.Kasirajan	-	2	-	-	-	-	
Prof.K.Suresh	-	2	-	-	-	-	
Dr.S.Krishnan	-	-	-	1	-	-	Philosophy
Prof.K.S.Kannan	-	-	-	2	-	-	
Dr.E.Ananda Vijayasathya	-	-	-	-	-	-	
Dr.A.Arivazhagan	-	1	2	1	-	-	
Dr.T.K.Badrinath	-	2	2	-	-	-	
Dr.V.N.Parthiban	1	9	3	6	-	-	Commerce
Dr.R.Balaguru	1	-	-	-	1	-	
Prof.M.Ramesh	1	-	-	-	1	-	
Prof.G.Mannan	1	-	-	-	1	-	
Prof.N.Vasudevan	1	-	-	-	1	-	
Dr.T.Jagathesan	-	-	-	-	-	1	Mathematics
Dr.K.Kumarasamy	-	-	1	-	-	-	
Dr.S.Manimaran	-	-	-	1	-	-	
Dr.V.Selvan	-	2	-	1	-	-	
Prof.S.Jayasankar	-	-	-	1	-	-	
Prof.R.Jayakumar	-	-	-	1	-	-	
Dr.K.Sethusankar	-	-	-	-	1	-	Physics
Dr.S.Jayakumar	-	2	1	-	3	-	
Prof.K.Swaminathan	-	-	-	-	2	1	
Dr.K.Ilangovan	-	4	-	-	-	-	
Prof.E.Arul	-	1	-	-	1	-	
Prof.B.Ganeshbabu	-	-	-	-	1	-	Chemistry
Prof.J.Gandhiraj	-	-	-	1	3	-	

Name of Faculty	No. of Presentations in conferences			No. of Participations Conferences/ Workshops			Department
	Regional	National	International	Regional	National	International	
Prof.Balaji	-	-	-	-	1	-	
Prof.V.Gopalakrishnan	-	-	-	-	1	-	
Prof.T.Sivaramakrishnan	-	-	-	-	1	-	
Dr.S.Muniraj	-	-	1	-	-	-	
Dr.B.S.Balakumar	-	-	-	-	1	-	Plant Biology & Plant Bio Technology
Dr.N.Thirunavukkarasu	-	4	-	-	-	-	
Dr.D.Anand	-	2	-	-	1	-	
Dr.P.Saravanan	-	-	-	-	1	-	
Dr.M.Muthukumaran	-	2	-	-	-	-	
Dr.R.Murali	-	-	-	1	1	1	Advanced Zoology & Bio Technology
Dr.A.Bojarajan	-	-	-	-	1	-	
Prof.R.Sivachandran	-	-	-	-	1	-	
Self-Finance Stream							
Name of Faculty	No. of Presentations in conferences			No. of Participations Conferences/ Workshops			Department
	Regional	National	International	Regional	National	International	
Prof.K.Ravichandran	-	4	-	-	-	-	Tamil
Dr.Veeramani	-	4	-	-	-	-	
Prof.M.Periyasamy	-	4	-	-	-	-	
Prof.R.Vajiravel	-	-	-	-	1	-	Commerce
Prof.P.Manivannan	Presented 6 papers in various national and international seminars						
Prof.K.V.Krishnakumar	Participated in 14 seminars/workshops						Corporate Secretaryship
Prof.K.Sankar	-	-	-	-	1	-	Computer Science
Prof.L.Babu							Social Work
Prof.V.Shanmugasundaram	-	1	-	-	-	-	

Publications for the year 2013-14

Name of Faculty	No. of Publication			Department
	Books	Articles in journals	Seminar publication	
Dr.S.Saravanan	1	-	-	Tamil
Dr.S.Thirunavukkarasu	-	-	1	Economics
Dr.S.N.Sugumar	-	2	-	
Prof.Vincent S.Jayakumar	-	1	-	
Prof.T.Raghu	1 (Contributed)	2	-	
Prof. A.Kasirajan	-	1	-	
Prof.K.Suresh	-	-	1	
Prof. V.N.Parthiban	9 (Contributed)	4	-	Commerce
Dr.R.Balaguru	-	1	-	Mathematics
Dr.V.Selvan	-	1	-	
Prof.M.Ramakrishnan	-	3	-	
Dr.K.Sethusankar	-	23	-	Physics
Prof.K.Swaminathan	1 (one of the 3 authors)	4	-	
Dr.K.Ilangovan	1	4	4	
Dr.J.Segar	-	2	-	
Dr.S.Kumaresan	-	3	--	Plant Biology & Plant Bio Technology
Dr.N.Thirunaukkarasu	-	2	-	
Dr.D.Anand	-	3 (accepted)	-	
Dr.M.Muthukumaran	-	1	-	
Dr.R.Murali	-	5	1	
Dr.A.Stephen	-	4	-	
Self-Finance Stream				
Prof.R.Bhaskaran	1	-	-	Commerce
Prof.P.Manivannan	-	2	-	Corporate Secretaryship

Papers presented in regional, national and international conferences for the year 2014-15

Name of Faculty	No. of Presentations in conferences			No. of Participations Conferences/ Workshops			Department
	Regional	National	International	Regional	National	International	
Dr.K.M.Babuji	1	1	-	3	4	-	Tamil
Dr.M.A.Manikkavelu	-	1	-	-	-	-	
Dr.S.Sivasubramanian	-	1	-	4	3	-	
Dr.M.Elangovan	-	2	-	-	-	-	
Dr.G.Damodaran	-	1	-	2	3	-	
Dr.S.Saravanan	-	3	-	-	-	-	
Dr.R.Ramachandran	-	3	-	1	-	-	Sanskrit
Dr.S.Muthu	-	3	-	-	-	-	
Prof.R.Mohanraj	-	1	-	1	1	-	English
Prof.A.Ganesan	-	1	-	2	1	1	
Prof.U.Thanesh	-	1	-	1	1	1	
Prof.D.Arvind Ratnagar	-	-	-	-	1	-	
Prof.J.J.Pugazhenthay	-	1	1	-	-	-	History
Dr.S.Thirunavukkarasu	-	5	-	-	-	-	Economics
Dr.S.N.Sugumar	-	3	-	-	-	-	
Prof.Vincent S.Jayakumar	-	2	1	-	-	-	
Prof.V.Raju	-	-	-	-	1	-	
Prof.A.Kasirajan	-	2	-	-	-	-	
Prof.K.Suresh	-	3	-	-	-	-	
Dr.S.Krishnan	1	-	-	-	-	-	Philosophy
Dr.V.Chandrasekar	-	2	-	-	2	-	
Dr.E.Ananda Vijayasathay	-	1	-	-	-	-	
Dr.A.Arivazhagan	-	2	1	-	2	-	
Dr.T.K.Badrinath	-	1	-	-	-	-	
Dr.V.N.Parthiban	4	14	1	-	-	-	Commerce
Dr.R.Balaguru	1	-	-	1	-	-	
Prof.M.Ramesh	-	-	-	1	-	-	
Prof.G.Mannan	-	1	-	1	-	-	
Prof.N.Vasudevan	-	-	-	1	-	-	
Dr.T.Jagathesan	-	-	-	-	-	1	Mathematics
Dr.K.Kumarasamy	-	-	-	-	1	1	
Dr.V.Selvan	-	-	-	-	-	-	
Prof.R.Soundararajan	-	-	-	4	1	-	
Prof.M.Ramakrishnan	-	-	2	3	-	-	
Prof.S.Jayasankar	-	-	-	-	-	-	
Prof.R.Jayakumar	-	-	-	-	-	-	
Dr.K.Sethusankar	-	-	-	-	-	-	Physics
Dr.S.Jayakumar	-	3	-	1	-	1	

Name of Faculty	No. of Presentations in conferences			No. of Participations Conferences/ Workshops			Department
	Regi onal	Natio nal	Intern ational	Regio nal	National	Intern a tional	
Prof.K.Swaminathan	-	-	-	-	-	-	
Dr.K.Ilangovan	-	-	-	-	-	-	
Dr.K.Elankumaran	-	-	-	-	-	-	
Prof.E.Arul	-	-	-	2	3	-	
Prof.K.Raja	-	1	-	1	3	-	
Prof.B.Ganeshbabu	-	-	-	-	-	-	Chemistry
Prof.J.Gandhiraj	-	-	-	-	-	-	
Dr.S.Muthukumaran	-	-	-	-	-	-	
Prof.Balaji	-	-	-	-	-	-	
Prof.Rameshkumar	-	-	-	-	-	-	
Prof.V.Gopalakrishnan	-	-	-	-	1	-	
Prof.T.Sivaramakrishnan	-	-	-	-	1	-	
Dr.S.Muniraj	-	-	-	-	-	-	
Dr.S.Kumaresan	-	4	-	-	-	-	Plant Biology & Plant Bio Technology
Dr.N.Thirunavukkarasu	-	2	-	-	-	-	
Dr.D.Anand	-	1	-	-	1	-	
Dr.P.Saravanan	-	-	-	-	-	1	
Dr.R.Suresh	-	2	-	-	-	-	
Dr.M.Muthukumaran	-	-	-	2	1	-	
Dr.A.Stephen	-	8	-	1	-	-	
Dr.A.Bojarajan	-	-	-	1	1	-	Advanced Zoology & Bio Technology
Dr.A.Janakiraman	-	-	-	1	1	-	
Self-Finance Stream							
Name of Faculty	No. of Presentations in conferences			No. of Participations Conferences/ Workshops			Department
	Regi onal	Natio nal	Intern ational	Regio nal	National	Intern a tional	
Prof.K.Ravichandran	-	1	-	-	-	-	Tamil
Dr.Veeramani	-	2	-	-	-	-	
Prof.M.Periyasamy	-	1	-	-	-	-	
Dr.Venkatasubramanian	-	1	-	-	-	-	Hindi
Prof.K.Dinash	-	1	-	1	-	-	English
Prof.Rajendrababa	-	-	-	1	-	-	
Prof.K.R.Govindarajan	-	1	-	-	-	-	Commerce
Prof.P.Manivannan	-	-	1	-	-	-	Corporate Secretaryship
Prof.Palaniappan	-	-	-	-	1	-	Commerce Computer Applications
Dr.M.Ramesh	-	-	1	-	-	-	
Prof.S.Karthik	-	1	-	-	-	-	Computer Science
Prof.K.Sankar	-	1	-	-	-	-	
Dr.S.Parameswaran	-	-	-	1	2	-	Social Work
Prof.L.Babu	-	1	-	-	-	-	
Prof. M.Shanmugasundaram	-	-	-	1	-	-	

Publications for the year 2014-15

Name of Faculty	No. of Publication			Department
	Books	Articles in journals	Seminar publication	
Dr.S.Thirunavukkarasu	1	1	-	Economics
Dr.S.N.Sugumar	-	-	3	
Prof.Vincent S.Jayakumar	1	2	2	
Prof. A.Kasirajan	1	1	-	
Prof.K.Suresh	-	-	2	
Dr.E.Ananda Vijayasarathy	-	1	-	Philosophy
Dr.A.Arivazhagan	-	-	2	
Prof. V.N.Parthiban	11	6	1	Commerce
Dr.R.Balaguru	-	5	-	
Prof.S.Manimaran	-	3	-	Mathematics
Dr.K.Sethusankar	-	11	-	Physics
Dr.S.Jayakumar	-	9	-	
Prof.K.Swaminathan	-	4	-	
Dr.J.Segar	-	2	-	
Prof.B.Ganesh Babu	-	2	-	Chemistry
Dr.S.Kumaresan	-	3	4	Plant Biology & Plant Bio Technology
Dr.B.S.Balakumar	-	4	-	
Dr.N.Thirunaukkarasu	-	2	-	
Dr.D.Anand	-	3	-	
Dr.P.Saravanan	-	2	-	
Dr.M.Muthukumaran	-	9	-	
Dr.A.Stephen	-	3	2	
Self-Finance Stream				
Prof.R.Bhaskaran	1	-	-	Commerce
Prof.P.Manivannan	-	2	-	Corporate Secretaryship
Dr.M.Ramesh	-	2	-	Commerce Computer Applications
Prof.S.Thirumurugan	-	1	-	Computer Science
Prof.K.Sankar	-	1	1	

Faculty serving on the editorial boards of national and international journals

For the year 2012-13

Dr.R.Ramachandran, Department of Sanskrit, Was one of the advisors for Visvabharati, National Journal for Sanskrit Studies, Dept. of Sanskrit, Pondicherry University.

Faculty members on the organization committees of international conferences, recognized by reputed organizations / societies.

For the year 2012-13

Dr.K.Srinivasan, Dept. of Sanskrit,

Was a member at UGC sponsored workshop organized by CDAC, Bangaluru, 2012

Dr.R.Ramachandran, Department of Sanskrit,

Was a coordinator for the extension activity at the University of Madras.

Dr.D.Anand, Dept. of Plant Biology & Plant Bio Technology,

Was appointed as the Regional Project Co-ordinator for Tree Census in Greater Chennai organized by Urban Forest Division, Govt. of Tamilnadu

For the year 2013-14

Dr.M.Elangovan, Dept. of Tamil,

Was coordinator of an UGC sponsored seminar organized in Aralvaymozhi.

Dr.K.Srinivasan, Dept. of Sanskrit,

Was a member at UGC sponsored workshop organized by CDAC, Bangaluru, 2012

Dr.D.Anand, Dept. of Plant Biology & Plant Bio Technology,

Was appointed as the Regional Project Coordinator for Tree Census in Greater Chennai organized by Urban Forest Division, Govt. of Tamilnadu

For the year 2014-15

Dr.A.Stephen, Dept. of Plant Biology & Plant Biotechnology,

Is a member of the Editorial Board: Journal of Academia and Industrial Research (ISSN:2278-5213)

Is a member of the Editorial Board: Plant (ISSN:2331-0669)

3.4.2 Does the College publish research journal(s)? If yes, indicate the composition of the editorial board, publication policies and whether it is listed in international database?

Department of Business Administration has brought out the annual magazine entirely edited and designed by the students under the able guidance of the HOD. The magazine is titled 'ARISTON' publication details

editor : Aravind Natarajan
 associate editor : Varun Shankar
 Designer : Haridas Singh
 Mentor : Sri R Sriram

3.4.3 Give details of publications by the faculty:

	2012-13	2013-14	2014-15	2015-16
No. Papers published in peer reviewed journals (national/international)	78	75	96	92
No. of books and chapters in edited books/seminar publications	26	14	15	16

3.4.4 Indicate the average number of successful M.Phil. and Ph.D. scholars guided per faculty. M.Phil – 1 Ph.D – 1

3.4.5 What is the stated policy of the College to check malpractices and misconduct in research?

Our college and the staff are committed to independent research. So, the researchers are instructed at the time of registration that the college will not tolerate any misconduct in research. The research proposal is read carefully by the research supervisor to ensure objectivity and avoid misconduct in research. The research proposal is looked into carefully by the committee so as to ensure independency and viability of the work.

The progress of the research is monitored by the committee every six months and the same is submitted to the University of Madras as part of the requirement laid by them.

The researcher also has to submit his synopsis to the committee before submission to university. The researcher is not allowed to submit the thesis if there has been any misconduct or malpractice in research.

We also follow the University norms by keeping the thesis open for public view immediately after the University announces the date of viva-voce examination.

Thus, the college (in line with the norms laid down by the University) ensures that there is no misconduct or malpractice in research.

3.4.6 Does the College promote interdisciplinary research? If yes, how many inter departmental / inter disciplinary research projects have been undertaken and mention the number of departments involved in such an endeavour.

Yes. Dr Parthiban, HOD of Commerce department, has been awarded Ph.D in Economics (under the supervision of our Principal Dr S Thirunavukkarasu) and he is also working for a Ph.D in Philosophy (under Dr P Krishnasamy) at present. Our Principal, Dr S Thirunavukkarasu, has also admitted a management teacher candidate for research in Economics. One more candidate from management department has applied for registration under our Principal.

3.4.7 Mention the research awards instituted by the College.

Our college caters basically to UG and PG studies, and research centres of our college function on the basis of the recognition/norms accorded by the University of Madras.

3.4.8 Provide details of

* research awards received by the faculty

14 staff members (from various departments) have received Ph.D degree in the period under consideration

Other research awards

Dr Anand of the department of Plant Biology and Plant Biotechnology has received “YOUNG SCIENTIST ENDOWMENT AWARD’ by International association of medical and pharmaceutical virologist (IAMPV, New Delhi, 2015

Dr. V. Manikantan’s paper entitled, “*System of Education Adopted in College Level with Special Reference to Ramakrishna Mission Vivekananda College (AUTONOMOUS), Chennai,*” was highly appreciated in the conference. He received the “**Session’s Best Presenter Award**”, with a medal and certificate.

* recognition received by the faculty from reputed professional bodies and agencies

Our faculty members are recognized by reputed professional bodies and invited as resource persons

- 3.4.9 State the incentives given to faculty for receiving state, national and international recognitions for research contributions.

Such of those who have received state/national/international recognitions are honoured during the weekly college assembly and the same is published in the college website.

3.5 Consultancy

- 3.5.1 What is the stated policy of the College for structured consultancy? List a few important consultancy services undertaken by the College.

The college, being a government aided one, which is run by the Ramakrishna Math and Mission, is bound by the government norms and staff are encouraged to come up with proposals.

- 3.5.2 Does the College have College-industry cell? If yes, what is its scope and range of activities?

No. since ours is an arts and science college, the scope for college-industry cell is limited.

- 3.5.3 What is the mode of publicizing the expertise of the College for consultancy services? Mention the departments from whom consultancy was sought.

College website provides the details of the expertise of staff members (teaching and research in applied field) of every department.

- 3.5.4 How does the College encourage the faculty to utilise the expertise for consultancy services?

Our staff and the college, as a whole, believe in work done as the criteria for recognition, which is published in the college website.

- 3.5.5 List the broad areas of consultancy services provided by the College and the revenue generated during the last four years.

Being run by the Ramakrishna Math and Mission, college does not generate revenue from services.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

- 3.6.1 How does the College sensitize the faculty and students on Institutional Social Responsibilities? List the social outreach programmes which have created an impact on students' campus experience.

Our weekly religious instruction session based on the teachings of Sri Ramakrishna and Swami Vivekananda and the value-based education programme creates the necessary social responsibility of the student. This is remembered even by the students of earliest batches, who have shared with us how different situations were handled by them thinking about the teachings they learnt in this session.

The activities of NSS, NCC, YRC and Rotaract is yet another feature where the students are exposed to the requirements of the society and given on-the-job training through their involvement in various activities like blood donation, voter awareness programme, involvement of student volunteers to regulate crowd during major festivals in the well-renowned and ancient Kapaleeswarar temple etc.

College celebrates the birthday of Swami Vivekananda every year beginning with blood donation by students and staff. Our college has been adjudged to have donated more units of blood every year by the Lions Club, Youth Red Cross and other organizations. On an average 1280 to 1500 units of blood have been donated on 2 days at the commencement of the Vivakananda birthday celebrations every year.

High transparency in admissions, impeccable academic standards, along with the perfection in disbursement of government scholarships and benefits to the students set by the college is naturally imbibed by the students and they are well aware of the fact that the society expects them to exhibit these standards in their life.

Reddivalam Village, Vellore District from **21st to 28th September 2015**. The camp events included various social welfare programmes like medical camp, health awareness, tree planting, group discussions with villagers, street plays, sport competition, short films on awareness, etc. The Block Development Officers, **Thiru S. Sadaippan** and Thiru **A. Dhandayuthapani**; the Chairman and Deputy Chairman of the Panchayat Board, **Thiru E. Karunakaran** and Thirumathi **R.Radha Ramkumar** participated in the camp and gave talks.

- 3.6.2 How does the College promote College-neighborhood network and student engagement, contributing to holistic development of students and sustained community development?

NSS, Rotaract and Youth Red Cross are functioning actively in the college and they have developed close network between student and the neighbourhood through activities like coastal cleanup, volunteer participation in the main festivals of the ancient Kapaleeswarar Temple and the Universal temple at Ramakrishna Math. Their involvement in such programmes not only helps them but also provide for sustained community development.

- 3.6.3 How does the College promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/International agencies?

The teachers-in-charge of the extension activities arrange programmes in co-ordination with University co-ordinator of NSS, Youth Red Cross, Rotaract and NCC - TN battallion 2/13 - and other NGO's working in the field. Students have been orientated on the first day of the semester that credit is allotted for extension activities and they have been informed that participation in any one of the extension is mandatory.

- 3.6.4 Give details on social surveys, research or extension work (if any) undertaken by the College to ensure social justice and empower the under-privileged and most vulnerable sections of society?

Our college students and staff involve themselves every year on the inaugural day of the Viveka Jayanthi celebrations (commemorating the birthday of Swami Vivekananda) and have been donating around 1200-1500 units of blood on 2 days. Various NGO's and organisations have recognised this yeomen service year after year.

Extension activities conducted by the college are tabulated here:

- (i) Extension activities organised by the NSS

Extension activities	Year
Eye rally coastal cleanup	2011-12
drug abuse awareness programme eye rally coastal cleanup world heart day rally on Awareness of evils of liquor	2012-13
Go green – tree plantation Eye rally Drug abuse Coastal cleanup	2013-14
50 volunteers participated in Polio drop event in various parts of chennai Services rendered at Anna Zoological part on Kaanum pongal day	2014-15

(ii) Extension activities by NCC

Extension activities	Year
1) Rendered services at Passport office	2011-12
2) aids awareness rally 1 tree plantation, anti-tobacco, anti-drugs and safety of rain passenger rallies	
1) rally on 'hunger no more' at the Marina	2013-14
1) beach rally organized by Chennai liver foundation	2014-15
2) global march for elephants and rhinos	
3) swacch bharath programme	

(iii) Extension activities by YRC

Extension activities	Year
Served patients at eye hospital egmore	2012-13
Took part in training in first-aid and disaster management	
Served patients at eye hospital egmore	2013-14
Took part in disaster management	
Served patients at eye hospital egmore	2014-15

(iv) Extension activities by Rotaract

Extension activities	Year
District beach cleaning project at Marina beach	2011-12
rally on 'hunger no more'	2013-14
Eye to eye rally Helmet awareness campaign Beach cleaning	2014-15

(v) Extension activities by viveka nature club

Extension activities	Year
Coastal cleaning programme Save turtle programme	2011-12

3.6.5 Give details of awards / recognition received by the College for extension activities / community development work.

Awards/recognition	Organization providing the award	Year
Highest number of units of blood donated	Madras Voluntary Blood Bank	2012-13 2014-15 2015-16 2016-17
YRC performer award	YRC headquarters	2014

- 3.6.6 Reflecting on objectives and expected outcomes of the extension activities organized by the College, comment on how they complement students' academic learning experience and specify the values and skills inculcated?

These extension activities have tremendous impact on the complete development of the student. The condition of the common man, society and the neighbourhood is understood by the student, which prepares him to face the society tomorrow and help in whatever manner he can. The impact begins at the college level and carries through to the outer circle in a smooth fashion. The impacts are:

- (i) Develops inter-personal relationship (both with his peer group and also with the community)
- (ii) Change of attitude in the students towards his fellow-beings, other creatures and the nature (he realizes the meaning of the vedic dictum 'vasudeiva kutumpakam' – that all belong to one family)
- (iii) Participation in various rallies has made them realize the problems and disorders that his fellow-beings face thereby realize his social responsibility.
- (iv) Values like team-spirit, community participation, and the greatness of 'seva' (he realizes the meaning of "maanava seva is maadhava seva") is imbibed in the students.

- 3.6.7 How does the College ensure the involvement of the community in its outreach activities and contribute to the community development? Detail the initiatives of the College which have encouraged community participation in its activities.

The NSS, Youth Red Cross, Rotaract units organize various camps like voter awareness campaign, aids awareness campaign, coastal cleanup, eye rally, service at hospitals and other community development works with the consent and consultation of the community members. The community members help the students by providing accommodation (wherever necessary) in the community hall while organizing the camps. Our NSS wing has also participated in the community developmental activities like cleaning the area, white washing the school building, laying mud roads, tree plantation and regular watering of the plants etc, during the camps at various hamlets in and around Chennai.

- 3.6.8 Does the College have a mechanism to track the students' involvement in various social movements / activities which promote citizenship roles?

Each of the wings meet the students regularly, prepare the list of students enrolled and the activities planned/executed along with student participation in it. The teacher-in-charge of the extension wing instructs the students on the importance of participation and the credit involved. The student is also made to realise how important it is to take active interest in community living (in line with the adage 'man is basically a social being'). The wing also maintains the data of the activities done along with the student participation, both for streamlining the attendance and for certificate purposes. Participation in these activities will be considered for identifying the absence with permission for that particular hour/class. Issue of certificates and streamlining of attendance is an accidental feature embedded in the community living encouraged and we ensure that the student is not affected unduly because of participation in such activities

- 3.6.9 Give details on the constructive relationships (if any) with other institutions in the nearby locality in working on various outreach and extension activities.

The College extension units have strong rapport with the neighbourhood hospitals, temples and NGOs for availing support for extension activities. The constructive relationship of Units with various institutions and organizations are as follows:

- (i) Voluntary health services and Government hospital at Royapettah, Chennai (for blood donation programme)
- (ii) Gandhi trust (for voter awareness)
- (iii) Kapaleeswarar temple management and EO of the temple (all the years) for rendering service during the major festivals of the temple
- (iv) Vasan eye care
- (v) Ramakrishna Mission of Chennai during the birthday celebrations of Swami Vivekananda
- (vi) Government eye hospital

- 3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

- (i) The yeomen service rendered by students and staff of the college in the area of blood donation has always fetched recognition/awards from youth red cross, state NSS wing, Rotary club every year

- (ii) The YRC headquarters offered the best YRC performer award to our college in the year 2014

3.7 Collaboration

- 3.7.1 How has the College's collaboration with other agencies impacted the visibility, identity and diversity of activities on the campus? To what extent has the College benefitted academically and financially because of collaborations?

The departments make constructive efforts for collaboration with various agencies for academic, extension, research, placement, and resource mobilization. The students have benefited largely due to the effective functioning of the placement cell. Various companies/organisations have always looked to our college for selecting students with impeccable academic record coupled with integrity and discipline. Being run by the Sri Ramakrishna Math, our college does not take any financial benefits from any of the organisations. We are happy to ensure that the student community is benefited.

- 3.7.2 Mention specific examples of, how these linkages promote

Curricular Development: curriculum updation to suit the requirements of current needs of the society is facilitated. Industrial Psychology (as ancillary in the department of Philosophy for their UG students and as CBCS paper for PG students of other departments, Medical Tourism in the department of Economics, are enhanced through these linkages. Subjects like Business Ethics, Ethics and Social Responsibility, Introduction to Web designing also can be cited as examples.

Internship, On – the – Job training: The Departments' collaboration with the various institutions helps the students to find appropriate agencies for their soft skill internship programme and also acquaint themselves of the needs of the society so that they can prepare themselves appropriately.

Research, Publication: The labs of CLRI, Indian Institute of remote sensing, Ramanujam Institute of Mathematics, University of Madras, Satya Nilayam Institute of Philosophy and Culture, semmozhi research centre etc are used by the research scholars of Science and arts departments. The students of Sociology, Economics avails the support of NGOs to collect data in the field for their research and publication.

Consultancy, Extension: The linkage with various leading hospital in Chennai helps to conduct various health check up camps like eye camp, diabetics, dental care, general health camp etc. Collaboration with Rotaract, YRC, AIDS Control

Society, and various NGOs helps to organize camp for various extension activities and organize programs in the neighborhood areas.

Student Placement: The staff in charge for placement have regular contact with the Multi National Corporations and various industries for the placement of students. As a result, TCS, Infosys, Deloitte, HCL, and the like came forward to conduct campus interviews and select students according to their requirements and provide placement for the students.

- 3.7.3 Does the College have MoUs nationally / internationally and with institutions of national importance/other universities/ industries/corporate houses etc.? If yes, explain how the MoUs have contributed in enhancing the quality and output of teaching-learning, research and development activities of the College?

Yes. We have entered into an MOU with Caterpillar India Pvt Ltd. It enhances mutual academic and industry collaboration, which provides students with practical experience including internship at various offices in Chennai and Tiruvellore. 6 students are benefiting from this MOU.

- 3.7.4 Have the College industry interactions resulted in the establishment / creation of highly specialized laboratories / facilities?

Our laboratories are highly specialized ones based on the requirements and the efforts of the management to help its researchers in whatever little manner it can. The college does not take any special assistance from any establishment or individual towards this.

Any additional information regarding Research, Consultancy and Extension, which the institution would like to include.

All research centres are run in the aided stream and our college collects only the prescribed fee from the student and, as mentioned earlier, does not seek grants or special status from any agencies or even the research funding agency (apart from the fees paid to the college for supplying the basic infrastructure – maintenance of the same is not covered therein and the college management does it for the sake of the researcher. UGC grants for projects comes to the researcher through college and the same is used by them and proper accounting of the spent amount as against the received amount is done by the researcher and submitted to the concerned agency.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

- 4.1.1 How does the College plan and ensure adequate availability of physical infrastructure and ensure its optimal utilization?

Ramakrishna Mission Vivekananda College has adequate physical facilities and infrastructure for the existing academic programmes and administrative functions, co-curricular and extra-curricular activities.

The College campus is spread over an area of 14 acres of land with departments and well furnished class rooms, science laboratories. It has newly constructed/re-designed seminar halls, Central library with internet facilities, Department Libraries, an internet centre exclusively for students and researchers. Computer lab, smart class room, sports grounds for various games, gymnasium with modern equipments, co-operative store, Canteen, and Hostel for undergraduate students

There is an open air auditorium and an air conditioned auditorium apart from prayer hall. Seminar halls are well-equipped for organizing Seminars, Ph.D viva-voce examinations and conducting departmental association activities.

- 4.1.2 Does the College have a policy for creation and enhancement of infrastructure in order to promote a good teaching-learning environment? If yes, mention a few recent initiatives.

Governing body of the college decides the creation and enhancement of infrastructure. For allocation of funds, the requirements of various departments are taken into consideration on priority basis.

Grants from UGC are used to develop infrastructure to promote a good-teaching learning environment. The College, as a policy, does not involve sponsors to enhance the infrastructure or to promote the learning environment.

- 4.1.3 Does the College provide all departments with facilities like office room, common room, separate rest rooms for women students and staff dignitaries or experts?

Yes. All the departments have well furnished class rooms and staff rooms, department library (for PG and research departments), computers with internet facility. Audio-visual equipments are available in the smart class rooms and seminar halls. Separate well maintained rest rooms are available.

- 4.1.4 How does the College ensure that the infrastructure facilities meet the requirements of students/staff with disabilities?

All the new buildings have ramps to facilitate students / staff with disabilities. As far as transport is concerned, we are at an advantageous position as government buses run regularly and students coming from the south of Chennai have bus stop either adjacent to the compound or within walking distance of some metres. This enables the safe and timely travel of the students.

- 4.1.5 How does the College cater to the residential requirements of students? Mention

- * Capacity of the hostels and occupancy
- * Recreational facilities in hostel/s like gymnasium, yoga center, etc.
- * Broadband connectivity / wi-fi facility in hostel/s.

The college has hostel for the students. It has 20 rooms to accommodate around 70 students. A monk from the Ramakrishna order is in-charge of the hostel. There is a mess-in-charge; watch man, cook and menial staff are also appointed.

The hostel has 2 dining halls, a T.V hall, library and phone facility.

Indoor games like Carrom and Chess are available in the hostel. Hostel students are given training in yoga by the yoga instructor of Physical Education Department. They can also use the existing facilities like gymnasium, shuttle court of Physical Education Department.

Plans are afoot to bring in wi-fi facility in college campus

- 4.1.6 How does the College cope with the health related support services for its students, faculty and non-teaching staff on the campus and beyond?

College has a medical officer apart from reputed nursing homes around the college (being situated in a highly populated and educated community of Chennai). Seminars / lectures are conducted for creating awareness on health in general.

4.2 Library as a Learning Resource

- 4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, we have duly constituted Library Committee, which consists of representatives from staff and students. The significant initiatives of the Library Committee are:

- 1) Reference books and its collection building policy of TOP TEN AUTHORS
- 2) Automation with BAR CODE

4.2.2 Provide details of the following:

- ☐ Total area of the library(in Sq.Mts)

Library (main) : 326.16 Sq.Mts

Library (annex) : 117.29 Sq.Mts

Internet Centre : 12.0 Sq. Mts

- ☐ Total seating capacity

Library (main) : 99 USER LIBRARY

Library (annexe) : 35

Internet Centre : 30

- ☐ Lay out of the Library

Library (main) : available

- ☐ Access to the premises through prominent display of clearly laid out floor plan; adequate signage; fire alarm; access to differently abled users and mode of access to collection:

Yes, We have provided floor plan in prominent places in the college campus; provided sign-boards in suitable places ; fixed fire extinguishers in the Library and for differently abled are taken care of by Librarian and other staff and assisting them to search and find out the required resources available in the library on top priority.

4.2.3 Give details on the library holdings

- a) Print (Books, back volumes and thesis):

Library (main) : 95284+5000 back volumes

Library (annexe) : 10277

- b) Non print (Microfiche, AV)

Library : 300

- c) Electronic (e-books, e-Journals ;

Library (main) : Nil

Library (annexe) : NIL

Reference to e-books and e-journals can be accessed in the internet centre through N-list

d) Special collection (eg. Text book, Reference books, standards)

Library : 50% of the total collection is belong to special collection of textbooks and reference books

4.2.4 What tools does the library deploy to provide access to the collection?

☐ OPAC -Yes

Electronic Resources Management package for e-Journals

Library : No

Internet centre: yes.

Federated searching tools to search articles in multiple

Library (main) : No

Library website

Library (main) : No

In- house/ remote access to e-publication

Library (main) : Nil

Accessed in the internet centre

4.2.5. To what extent is the ICT deployed in the library?

☐ Library automation

Library (main) : Automated by AUTOLIB Library Management software

☐ Total number of computer for public access

Library (main) : 4

Library (annexe) : 5 computers for public access provided in the internet centre

☐ Internet band width speed : mbps mbps 1gb(GB)

Airtel lease line 5 Mbps

Airtel broad band 8 mbps

BSNL for day and evening library

ACT – lease line

JIO - unlimited

☐ Institutional Repository publications on and about Holy Trinity mainly form part of our

collection building; they are kept separately for the easy use of the stakeholders

☐ Content management system for e- learning

The college also has access to N-list through which the student/researcher have access to a variety of e-books and periodical. As a component under the UGC-INFONET digital library consortium, our researchers/staff through the college have access to more the 6000+ e-journal with back files for 10 years and 1,35,000 e-books

Participation in Resource sharing networks/consortia (like Inflibnet) Library (main): As we are in the second batch of implementation of INFLIBNET in colleges, so the process of participation in resource sharing with Inflibnet is pending

4.2.6 Provide details (per day) with regard to.

- ☐ Average number of walk-ins
Library (main) :225
Library (annexe): 115
Internet centre: 50 (students and staff)
- ☐ Average number of books issued /returned
Library (main) : 200
Library (annexe): 90
- ☐ Ratio of library books to students enrolled
Library (main) :1:57(i.e. $95284+5000=100284 \div 1734=57$)
Library (annexe): 1:4
- ☐ Average number of books added during last three years
Library (main) :562 books
Library (annexe): 723 books
- ☐ Average number of login to OPAC
Library: 100
- ☐ Average number of login to e-resources
Library (main) : No
Internet centre : 20 per day
- ☐ Average number of e-resources downloaded/printed
Library :No
Students download materials from e-resources from the internet centre
- ☐ Number of information literacy training organized
Library (main) :Nil

4.2.7 Give details of the specialized services provided by the library

- ☐ Manuscripts : Nil
- ☐ Reference: We are following the policy of collection, Building of Reference books of TOP TEN AUTHORS for every subject according to our syllabus
- ☐ Reprography : Xerox facility is extended to users to take Journal articles
- ☐ ILL (Inter Library Loan service): Acting as a liaison between user and libraries especially MATSCIENCE Library and IIT Library, Chennai.
- ☐ Information Deployment and Notification

Library (main) : Recently purchased books are displayed in the

'Latest additions shelf' periodically, and new journals added for subscription also displayed periodically

- ☐ OPAC (Online Public Access Catalogue)

Library (main) :Most of the users approach the OPAC to search

and find out the availability of books under AUTHOR and TITLE; but the users are poor in their approach to search under SUBJECT in the micro level, for them , we have provided subject Headings by using 'Sears List of Subject Headings'

- ☐ Internet Access : available for staff and students. Each department is also provided with one computer along with internet connection
- ☐ Downloads: available in the internet centre and in the departments
- ☐ Printouts: available in the internet centre
- ☐ Reading list/Bibliography compilation: We help Research Scholars to prepare Bibliography compilation for their M Phil and Ph d dissertations
- ☐ In-house/remote access to e-resources:

Library (main) NIL

Internet centre: yes

Access to e-resources are available through the internet centre

- ☐ User Orientation:

Library : We are giving user orientation to all first Year students.

- ☐ Assistance in searching Databases

Library :As part of user orientation ,we are imparting the users to search the Databases and also assisting the users ,as and when for selecting Search strategies

INFLIBNET/ICU facilities : No

- 4.2.8 Provide details on the annual library budget and the amount spent for purchasing new books and journals.

Library (main): Yes , we have Budgetary provision and we spend around 3.145 lakhs for purchase of new books

- 4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services.

Yes, after introduction of automation , we are able to trace the books arranged in the shelves in five minutes ,based on the feed back active steps are taken to improve the existing system to reduce the time in three minutes to retrieve the books.

- 4.2.10 List the infrastructural development of the library over the last four years.

1)	CPU-Dell optiplex 3020 mtu -14.....	Rs.22000/-
2)	SMPS BP 300 PX 350 watt.....	Rs. 2599/-
3)	Teak wood chair with arms 1 No	Rs 9446/-
4)	Chairs-visitors 3 Nos.....	Rs.13500/-
5)	TVS DMP RP45 Shoppe.....	Rs. 7800/-
6)	Steel Book case 5 Nos.	Rs. 53944/-
7)	LED Monitor Dell 24.....	Rs.14100/-

Since the library (annexe) has been formed in recent years, the following infrastructural face-lifts were added:

- internet connection was given to the library (anexe);
- new book shelf purchased,
- call number and accession number were allotted
- False ceiling was done last year.

- 4.2.11 Did the library organize workshop/s for students, teachers, non-teaching staff of the College to facilitate better Library usage?

Yes, we are conducting library tours to newcomers during the month of August and September of every year

4.3 IT Infrastructure

- 4.3.1 Does the College have a comprehensive IT policy addressing standards on IT Service Management, Information Security, Network Security, Risk Management and Software Asset Management?

YES.

4.3.2 Give details of the College's computing facilities (hardware and software).

- Number of systems with configuration - 380
- Computer-student ratio 1:9
- Dedicated computing facility - YES
- LAN facility - YES
- Wifi facility - YES
- Propriety software / Open source softwares ✓
- Number of nodes/ computers with internet facility - 36
- Any other
- SERVER for COE office,
- software,
- optical fibre facility
- 50 KVA online UPS for computers and labs

4.3.2 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- Creation of more smart classes
- Plan to purchase one more 50 KVA online UPS
- Wifi facility in the campus

4.3.3 Give details on access to online teaching and learning resources and other knowledge, and information provided to the staff and students for quality teaching, learning and research.

The staff and students can access e-journals and e-books and resources from the internet centre in the college. Teachers can take help from the facility (mentioned in 3.1.2) and enhance their teaching.

4.3.4 Give details on the ICT enabled classrooms/learning spaces available within the College and how they are utilized for enhancing the quality of teaching and learning.

We have the following ICT-enabled infrastructure within the campus: 2 Seminar Halls, Sister Nivedita Hall, Ramakrishnananda Hall, Obul Reddy hall.

Details of ICT-enabled classrooms/learning space are as follows:

S. No	Room Name	SQ Feet	Total in sq feet
1	Net centre	24.4 X 27.5 ft	671
2	Hardware section	22.5 X 8 Ft	180
3	Server Room	24.5 X 7.3 ft	178.85
4	Hardware service room	21 X 7.3 ft	153.3
5	Net UPS room	24.3 X 7.5 ft	182.25
6	Sanskrit Ups room	13 X 8.4 ft	109.2
7	50 KVS Ups room	19.3 X 7.3 ft	140.89
8	UG Lab -01	39.5 X 22 ft	869
9	UG Lab -02	38 X 22 ft	836
10	UG Lab -03	50 X 30.7 Ft	1540
11	UG Lab 1 & 2 UPS room	14.6 X 14.9 ft	217.54
12	UG -3 lab ups room	9.10 X 9.10 ft	82.81
Total			5160.84

These are used regularly for class-room teaching, conducting PhD viva-voce exams, seminars and departmental association meetings.

- 4.3.5 How are the faculty facilitated to prepare computer aided teaching-learning materials? What are the facilities available in the College or affiliating University for such initiatives?

Smart classroom and 4 seminar halls are provided. Viva-voce examination of Ph.D students are held in one of the seminar halls regularly from last year. Our teachers have excellent skills in preparing computer aided teaching – learning materials. The smart class room or the seminar hall where the LCD projector is fixed facilitates high impact presentations. All Science departments have been provided LCD projector with Screen. Arts and Commerce departments (including the departments from the self-finance stream) use the smart class room. Almost all students were given free Laptop under Tamil Nadu Government Scheme in the years 2012-13 and 2013-14. Teachers ensure that their department students learn how to use them in order that the student benefit from the technology based teaching-learning experience.

- 4.3.6 How are the computers and their accessories maintained?

College has Annual Maintenance Contract in place for maintaining the computers and their accessories. New softwares are purchased as and when they are available.

- 4.3.7 Does the College avail of the National Knowledge Network connectivity directly or through the affiliating University? If so, what are the services availed of?

The college has access to the N-list through which the student/researcher have access to a variety of e-books and periodical (refer 3.1.2)

4.3.8 Provide details on the provision made in the annual budget for update, deployment and maintenance of the computers in the College?

Update and maintenance of the computers in the college is done on the basis of need and the management helps in the purchase of new software, maintenance of computers, servers, storage and other accessories accordingly.

4.4 Maintenance of Campus Facilities

4.4.1 Does the College have an Estate Office / designated officer for overseeing maintenance of buildings, class-rooms and laboratories? If yes, mention a few campus specific initiatives undertaken to improve the physical ambience.

The college has a maintenance cell with an Administrative Officer supported by technical staff like electrician, plumber, and other skilled people. The administrative office is the designated officer for overseeing the maintenance of buildings, class-rooms and laboratories. This office is constantly monitoring the needs of the campus and are also addressing specific issues as and when the department heads approach them (after approval from Principal and Secretary).

- (i) Class rooms have been provided with green boards instead of the usual black boards.
- (ii) Whitewashing was done recently and major repair works also taken care of as recently as in May-June 2016. Just after the devastation caused by the recent cyclone 'vardah', many trees were uprooted within the campus and they were segregated and removed with the help of the Corporation of Chennai.
- (iii) We are also trying to replace them by planting some more (from 6th January 2017).

4.4.2 Does the College appoint staff for maintenance and repair? If not, how are the infrastructure facilities, services and equipment maintained? Give details.

We have a maintenance cell as mentioned in the question number 4.4.1. Administrative Officer is the designated officer there with able assistance by staff with various skills.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the College have an independent system for student support and mentoring?

If yes, what are its structural and functional characteristics?

Each department is following the system of assigning class teachers, who in turn, interact with the students and help them both in curricular and extracurricular activities. He supports them in all possible ways to enrich their academic performance.

5.1.2 What provisions exist for academic mentoring apart from class room work?

- Students are informed of the benefits of NET and SLET and other competitive examinations.
- Remedial classes are given for academic mentoring apart from class room work. We have assigned a teacher-in-charge to help the departments/students to benefit from this. He is in consultation with the department HOD's to ascertain the subjects where students need extra time for understanding the subject and, allots the number of classes for the subjects in consultation with the HOD and the subject teacher. The fund received from UGC is also apportioned accordingly to the teachers handling this extra class work.
- The students are encouraged to participate in inter-collegiate (general and subject-related) competitions.
- Every department has an active association, which organizes regular lectures and workshops in order to give them an exposure to the latest developments.

5.1.3 Does the College provide personal enhancement and development schemes for students? If yes, describe techniques employed e.g., career counselling, soft skill development, etc.

- A major area where students require enhancement is communication and preparation for the job market. Our soft skill programme enables the students to overcome or gain more proficiency because of this these two, namely, English and Personality development.
- FREE NOON-MEAL scheme is a boon to the students (as mentioned even earlier – 900 students benefited in the year 2015-16).

5.1.4 Does the College publish its updated prospectus and handbook annually? If yes, what are the activities / information included / provided to students through these documents? Is there a provision for online access?

Yes. The college handbook/calendar is published in the college website and a hard copy is also given to stake-holders. The major content of this is as follows:

- Administrative structure of the college
- Course details, faculty,
- Fee structure for each programme
- General rules of the college
- List of major, minor subjects along with NME and CBCS papers
- Pattern of education (semester system) and evaluation process regarding componential marks allotted to internals and end semester exam
- library facility, sports details, canteen,
- code of conduct for library use
- co-curricular activities and the credit associated with it
- room numbers with building details
- exam schedule tentative dates and date of submission of form
- details about internet centre
- list of working days

5.1.5 Specify the type and number of scholarships / freeships given to students (UG/PG/M.Phil/Ph.D./Diploma/others in tabular form) by the College Management during the last four years. Indicate whether the financial aid was available on time.

The college has a transparent method of processing the scholarships allotted by the government to the underprivileged students.

Apart from this, the management has also instituted the following scholarships

- ❖ Sri Ramakrishna Missio headquarters scholarship to the tune of Rs 60,000 per year
- ❖ Maharani Vidyavati of Vizianagaram scholarship to the tune of Rs 50,000 per year
- ❖ Other endowment scholarships to the needy
- ❖ the Management (as mentioned earlier) has spent Rs 32,00,000 in 2015-16 (amount varies year after year) for FREE NOON-MEAL scheme (wherein 900 students have benefited).

5.1.6 What percentage of students receives financial assistance from state government, central government and other national agencies (e.g., Kishore Vaigyanik Protsahan Yojana (KYPY), SN Bose Fellow etc)

State government scholarships to students from the underprivileged section are disbursed in a proper manner. All students from the scheduled caste section of the society are exempted from special fees.

- 5.1.7 Does the College have an International Student Cell to cater to the needs of foreign students? If so, what measures have been taken to attract foreign students?

We have been admitting students from Myanmar (Buddhist monks) for pursuing their research programme in the department of Philosophy. The concerned research guide of the researcher along with office staff form a team among themselves to help those scholars in their visa application and extension and help them in teaching them about the admission process, highlight what certificates they have to produce and to whom they should produce. College is also in collaboration with the international student cell of the government of India by providing the list of candidates enrolled with us, their period of stay and other required details.

Our college website is the best mode of communication for them as it contains the details of specializations along with the departments available in the campus.

One monk has successfully defended his thesis in the year 2015-16. Reports of examiners received for one more monk and the same forwarded to the COE of University of Madras for allowing us to conduct viva-voce examination.

Two more monks have submitted and their thesis has been mailed for valuation by the COE of University of Madras. As a result, more number of monks have evinced interest in joining our college.

- 5.1.8 What types of support services are available for

* **overseas students** – mentioned in 5.1.7

* **physically challenged / differently abled students** – Ramps have been constructed at vantage points. We also have a committee for the differently abled, who empathise with these students and do the needful. This committee comprises of the Principal, COE and Prof Vijayalayan (last mentioned being a visually challenged faculty) of the English department. So, our college is better equipped to understand the needs of such students. We are also happy to place on record that nothing untoward has happened till today to warrant intervention by the committee. Scribes are arranged by the college for the visually challenged students.

* **SC/ST, OBC and economically weaker sections** –

- (i) Avail various scholarships offered by the government in order to help them improve their academic record
- (ii) Soft skills and spoken English classes are held
- (iii) Personality development classes as part of soft skill is also provided

The last two, mentioned above, help students to compete in the job market

- * **students to participate in various competitions/ conferences in India and abroad** – our students have participated in various competitions both at the level of the department and also at other events for college students. Some of our students have been acclaimed classical singers/instrumentalists and are performing all over the world. Our research students present papers regularly in national/international conferences.
- * **health centre, health insurance etc.** – all students are covered under insurance scheme
- * **Skill development (spoken English, computer literacy, etc.,)** – spoken English classes have been conducted and the staff members of the departments also encourage students to develop English as a language by encouraging them to make speeches at the end of a class hour or during break time.
- * **Performance enhancement for slow learners / students who are at risk of failure and dropouts** – remedial classes have been organized after the end semester examination. A Professor is in-charge of identifying the subjects in which students have failed in large number in consultation with the HOD of every department and organizing the remedial classes either before the commencement of the regular classes or after the college time.
- * **Exposure of students to other institutions of higher learning/ corporates/business houses, etc.** – YES. This is done either through inter-departmental activity at the inter-collegiate level or by sending our students to attend regional/state/national/international conferences organized in the neighbouring institutions. This gives them an opportunity to meet, or compete with their peer group and also to interact with the best in the field. Our students are also exposed to corporate world as and when some senior of corporate firms visit our college. Many of our alumni working in the corporate world are still in touch with the departments and visit their department to motivate the current batch.
- * **Publication of student magazines** – Department of Business Administration has brought out the annual magazine entirely edited and designed by the students under the able guidance of the HOD. The magazine is titled ‘ARISTON’.

5.1.9 Does the College provide guidance / coaching classes for Civil Services, Defense Services, NET/SLET and any other competitive examinations? If yes, what is the outcome?

Teachers have been inspiring and guiding the students to take up teaching or enter in to the civil services area. Proper guidance and subject materials are given to the students on demand basis. Department of Philosophy has a set of materials Xeroxed that cater to both the general studies and subject stream of Philosophy pertaining to civil services. All departments have course materials and help students with notes as and when necessary.

5.1.10 Mention the policies of the College for enhancing student participation in sports and extracurricular activities through strategies such as

- * **additional academic support, flexibility in examinations** – special classes handled by the concerned teacher to the students who participate in state, national and university tournaments, as and when the request is made by the student or when the Physical Education Director recommends such cases to the department heads. The Physical Education Director also ensures that the sportsperson submits his assignments or take separate tests. This ensures flexibility in the system for the outstanding sportspersons.
- * **special dietary requirements, sports uniform and materials** –
 - Physical education director gives adequate instructions to the person supplying food for those involved in sports activities or practice sessions.
 - Uniform materials given
 - TA and DA provided to participants at the University level and inter-collegiate tournaments.

5.1.11 Does the College have an institutionalized mechanism for placement of its students? What services are provided to help students identify job opportunities, prepare themselves for interview, and develop entrepreneurship skills?

Yes. We have the placement cell – some of the companies that have conducted campus recruitment are Scope International, Wipro, Deloitte, Infosys, CTS, TCS, RR Donnelly, Goldman Sachs, RBS, ICICI.

Around 1000 students have benefited from such recruitments in the period 2014-till date.

The placement cell offers career guidance, arranges for talks by recruiting companies and acts as a channel between the aspiring students and the recruiting firms.

5 modems have been installed for the exclusive use in placement cell meetings. This facility is useful to both the students and the visiting firms for showcasing the criteria and the exhibition of talent.

We have also entered into an MOU with Caterpillar India Pvt Ltd. It enhances mutual academic and industry collaboration, which provides students with practical experience including internship at various offices in Chennai and Tiruvellore. 6 students are benefiting from this MOU.

An inter-departmental **Career Guidance Workshop** was organised from **26th to 28th September 2016**. The program included HR Interview, Communication & Curriculum Vitae Preparation and Panel Discussion on Banking & IT.

Mrs. C. Madhumathi, Group Head HR, Hand in Hand, India; **Dr Rajini Sriraman**, India Head, Hospira Healthcare Ltd; **Mr. S. Murali**, former DGM of Union Bank of India and **Mr V. Rajamani**, former DGM of Indian Bank were the Chief Guests for the events. **Similar events were held in the year 2015 also.**

- 5.1.12 Give the number of students selected during campus interviews by different employers (list the employers and the number of companies who visited the campus annually for the last four years).

Sample list is given here:

Name of the company	Number of students placed				Total
	2012	2013	2014	2015	
Scope International	9		46		55
Deloitte	1		11	11	23
TCS	6		2	51	59
GOLDMAN SACHS			10		10
RBS			58	39	97
FIDELITY			15		15
AXIES SECURITIES			28		28
ICICI			6	17	23
SOUTHERLAND				43	43
RICH INDIA				25	25
CTS		11			11-
OFF CAMPUS				30	30

- 5.1.13 Does the College have a registered Alumni association? If yes, what are its activities and contributions to the development of the College?

Yes. The alumni are in constant touch with the college through their departments and we have utilized their help in the updating the syllabi (wherever necessary) and some of them have even helped the needy by way of paying fees or in some other minimal way (since the college does not solicit or accept donations).

- 5.1.14 Does the College have a student grievance redressal cell? Give details of the nature of grievances reported and how they were redressed.

Yes. (I) Normal grievance reported, as on date, is petty quarrels among themselves, which again would have crept elsewhere and the same is settled here by the cell through advice and reprimanding (if necessary). (ii) Student representations/grievances regarding clashing of exam dates with professional course entrance etc are considered and necessary amendments made as and when possible

5.1.15 Does the College have a cell and mechanism to resolve issues of sexual harassment?

The question does not arise on account of the fact that (i) our college is a men's institution and (ii) even when girl students from neighbouring institutions attend or participate in any cultural event (like Viveka jayanti) or any academic event conducted by the various departments, the discipline of our college students have been, and is, impeccable in the history of higher education in Chennai (thanks to the high ideals set by the college and our predecessors)

5.1.16 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes. There has been no instance of ragging in the college due to the efforts of the anti-ragging cell comprising of senior professors and Principal along with student representatives.

5.1.17 How does the College elicit the cooperation from all stakeholders to ensure overall development of the students considering the curricular and co - curricular activities, research, community orientation, etc.?

One member of alumni from the department is member of the board of studies and thereby feedback on the system from the point of view of a student is known to us. Further, the college is in constant touch with the student community through one-to-one correspondence between the class teacher and the student, which results in projection of the need of the student to the management and the security concern of the management to the student. This ensures a close rapport between the student community and the stakeholders.

5.1.18 What special schemes/mechanisms are in place to motivate students for participation in extracurricular activities such as sports, cultural events, etc?

Regarding sports – students are able to interact with seniors in their respective games and this gives an opportunity for them to realize the significance of being part of this college bearing the name of Swami Vivekananda, who gave equal importance to physical well-being alongside spiritual growth. Since many sportspersons have meritoriously passed out of our college, they do take part in sports day functions or during other occasions and tell the students how they got inspired by the culture of the college.

Weekly religion class is an added event in the college, where the best of the sports personality are showcased along with their trophies/cups/medals. They are honoured on the dais by the Secretary and Principal to ensure widespread information and as a factor for motivation.

Regarding cultural events – music is an integral part of our college and a majority of the senior musicians in the field – in carnatic and film – are alumni of our college. All of them have sung in the weekly religion class and the present lot, who will be adorning the stages tomorrow, take clue from this and start singing in the meetings. Cultural events are projected in the weekly religion class when the students with merit and achievements are praised in the open by the Principal and Secretary with the shields or cups or medals (awarded to them outside the college). This has ensured (i) information spread and (ii) motivate more number of students to come forward to emulate this trend

5.1.19 How does the College ensure participation of women in ‘intra’ and ‘inter’ institutional sports competitions and cultural activities? Provides details of sports and cultural activities in which such efforts were made?

Not applicable to us. However, we do encourage women students from neighbouring institutions to participate in the inter-collegiate events like viveka jayanti and other academic events.

5.2.0 Student Progression

5.2.1 Provide details of programme-wise success rate of the College for the last four years. How does the College compare itself with the performance of other autonomous Colleges / universities (if available)

UG

AIDED STREAM					
Course		2010-13	2011-14	2012-15	2013-16
BA	HISTORY	55	40	38	38
	ECONOMICS	77	61	52	77
	PHILOSOPHY	78	70	63	58
	ENGLISH	80	49	42	54
	SANSKRIT	100	100	100	100
COMMERCE (A)		93	91	86	90
COMMERCE (B)		95	97	96	100
B Sc	MATHEMATICS (P&C)	58	53	47	47
	MATHEMATICS (P&C)	59	48	33	24
	PHYSICS	50	48	52	56
	CHEMISTRY	50	47	39	76
	BOTANY	78	59	53	33
	ZOOLOGY	53	41	52	60

AIDED STREAM					
Course		2010-13	2011-14	2012-15	2013-16
SELF-FINANCE STREAM					
COMMERCE GEN (A)		99	100	95	99
COMMERCE GEN (B)		94	100	98	83
COMMERCE GEN (C)		96	97	96	83
COMMERCE (C S)		94	100	94	86
COMMERCE (BM)		88	93	92	88
COMMERCE (A&F)	A	99	95	97	91
COMMERCE (A&F)	B	--	--	95	73
COMMERCE (ISM)		--	--	92	96
COMMERCE (CA)		--	--	98	84
BBA		96	94	96	86
BCA		94	98	100	100
BSc (COMP. SC.)		96	93	92	88

PG

AIDED STREAM					
Course		2011-13	2012-14	2013-15	2014-16
MA	ECONOMICS	93	93	57	100
	PHILOSOPHY	100	100	100	100
	SANSKRIT	100	100	100	83
M Sc	MATHEMATICS	92	64	63	58
	PHYSICS	86	70	33	63
	CHEMISTRY	100	100	73	91
	BOTANY	92	100	58	44
SELF-FINANCE STREAM					
MSW		100	92	92	100

5.2.2 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the observed trends.

Student progression	%
UG to PG	25
PG to M.Phil.	10
PG to Ph.D.	05
Employed	
• Campus selection	05
• Other than campus recruitment	95

5.2.3 What is the Programme-wise completion rate/dropout rate within the time span as stipulated by the College/University?

- The dropout rate happens mostly at the admission level because science stream students migrate to professional courses.
- However, there is around 5% dropout due to combination of reason stated above and family background.
- There is above 95% completion rate in Commerce and Arts stream students.

5.2.4 What is the number and percentage of students who appeared/ qualified in examinations like UGC-CSIR-NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central / State services, Defense, Civil Services, etc.

3 students have passed SLET in the year 2012-13

5.2.5 Provide details regarding the number of Ph.D/D.Sc./D.Litt. theses submitted, accepted, resubmitted and rejected in the last four years.

Department	Faculty Name	Year of submission	Phd			
			Submitted	Awarded	total	
					Submitted	awarded
Economics	R Ramachandran	2014	1		2	
		2016	1			
	S Muthu	2015	1	--	1	
	Kanagasabesan Nagarajan	2011	1	--	3	2
		2012	1	1		
		2014	--	1		
		2017	1	--		
	S Thirunavukkarasu	2012	1	1	6	5
		2013	1	1		
		2014	2	1		
		2015	1	1		
		2016	1	1		
	S N Sukumar	2013	1	--	4	3
		2014	2	1		
		2015	--	2		
		2016	1			

Department	Faculty Name	Year of submission	Phd			
			Submitted	Awarded	total	
					Submitted	awarded
Philosophy	V Chandrasekar	2014	1	-	3	1
		2015	1	--		
		2016	1	1		
	P Krishnasamy	2014	4	--	6	1
		2015	2	--		
		2016	--	1		
Mathematics	V Selvan	2013	2	1	2	2
		2014	--	1		
Physics	K Sethusankar	2014	1	1	5	5
		2015	3	3		
		2016	1	1		
	S Jayakumar	2012	1	1	4	4
		2013	1	1		
		2014	1	1		
		2015	1	1		
Plant Biology and Plant Biotechnology	V Sivasubramanian	2012	1	--	6	5
		2013	2	--		
		2014	--	--		
		2015	3	--		
		2016	--	4		
	S Kumaresan	2016	1	1	2	1
		2017	1	--		
	B S Balakumar	2014	1	1	2	2
		2015	1	1		

5.3 Student Participation and Activities

5.3.1 List the range of sports and games, cultural and extracurricular activities available to students. Provide details of participation and program calendar.

University of Madras Tournaments & Sports B – Zone (Men)

PROGRAMME CALENDAR

Tournament Dates & Venue 2015 – 2016

S.No	Date	Game	Venue
1	3 rd & 4 th August 2015	Badminton	D.G.Vaishnav College
2	3 rd & 4 th August 2015	Table Tennis	D.G.Vaishnav College
3	6 th & 7 th August 2015	Handball	Nazareth College
4	11 th & 12 th August 2015	Chess	Sri Ram College
5	17 th & 22 nd August 2015	Cricket	MCC, DRBCC, Sindhi & SCP
6	24 th to 26 th August 2015	Volleyball	Thiruthangal Nadar College
7	27 th & 28 th August 2015	Ball Badminton	Thiruthangal Nadar College
8	1 st & 2 nd September 2015	Basketball	D.G.Vaishnav College
9	3 rd to 7 th September 2015	Football	Madras Christian College
10	21 st & 22 nd September 2015	Kabaddi	Madras University Union Ground
11	5 th & 6 th October 2015	Kho Kho	Sindhi College
12	8 th & 9 th October 2015	Tennis	Pachaiyappas College
13	2 nd to 4 th December 2015	Athletics Meet	J.N. Stadium
14	4 th Jan 2016	Power Lifting	D.G.Vaishnav College
15	5 th Jan 2016	WL & BP	D.G.Vaishnav College
16	5 th to 7 th October 2015	Boxing	J.N. Stadium
17	7 th & 8 th Jan 2016	Rowing	Adyar Boat Club
18	14 th August 2015	Swimming	Anna Swimming Pool

INTRAMURAL SPORTS&TOURNAMENTS 2015-2016.

S. NO	GAME	DATE	VENUE	TIME
1	Cricket	8,9,10,11.02.2016	Cricket Ground	7.30am
2	5000mts	08.02.2016	Cricket Ground	7.00am
3	Badminton	12.02.2016	Badminton Court	8.30am
4	Chess and Carom	15.02.2016	Indoor gymnasium	8.30am
5	Table Tennis	16.02.2016	Indoor gymnasium	8.30am
6	Kabaddi	17.02.2016	Kabaddi Court	8.30am
7	Kho-Kho	18.02.2016	Kho-Kho Court	8.30am
8	Volleyball	19.02.2016	Volleyball Court	8.30am

S. NO	GAME	DATE	VENUE	TIME
9	1500mts	20.02.2016	Cricket Ground	9.30am
10	800&400mts	22.02.2016	Cricket Ground	9.30am
11	100&200mts	23.02.2016	Cricket Ground	9.30am
13	Long jump	24.02.2016	Cricket Ground	9.30am
14	Shotput, Discus and Javelin Throws	25.02.2016	Cricket Ground	9.30am

Details of Participation Students in Sports 2015 – 2016

Our College Students Participated in the University of Madras Inter Collegiate Tournaments & Sports

S.No	Name of the Game	No of Participants in Inter Collegiate Tournaments	No of Participants in Intramural Tournaments
1	Badminton	5	60
2	Table Tennis	5	60
3	Chess	5	60
4	Cricket	16	192
5	Volleyball	12	224
6	Ball Badminton	10	120
7	Basketball	12	-
8	Football	18	-
9	Kabaddi	12	224
10	Kho Kho	12	224
11	Tennis	5	60
12	Athletics Meet	15	180
13	Power Lifting	2	-
14	WL & BP	2	-
15	Boxing	3	-
16	Rowing	1	-
17	Swimming	2	-
	Total	137	1404

5.3.2 Provide details of the previous four years regarding the achievements of students in co-curricular, extracurricular activities and cultural activities at different levels: University / State / Zonal / National / International, etc.

Achievements of Students in Sports 2012-2013.

S.No	Name of the Game	No of Participants in Inter Collegiate Tournaments	No of Participants in Intramural Tournaments
1	Badminton	5	60
2	Table Tennis	5	60
3	Chess	5	60
4	Cricket	16	192
5	Volleyball	12	224
6	Ball Badminton	10	120
7	Basketball	12	-
8	Football	18	-
9	Kabaddi	12	224
10	Kho Kho	12	224
11	Tennis	5	60
12	Athletics Meet	15	180
13	Rowing	2	-
14	Swimming	2	-
	Total	131	1404

Our College Students Represented University of Madras in the All India Inter University Tournaments & Sports 2012-2013

S.No	Name of the Students	Course	Game
1	R.Suresh	B.A(Eco) III	Ball Badminton
2	B.Aravindhan	B.Com II	Ball Badminton
3	Srinath Narayanan	B.Com I	Chess
4	T.Selvaganapathy	M.A(Economics) II	Cricket
5	Kiran Kashyap	B.Com II	Cricket
6	Ganga Srithar Raju	B.A(Eco) I	Cricket
7	R.Jayachandren	B.Com I	Cricket
8	R.Vishnu	B.C.A III	Cricket

Achievements of Students in Sports 2013-2014.

Our College Students Represented University of Madras in the All India Inter University Tournaments & Sports **2013-2014**.

S.No	Name of the Students	Course	Game
1	S.Mahesh	B.Com III	Ball Badminton
2	B.Aravindh	B.Com III	Ball Badminton
3	G.Jaswanth	B.A(Eco) I.	Ball Badminton
4	A.Thangarasu	M.A(Philo) II	Ball Badminton
5	Srinath Narayanan	B.Com II	Chess
6	R.Vishnu	M.A(Philo) I	Cricket
7	Akkil Srinath	B.Com II	Cricket
8	Ganga Srithar Raju	B.A(Eco) II	Cricket
9	Jayachandren	B.A(Eco) II	Cricket
10	Sidharth Sunil	B.Com II A/F	Rowing
11	G.Bhuvaneswaran	B.Com(CS) II	Badminton

Our College Students Represented State level Sports & Tournaments 2013-2014.

A.Thangarasu M.A (Philosophy) II year has secured I Place in the **Nehru & Nirmal** memorial trophy singles Ball badminton tournament held on 13th August 2013.

Srinath Narayanan B.Com II year has secured Ist place in the 2nd Bhopal international chess tournament held at Bhopal from December 20th to 25th December 2013

Aswin Crist (B.Com.III year), were represented Tamilnadu Ranji team 2013-2014.

M.Adityan (B.Com I), **P.Akashram** (B.Com I) and **K.Vignesh** (B.A His I) were represented tamilnadu under-19 category All India interstate cricket tournament 2013-2014.

V.Ganga Sridhar Raju B.A (Economics I) and **R.Vishnu** (M.A.Philosophy I year), were represented tamilnadu under-22 category All India interstate cricket tournament 2013-2014.

Achievements of Students in Sports 2014-2015.

Our College Students Represented University of Madras in the All India Inter University Tournaments & Sports **2014-2015**.

S.No	Name of the Students	Course	Game
1	R.Dinesh	B.A(Eco) II	Ball Badminton
2	G.Mohankumar	M.A(Philo) II	Ball Badminton
3	G.Jaswanth	B.A (Eco) II.	Ball Badminton
4	A.Thangarasu	M.A(Philo) II	Ball Badminton
5	Srinath Narayanan	B.Com III	Chess
6	R.Vishnu	M.A(Philo) II	Cricket
7	Akkil Srinath	M.A(Philo) I	Cricket
8	M.Adityan	B.Com III	Cricket
9	B.Karthik	B.Com III	Cricket
10	J.Kovsik	B.C.C III	Cricket
11	Sidharth Sunil	B.Com A/F III	Rowing
12	S.M.J.Yasararafath	M.A(Philo) I	Kho Kho
13	M.Prasanth	M.S.W I	Kho Kho
14	V.Narendran	B.A(Philo) I	Swimming
15	S.Premkumar	B.A(Philo) I	Swimming
16	G.Bhuvaneshwaran	B.Com(CS) III	Badminton

Ashwath Mukundan of II B.Com and **K.Vishal Vaidhya** of I B.A Economics represented tamilnadu under-19 category All India Interstate cricket tournament 2014-2015.

V.Ganga Sridhar Raju of III B.A Economics and **M.Adityan** of III B.Com represented tamilnadu under-23 category All India Interstate cricket tournament 2014-2015.

Srinath Narayanan of III B.Com sports achievements for the academic year 2014-15

Tournament	Date	Standing
3 rd International Chess Tournament Ideon Andron 2014	30-7-2014 to 6-8-2014	Champion
3 rd Keshabananda Das Memorial Open	18-8-2014 to 24-8-2014	Champion
Asian Under 20 Chess Championship	29-11-2014 to 5-12-2014	Champion
World Under 20 Chess Championship	5-10-2014 to 20-10-2014	7 th in the World 2 nd among Indians
Penang Heritage City International Chess Championship	8-12-2014 to 13-12-2014	Joint Champion(3 rd on tie breaks)

S.Premkumar of I B.A (Philosophy) secured Silver medal 200mts Back stroke, Bronze medal 4x100 individual Medley in the All India inter university competition conducted by S.B.M Jain university Bangalore, held on 25th October 2014.

Achievements of Students in Sports 2015-2016.

Our College Students Represented University of Madras in the All India Inter University Tournaments & Sports **2015-2016**.

S.No	Name of the Students	Course	Game
1	K.Karthik	M.A(Philo) I	Ball Badminton
2	K.Thirukumaran	M.A(Philo) I	Ball Badminton
3	G.Jaswanth	B.A (Eco) II.	Ball Badminton
4	K.Vignesh	B.A(Hist) III	Cricket
5	Akkil Srinath	M.A(Philo) II	Cricket
6	A. Jerome	B.Com III	Cricket
7	R.Hemanthkumar	M.A(Philo) II	Kho Kho
8	V.Diwakar	B.Com(CS) II	Kho Kho
9	V.Narendran	B.A(Philo) II	Swimming
10	S.Premkumar	B.A(Philo) II	Swimming
11	Sidhesh Nair	B.B.A I	Rowing

Ashwath Mukundan of III B.Com and **K.Vishal Vaidhya** of II B.A Economics represented Tamilnadu under-19 category team in the All India Interstate cricket tournament 2015-2016.

Vishal Vaidhya of II B.A Economics and **K.Vignesh** of III B.A History represented tamilnadu under-23 category team in the All India Interstate cricket tournament 2015-2016.

D.Sarathy of III B.A Philosophy secured First place 100kg team championship in the state level judo competition conducted by Tamilnadu state judo association, held on 8th November 2015.

V.Narendran B.A (Philosophy) II Year has secured 100mts Butterfly First, 200mts Individual Medley First, and 50mts Free Stroke First 100mts Free Stroke First and 400mts Free Style Second in the Tamilnadu State Level Inter Collegiate Swimming Competition held on 16th August 2015.

S.Premkumar B.A (Philosophy) II Year has secured 100mts Back Stroke First, 50mts Back Stroke Second and 200mts Free Style Third in the Tamilnadu State Level Inter Collegiate Swimming Competition held on 16th August 2015.

Achievements of Students in Sports 2016-2017.

Our College Students Represented University of Madras in the All India Inter University Tournaments & Sports 2016-2017.

S.No	Name of the Students	Course	Game
1	K.Karthik	M.A(Philo) II	Ball Badminton
2	D.R.Praveen	M.A(Philo) I	Ball Badminton
3	G.Jaswanth	B.A (Sanskrit) I.	Ball Badminton
4	D.R.Pratheep	M.A(Philo) I	Ball Badminton
5	K.Vignesh	M.A(Philo) I	Cricket
6	Santhosh shive	B.Com III	Cricket
7	Vishaal Vaidhya	B.A(Eco) III	Cricket
8	CH.Jitendrakumar	B.A(Eco) III	Cricket
9	Saikishore	B.C.A III	Cricket
10	G.V.Vignesh	B.B.A III	Cricket
11	Samruth Bhutt	B.B.A III	Cricket
12	G.S.Sriram	B.B.A III	Kho Kho
13	S.Haribabu	M.A(Philo) I	Kho Kho
14	M.Abilash	B.Com I	Table Tennis
15	Sachin Wishvanath	B.Com A/F I	Table Tennis
16	S.Premkumar	B.A(Philo) III	Swimming
17	M.Saravanan	B.A(Eng) I	Boxing
18	B.Kumaran	B.Com I	Chess
19	R.Devarajan	B.A(Eng) III	Rowing

Ajithram of I B.Com Jaganat Srinivas of I B.C.A and **Mukilesh** B.C.A represented Tamilnadu under-19 category team in the All India Interstate cricket tournament 2016-2017.

Vishal Vaidhya of III B.A Economics **Samruth Bhut** of II B.B.A and **G.V.Vignesh** of III B.B.A represented Tamilnadu under-23 category team in the All India Interstate cricket tournament 2016-2017.

PrizeWinners of Students in Sports

S.No	Name of the Students	Course	Game	Position
1	B.Kumaran	B.Com I	Chess	1 st Place in the All India Inter University South Zone
2	M.Abilash	B.Com I	Table Tennis	3 rd Place in the All India Inter University South Zone
3	Sachin Hemanth	B.Com A/F I	Table Tennis	3 rd Place in the All India Inter University South Zone

S.No	Name of the Students	Course	Game	Position
4	K.Karthik	M.A(Philo) II	Ball Badminton	2 nd Place in the Tamilnadu State Inter District Competition
5	G.Jaswanth	B.A (Sanskrit) I.	Ball Badminton	2 nd Place in the Tamilnadu State Championship(Chennai District)
6	D.R.Praveen	M.A(Philo) I	Ball Badminton	2 nd Place in the Tamilnadu State Championship(Chennai District)
7	Saikishore.R	B.C.A III	Cricket	Runner in the Tamilnadu Premier League
8	N.Hudhaasanan	B.C.A I	Carrom	2 nd Place in the Tamilnadu State Championship
9	V.Yashwanthraj	B.C.A I	Carrom	3 rd Place in the Tamilnadu State Championship
10	M.Saravanan	B.A(Eng) I	Boxing	Gold Medal in the Tamilnadu State Championship(Light Weight Category)
11	K.Vignesh	M.A(Philo) I	Cricket	Runner up in the All India Inter University South Zone
12	Saikishore.R	B.C.A III	Cricket	Runner up in the All India Inter University South Zone
13	Santhosh Shiv	B.Com III	Cricket	Runner up in the All India Inter University South Zone
14	Vishal Vaidhya	B.A(Eco) III	Cricket	Runner up in the All India Inter University South Zone
15	CH.Jitendrakumar	B.A(Eco) III	Cricket	Runner up in the All India Inter University South Zone
16	G.V.Vignesh	B.B.A III	Cricket	Runner up in the All India Inter University South Zone
17	Samruth Bhut	B.B.A III	Cricket	Runner up in the All India Inter University South Zone

5.3.3 How often does the College collect feedback from students for improving the support services? How is the feedback used?

Departments have been collecting feedback independently on the day of the convocation every year. However, the college got the feedback in a formal way last year and the same has been uploaded in our 2015-16 AQAR. We wish to present that analysis once again here:

Analysis of feedback in the year 2015-16

Students have expressed strongly that the curriculum is focused on experiential learning – a hallmark of this college in tune with the clarion call of Swami Vivekananda on man-making and character-building education.

The IQAC has collected feedback covering the following aspects from the students during 2015-16. **Salient features of the feedback received are:** the elective courses are offered matching the current trends, soft skills is offered as a separate paper, provision for extension activities, admission process is transparent, application form is simple and self explanatory, campus interviews provided in time, arrangements are made for campus visits, classrooms are spacious with sufficient furniture, classrooms have proper ventilation, classrooms have fans and lights, round the clock water and electricity are provided, classrooms have good ceramic writing boards , labs are well equipped good smart room, auditorium, prayer hall, ICT facilities are provided to all the departments, free net connection is provided at the net centre, quality food is provided by college canteen, provides uninterrupted power supply through automated generators, teachers are easily approachable for any clarification, teachers cover the syllabus in time, teachers provide study materials, teaching methodology is good, teachers pay individual attention, tests are announced well in advance, adequate time is given for submission of assignments, examination forms are simple, exam schedule is notified well in advance, adequate time is given between examinations, question papers cover the entire syllabus, results are declared in time, mark sheets are issued in time, grievances are addressed immediately, office is always accessible, office staff are courteous, scholarships are given in time, bus passes / train concessions are issued regularly, and issue of certificates is without any delay.

The overall inference from the tables' generated using SPSS software show positive feedback from the students in all the parameters given above.

We have also collected feedback from parents, 98% of them have expressed their happiness on the easy access to college – be it by road or by rail. They have pointed out to the all-round improvement in the personality of their ward along with acquisition of knowledge that is got by the students in this college.

In addition to this, the college has also collected feedback from examiners, especially with respect to conduct of exams, relevance of question papers to syllabus etc. The examiners have expressed satisfaction regarding the above. This has been done as part of our endeavour to excel ourselves in terms of providing quality education to the students along with making them good citizens of the country, which again, is very dear to Swami Vivekananda.

- 5.3.4 Does the College have a mechanism to seek and use data and feedback from its graduates and employers, to improve the growth and development of the College?

Our Principal, being an economist himself, along with his colleagues from the Economics department have analysed the feedback last year and Principal is in discussion with the management and staff on the outcome. However, it should be mentioned that we are very much pleased with the overwhelming positive feedback from the students. We will not give room for complacency and will keenly look forward to better our ways in enriching the student community.

- 5.3.5 How does the College involve and encourage students to publish materials like catalogues, wall magazines, College magazine, and other material? List the major publications/ materials brought out by the students during the previous academic session.

‘ARISTON’ by the department of Business Administration was brought out to commemorate the completion of 10 years of the department. Students were the editor, associate editor and designer of this magazine under the guidance of their Head of Department.

- 5.3.6 Does the College have a Student Council or any similar body? Give details on its constitution, major activities and funding.

The College has an active Student Union. The Students are encouraged by the College to form a union with elected representatives. Open announcement is made during the weekly College religion class with regard to filing of nominations, announcement of election date and for the smooth conduct of the elections. This exercise is done under the supervision of the Principal and the staff-in-charge of the

college union. The interested candidates who can file the nomination through their respective departments. They are allowed to muster the students support within the fixed duration.

Election is conducted for the posts of Student President, Vice-President and Secretary. The professor-in-charge is in constant touch with the elected representative and guides them in the normal functioning of the union.

Major activities of the Student Union

- Students Union gives due importance to the overall welfare of the students.
- The Union organizes various functions like College Day, Sports Day, Viveka Jayanthi (to commemorate the birthday of Swami Vivekananda etc.
- The union members are actively associated with blood donation camp and mobilize the students to donate blood in line with the tradition of our college over the years.

5.3.7 Give details of various academic and administrative bodies that have student representatives on them. Provide details of their activities take active part in college day celebration senior students help in NSS coordinate in organisation.

College students union office-bearers and their team

Take active part in college day celebration senior NSS Volunteers helps the NSS programme officers in Organising camps and other NSS activities.

NCC wing of the college has identified its senior members as under-officer, who are involved in the decision-making process along with the ANO of the college.

Any additional information regarding Student Support and Progression, which the institution would like to include.

Major support is given in the form of one full meal in the afternoon free of cost to around 900 students daily (as reported earlier also).

In fact, many from the weaker sections of the society claim it to be a boon for them as they are provided with education that can compete with the highest standards at affordable rates along with food for living. Many of the beneficiary students take to part-time jobs after college hours so that they can also support their families. A meal at the right time is very much useful for them.

Remedial classes and the examination reforms are the other areas through which student progression in the right direction is ensured.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the College.

1. Swami Vivekananda proclaimed that you cannot preach Vedanta to an empty stomach. Our college has taken responsibility of providing free noon-meal so as to help the students, from the weaker sections of society, get education at affordable price along with a sumptuous meal for the welfare of his health.
2. Contribution of Teachers to academic and social welfare of the students – in line with the mission of the college - in providing outside syllabus guidance also to students that can build their complete personality while catering to their social well-being.
3. Education at affordable fees makes it a ‘dream-come-true’ even to the students of the weaker sections of the society. This major vision of the college is ensured because of the efforts taken with regard to fee structure and disbursement of scholarships
4. Fee concessions are also given to meritorious students under endowment schemes (apart from the various scholarships given by the government).

6.1.2 Does the mission statement define the College’s distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, college’s traditions and value orientations, vision for the future etc?

Yes. Education imparted is based on the following factors –

- i. Addressing the basic need of the student in the society
- ii. Preparing the student with complete personality as desired by Swami Vivekananda.
- iii. Catering to students from all sections of the society irrespective of caste and creed so as to enable students of every section reap the benefits
- iv. Maintaining the tradition of the college through the weekly classes imparting the teachings of Swami Vivekananda on life, faith in oneself, raising one’s standards by individual effort and also helping the fellow-students

6.1.3 How is the leadership involved in

Ensuring the organization's management system development, implementation and continuous improvement:

Leadership includes the Secretary, Principal as the Head of the Institution, members of the Council which includes the Controller of Examinations, H.O.Ds of all departments along with one other member from the department, Librarian.

Periodical meetings of the Council and frequent interactions between Staff advisors and Students' Union ensure the organization's management system development, implementation and continuous improvement.

Interaction with stakeholders:

The leadership has adopted the strategy of conducting weekly meetings under the banner of religious instruction, periodical tutorial system, parents-teachers association meetings, discussion with students' union and class representatives, and various extension activities in the neighbourhood for sustainable interaction with the stakeholders.

Reinforcing culture of excellence:

The leadership encourages the students and staff to participate in the co curricular and extra-curricular activities like intercollegiate State /National competitions, extension activities, NCC, NSS, YRC, Rotaract, and Consumer Club etc. The achievers are honoured in the assembly.

The staff members are encouraged to pursue research activities and to participate and organize seminars / workshops / conferences at national and international levels. They are also given special permission on duty to attend refresher and orientation programmes.

They are encouraged and motivated to be a member of various academic bodies..

Identifying needs and championing organizational development:

The needs of the students are identified through students' representatives and union office bearers meetings and tutorial system. The infrastructural needs of the college and the individual departments are fulfilled by the optimum utilization of funds received from UGC, autonomy grant and the Management.

- 6.1.4 Were any of the senior leadership positions of the College vacant for more than a year? If so, indicate the reasons.

NO. As and when a senior retires, the next person is nominated in the place after obtaining necessary permission from the state government/(DCE)

- 6.1.5 Does the College ensure that all positions in its various statutory bodies are filled and conduct of meetings at the stipulated intervals?

No position is left vacant in any body, Governing body, academic council, college council etc – and that meetings are held at regular intervals to all bodies.

- 6.1.6 Does the College promote a culture of participative management? If yes, indicate the levels of participative management.

The College always promotes the culture of participative management to ensure transparency both in academic and administrative sides. The governing body of the college is headed by the President of the Ramakrishna Mission along with the Secretary, Principal, two former Principals along with other members. The College also has an academic council comprising of Heads of the Departments and Controller of Examination headed by the Principal and all decisions are taken in the council meetings by adopting resolutions after deliberate discussions in each and every matter in the best interest of the institution. The Heads of the Departments conduct periodic meetings with the faculty members and their suggestions are addressed in the Council. This directly means that every faculty member takes part in the academic and administrative matters of the College. Besides, the staff participation in governing body is encouraged with representation from two senior teachers and the officer superintendent (from the non-teaching staff)

Suggestions from students is well-received by the College management through their representatives.

- 6.1.7 Give details of the academic and administrative leadership provided by the University to the College?

- The governing body of the college comprises of one university nominee
- University nominees are part of the academic council and all the boards of studies in the college
- Selection committee of faculties and Principal have one University nominee
- University of Madras also offers membership in Academic Council, Senate, Syndicate and Board of Studies. The teacher who is the member of the

Academic Council of University of Madras can contest the election to become a member in Senate and Syndicate.

While our Principal, Dr Thirunavukkarasu served as a Syndicate member of the University (2013-16), Sri Gandhiraj, of the Department of Chemistry, is a member of the Senate of the University of Madras (since 2016 for a period of 3 years). The University of Madras also offers membership in inspection committees.

6.1.8 How does the College groom the leadership at various levels?

Following strategies adopted by the college to groom leadership at various levels:

1. Duties of the College are distributed to the departments in rotation. (example, Autonomous Examination, Valuation camp, Staff-in-charge for Students union, College cultural committee, sports committee, NAAC, Placement in charge, consumer club, Viveka nature club etc).
2. Opportunities are provided to the faculty to lead the extra-curricular and co-curricular activities like NSS, YRC, Rotaract etc.
3. The College provides orientation to the students through Red Cross society, Rotaract etc. It helps the students to realize their social responsibilities and develop leadership qualities.

6.1.9 Has the College evolved any strategy for knowledge management? If yes, give details.

College, bearing the name of the patriot saint of modern India, itself needs no introduction to the values it stands for and the services it renders to the society. However, we have also devised means to reach out to the public on the nature and significance of studying in our institution.

College website is a major source of knowledge management. Each stream of the college, as also all departments have been well-represented with details pertaining to the nature and caliber of the faculty to course content, facilities available etc. Information provided in the website has attracted students from all over the country to get in touch with the concerned staff member and we have even received enquiries regarding the syllabi adopted and facilities for research.

Our alumni is another major source of knowledge management as new students, even from rural areas, are thronging to us based on the feedback they have received from the alumni of our institution.

6.1.10 How are the following values reflected in various functions of the College?

College activities are conducted with the basic sense of dedication and the urge to build a future society with the ideals of faith in oneself, service to fellow beings, and conservation of ecology. Duties are allotted to departments and staff for the successful and co-ordinated functioning of every aspect of the institution and also special functions. This also ensures leadership qualities in all, as student representatives also are part of the system. Following are the areas in which we can claim to have achieved some success.

*** Contributing to national development**

Activities under the auspices of NCC, NSS, YRC, Rotaract etc ensure student participation in the development of the society and thereby, to the state. Social responsibility of the student and staff is inculcated through the lectures of Swami Vivekananda, village upliftment service, organizing and participating in rallies.

A major activity of the Viveka Jayanthi Celebrations itself is a proof of the pudding. We begin this activity with blood donation camp and the donated blood is collected by various government hospitals and NGO's like YRC etc.

No. of units of blood donated **by our staff and students** per year as part of Viveka Jayanthi celebrations:

Academic year	No. of units donated
2012-13	1335
2013-14	1568
2014-15	1260
2015-16	1503
2016-17	1508

*** Fostering global competencies among students**

Our curriculum and co-curricular activities are tuned to foster global competency. We have fostered the talents of students academically (at the research level, and in participation in global events like model parliament in UNO), culturally (music – some of our students are acclaimed classical singers/instrumentalists (budding stars) globally and in sports and athletics (at the international level)

A team of four Students of our College won the **National level Music Competition**,

Bhajan Samrat, conducted by the Channel Sri Sankara TV. The final competition was held in Chennai on 24th December 2016. The team received a trophy and a cash prize of Three Lakh Rupees. Individual Medals and Certificates were also given to all the four Students. Our team is one of the four team selected to final out of 300 teams. We were the title winners of **Bhajan Samrat** senior season IV. The trophy and cash award of rupees of Rs.3,00,000 was awarded to them by Sri Sankara TV and Sri Krishna sweets.

Arjun Praveen of 2nd B.Com (General – Evening College) was chosen to chair the **Human Rights Council** at the **Model United Nations Conference** hosted by the Department of International Relations at the Universidad Rey Juan Carlos in Madrid, Spain. More than thousand delegates from across the world participated in the conference. He attended the conference between 2nd and 5th February 2016

*** Inculcating a value system among students**

- (i) Weekly religious instruction class delivering the teachings of Swami Vivekananda and Sri Ramakrishna. Inculcation of respect for women incorporated in the teachings of holy mother Sarada Devi.
- (ii) Value-based education for the final year PG and UG students ensures assessment of the students' understanding of the teachings of Swami Vivekananda

*** Promoting use of technology**

- Distribution of laptops to students by the government has enabled them to be conversant with latest technology.
- Students are also encouraged to use laptops for preparing assignments, seminars and projects.
- Allotment of students to NME and EDE papers is done centrally by the staff-in-charge and the copies of the list is given to the COE office and the heads of departments (which includes the NME papers given by the departments and also the department students coming to a department for the same)
- Admission is done on the basis of automated merit lists (which is transparent)
- Technology support is taken for salary disbursement, exam remuneration
- CCTV cameras are installed

*** Quest for excellence**

- Our dedicated team of faculty is always in the quest for excellence, and their excellence is recognized. Members of Science departments are sanctioned research grants by DST-FIST, CSIR, UGC, etc
- members of the department of Economics have been sanctioned grants by World Bank.
- Departments have been recognized by various research bodies, which have released funds for the conduct of seminars/lecture programmes.
- Staff of our college have been recognized and invited to provide leadership to other neighbouring institutions.

This recognition is proof of excellence shown by us and also gives scope for students to emulate.

6.1.11 Give details of the UGC autonomous review committee's recommendations and its compliance.

The UGC autonomous review committee visited the college on 22nd and 23rd of February 2013 under the chairmanship of Prof Bhuvan Chandel, Retd. Professor, Department of Philosophy, Punjab University.

Recommendations made by the UGC autonomous review committee and its compliance:

The committee has expressed satisfaction on major counts including the types of courses offered, mode of teaching and the methods used, the interest of the institution to cater to students from all sections of society, including the socially and economically weaker sections, facilities provided, FREE NOON MEALS SCHEME and adherence to the government norms in fee structure along with non-acceptance of donations.

Other suggestions include:

- **Strengthening of R&D activities** – our college is striving and in-roads made
- **Need to apply for different funding agencies** – yes, we have received funds from DST-FIST, ICCSSR, ICPR and World Bank

- **Language Lab/more smart class rooms necessary** – Yes. More classes with ICT have been set up and the same used for seminars/viva-voce exam etc in 2016-17.
- **Centralized placement cell** – we have a common placement cell for both aided and unaided stream with staff member from the aided stream as coordinator and members from the unaided stream also. To coordinate the placement activities, a team comprising students from both the streams coordinate with students by notifying the announcements and ensuring student participation. Apart from this, the placement programme will be displayed in the placement notice board and also read in the classes for wider publicity.
- **Option for revaluation for all semesters** –student grievances are addressed by the COE office in consultation with the Heads of departments as and when a demand is made
- **Final year examinations to be conducted in the month of April for early declaration of results** – we have been conducting our exams from the middle of April itself and also ensure to complete the examinations of final UG and PG before end of April
- **Wide publication of results through a separate notice board** – yes. This has been done in the ground floor of the building housing COE office
- **Separate manual for examination branch** – the modes used so far is notification of exam schedule, fee structure, subject code, last date for collection of fees (with and without fine) and deadline for submission of application forms are done right in the beginning of the year, which is published in the college calendar. Apart from this, announcements are also made in the college assembly hour, which is held once in a week.

Guidelines to be followed during the exam days are clearly mentioned at the back of the hall ticket, which is issued well in advance to the students. First page of the answer book also contains these guidelines and other instructions.

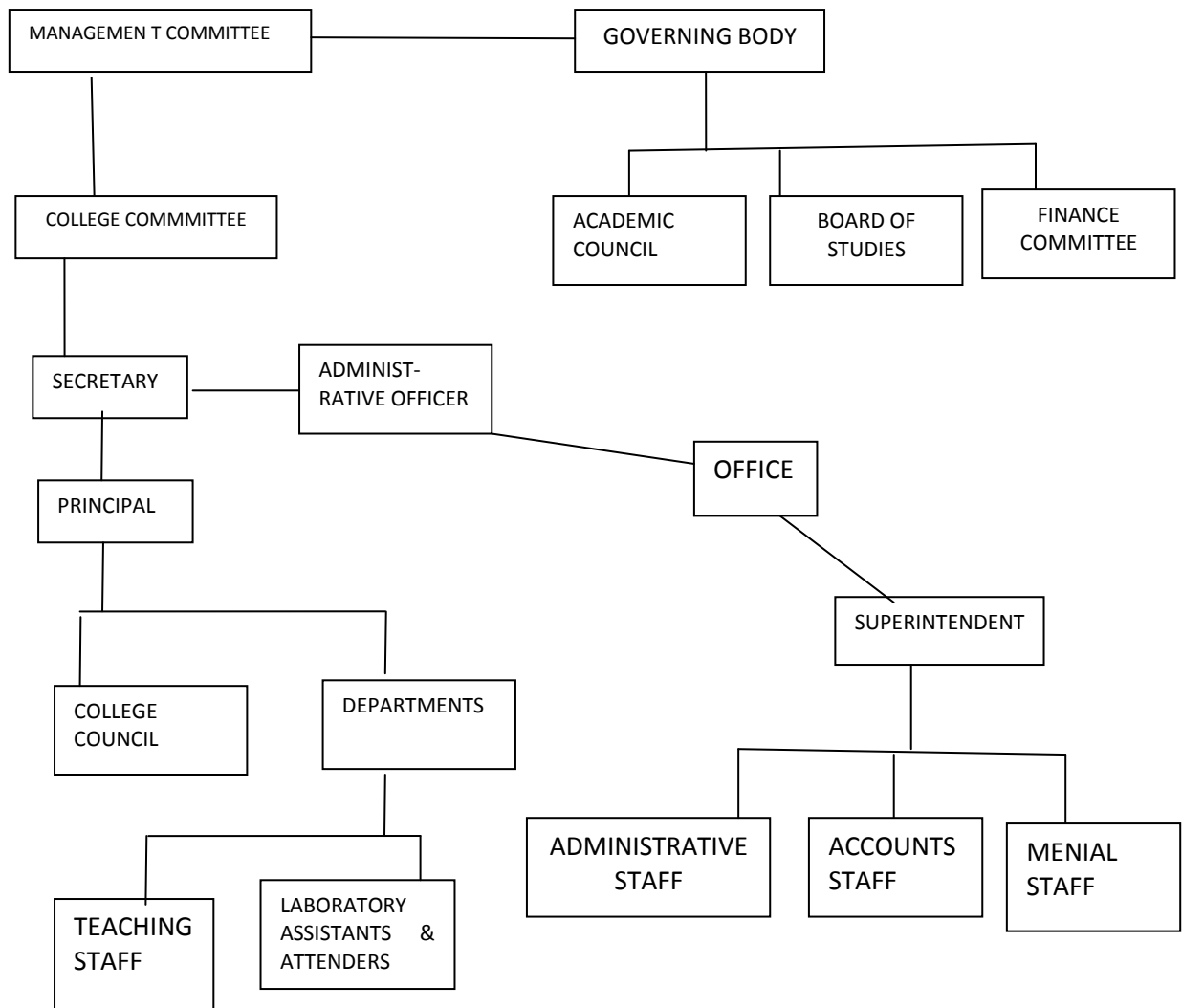
These details are prepared by the office of the COE and the manual is maintained by them.

Strategy Development and Deployment

6.2.1 Does the College have a Perspective Plan for development? If so, give the aspects considered in development of policy and strategy.

- Teaching and learning – each department has developed their own teaching and learning strategies, more suited for the students. Common additional requirements like seminar halls, smart classrooms have been provided, as per demand.
- Research and development – more organizations have been approached in line with the suggestion given by the autonomous review committee (in 2013)
- Community engagement – we continue to engage our students in community work through NSS, YRC, Rotaract and the major events covered include voluntary blood donation (held every year to commemorate the birthday of Swami Vivekananda, religious and cultural festival in the nearby area), and other functions organized by governmental and non-governmental agencies.
- Human resource planning and development – the existing teaching and non-teaching staff abilities are utilized to the maximum. In the wake of delay in the filling-up of vacancies, the management steps in and provides the necessary resources. Soft skills and ability to hone the language skills is an additional feature.
- Industry interaction – Students have undergone industrial training. A member from the industrial community is a necessary component in the board of studies of every department.
- Internationalization – the caliber of our staff is well-recognised world over. We encourage staff members to represent the college in international conferences abroad and projects and publish in international journals. We also invite eminent scholars from abroad and encourage our staff members to visit other nations for collaborative work. Internationalization with respect to our college pertains not only in the field of academics but also in the field of sports and in cultural activities.

6.2.2 Enunciate the internal organizational structure of the College for decision making processes and their effectiveness.



6.2.3 Specify how many planned proposals were initiated/ implemented, during the last four years. Give details.

Following proposals were initiated and implemented during the last four year

1. Installation of a new generator
2. Two new seminar halls constructed (Ramakrishnananda hall and Sister Nivedita hall)
3. Server room
4. Campus will be covered with Wifi facility. Work is nearing completion
5. 2013-14 - Library is equipped with autolib software and SQL server and media kit. Our librarian has come out with CIP data in collaboration with MJP Publishers.
6. Whitewashing of the buildings
7. Tree plantation after the devastation caused by Vardah cyclone
8. Installation of CCTV in the campus
9. Digital boards to be set up
10. Additional bandwidth for network connectivity.
11. We have installed 5 modems exclusively for placement cell

6.2.4 Does the College have a formally stated quality policy? How is it designed, driven, deployed and reviewed?

Our college, bearing the name of Swami Vivekananda, is committed to quality. We are guided by the clarion call of Swami Vivekananda, “give me 100 young men and I shall change the whole of India”. True to this spirit, we give more importance to quality and not quantity. Moreover, ours is the only college which sticks to the government fee structure and yet, provide the best facility to the stakeholders, and, still continues to enhance quality at all levels. This is possible because of the following:

1. Conduct academic audit - IQAC of the college has conducted academic audit for all the years (2012-15) in this period and is conducting one at present for 2015-16.
2. Every aspect of the college activity is headed by a staff member along with the Principal. This includes sports committee, cultural committee, academic audit, placement cell, remedial class and the smooth conduct of the same and the like
3. The AQAR for the last four years has been submitted to UGC (acknowledgement received)
4. Feedback analysis (feedback received from students, parents and alumni by the departments and, in 2015-16, feedback was received by the college and the overall

inference from the tables' generated using **SPSS software** show positive feedback from the students in all the parameters given above. COE office has been collecting feedback from external examiners and analyzing the same for enhancing the quality of valuation work.

5. Belief that sky is the limit for quality enhancement has exhorted us to strive for more perfection in all aspects.

- 6.2.5 How does the College ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder-relationship?

The College ensures that grievances / complaints (if at all) received from students and staff are promptly attended and resolved effectively. We have a grievances cell, functioning under the able guidance of a staff member and his team. A complaint box has also been placed in the college office. The letters from the complaint box are collected and analysed by the Principal and senior faculty to find out the nature of grievances for promoting better stakeholder-relationship. We are glad to inform that not many letters have been received by us due to the transparency in all aspects.

- 6.2.6 Does the College have a mechanism for analyzing student feedback on institutional performance? If yes, what was the institutional response?

Feedback was received by the college in 2015-16 and the overall inference from the tables' generated using **SPSS software show positive feedback** from the students in all the parameters given above. COE office has also collected feedback from external examiners and analyzing the same for enhancing the quality of valuation work. However, we shall not be complacent as our bench mark is the complete satisfaction of every stakeholder.

- 6.2.7 In what way the affiliating University helped the College to identify the developmental needs of the College?

- The University of Madras reviews the performance of the college as per UGC norms
- University nominees are provided as and when the need arises in the various statutory bodies of the college

- 6.2.8 Does the affiliating university have a functional College Development Council (CDC) or Board of College and University Development (BCUD)? If yes, In what way College is benefitted.

1. College Development Council of the University of Madras supports the college by recommending the research proposals of the faculty to UGC and other research funding agencies (like ICPR, CSIR) for minor and major research projects

2. Recommends for the sanction of grants from UGC and other agencies
 3. University nominees are appointed as and when the need arises
 4. Vice-chancellor nominee appointed for major decisions to be taken in the college
- 6.2.9 How does the College get feedback from non-teaching, teaching, parents and alumni on its functioning and how it is utilized.

Feedback received from alumni on the convocation day. Teaching and non-teaching staff have been cooperative by having open discussion with the Principal, who, in turn, takes up the matter with the Secretary and the management. Feedback from parents also have been received (orally) at the time of convocation or at the end of a year before commencement of examination, when the HOD's have talks with the parents to highlight them on their wards' progress. This is taken up with the Principal and addressed.

- 6.2.10 Does the College encourage autonomy to its academic departments and how does it ensure accountability?

Yes, the college encourages autonomy to the academic departments in

- I. Curriculum structure and development,
- II. Conducting internal tests and assignments,
- III. Organizing Association meetings, seminars, workshops and conferences,
- IV. Internship for the students

- 6.2.11 Does the College conduct performance auditing of its various departments?

Yes. Academic audits have been performed in the last four years. A staff member coordinates with the HOD's and Principal in this event. Each of the departments take the help of THREE subject experts including a member from the affiliating university department. UGC norms are adhered to in the composition of the academic audit committee of each of the departments.

6.3 Faculty Empowerment Strategies

- 6.3.1 What efforts are made by the College to enhance the professional development of teaching and non teaching staff?

1. Staff members are granted special O.D to attend skill based training programmes, orientation and refresher courses, seminars and conferences at national and international levels etc.
2. Orientation programme for non-teaching staff were also organised

6.3.2 What is the outcome of the review of the Performance Appraisal Reports? List the major decisions.

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year (2013-14)

Plan of Action	Achievements
Enhancing performance of students by monitoring	Definite benefit seen in pass percentage
Extra coaching	Improvement in results
Scheduling the end semester examination	to help students get degree certificate in time for further studies or availing jobs

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year (2014-15)

Plan of Action	Achievements
Implementation of remedial classes	Students getting higher scores
Continuation of noon-meal scheme	Help boys to concentrate on studies as their physical hunger is satiated
Maintenance of discipline through inculcation of the teachings of the holy trinity on weekly basis	Overall development of personality is aimed at character moulding

2015-16 plan of action by IQAC/outcome

	Plan of Action	Achievements
1	Consolidate the measures we have taken since becoming autonomous	One significant achievement is Examination reforms - including proper maintenance of answer scripts (for a particular period) in case of any queries – and other reforms in examination listed in the appropriate section in this SSR
2	Increase the performance of students in the end semester examinations	Conducting remedial classes helped students to perform well in the last academic year
3	To arrange guest lectures	Each department organised individual/series of lectures
4	Invite more companies for placement	More students got placement

6.3.3 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Medical Insurance Scheme, PPF, Festival Advance, Membership in co-operative society are available for teaching and nonteaching staff .

6.3.4 What are the measures taken by the College for attracting and retaining eminent faculty?

Our college, being highly transparent in both academic and administrative matters, there is a very high attraction for eminent people to come under the umbrella of Ramakrishna Mission.

The institute is a typical example of the man-making and character building education that Swami Vivekananda exhorted. **This vision is the main attraction for the staff of this college and is evident in the manner each staff member takes his role to its fullest significance.**

Even in **governance or leadership**, the institute favours individual participation and more so, involvement. This is not an institute where someone takes the decision for someone else and forces the others to comply with the decision. The various committees work in tandem towards translating the ideals of the Ramakrishna mission

The college believes in tracking the best resource available and as per the requirements of the government. So, best of teachers are selected and retained for the betterment of the students. The management encourages the teaching staff to enrich their academic qualification by way of research. Teachers are also advised to attend the refresher courses conducted by UGC or National Universities. Besides, the faculty members are encouraged to have collaboration with research institutions and to have their papers published. The teachers have opportunity to teach up to postgraduate classes and also guide the students of M.Phil and PhD degrees. The historical background of the institution coupled with the excellent working atmosphere available in this institution has been a key factor in encouraging both teaching and non-teaching staff.

The college has also not failed to utilize the resource of staff even after their retirement. One former Principal is assistant secretary in the college management while another former Principal is retained by the management for governing the facilities of the college like internet etc and the former office superintendent assisting in administrative matter while TWO other senior member are helping the present Office Superintendent in administrative matter.

- 6.3.5 Has the College conducted a gender audit during the last four years? If yes, mention a few salient findings.

Not applicable as this is an exclusively men's college.

- 6.3.6 Does the College conduct any gender sensitization programs for its staff?

The need for a separate programme doesn't arise as the teachings of Swami Vivekananda on women, his exhortations on upholding the dignity of women are part and parcel of the weekly religion meetings and also celebrations of the jayanthi of Sri Ramakrishna and Holy mother Sri Sarada Devi.

- 6.3.7 What is the impact of the University's UGC-Academic Staff College Programmes in enhancing competencies of the College faculty?

The faculty members are enlightened by the various programmes like orientation and refresher courses, conducted by the UGC Academic staff colleges. The faculty has even used the teaching methodology they have assimilated after attending various courses of the Academic Staff College of various Universities.

6.4 Financial Management and Resource Mobilization

- 6.4.1 What is the institutional mechanism to monitor effective and efficient use of financial resources?

The financial resources are utilized from Ramakrishna Mission Vidyapith (functioning under the Ramakrishna Mission) apart from the aid received from the government to run the day stream. The fee permitted by the Tamilnadu Government is collected from the student every year and deposited under relevant heads in the a nationalized bank.

Receipts and Expenditure statements are prepared every month and four independent audits are conducted, reconciled with RJDCE and Pay and Accounts Office.

The fees collected from the students under various heads such as Union, Games, Magazine, Calendar, etc. are being spent for the purpose for which it was collected on resolution by the committee formed every year for each head. These committees submit their proposals to the academic council of the college and the same has to be passed by the governing body.

- 6.4.2 Does the College have a mechanism for internal and external audit? Give details.

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Done every year	As per UGC norms	Yes	Inter-department
Administrative	Yes	DCE	Yes	By an audit firm

- 6.4.3 Provide audited income and expenditure statement of academic and administrative activities of the previous four years.

**RAMAKRISHNA MISSION VIVEKANANDA COLLEGE
MYLAPORE, CHENNAI - 4.**

BALANCE SHEET AS ON 31ST MARCH'2013

LIABILITIES		31.03.2013	31.03.2012
MOVABLE PROPERTY RESERVE	1	6,97,281.00	7,82,581.00
GENERAL RESERVE	2	77,18,776.84	73,24,773.84
ADVANCES AND DEPOSITS	3	1,78,158.00	1,84,341.00
UNSPENT GRANTS	4	2,03,970.00	2,06,630.00
OUTSTANDING LIABILITY	5	6,77,324.35	5,70,183.35
		94,75,510.19	90,68,509.19
ASSETS			
FIXED ASSETS	6	6,97,281.00	7,82,581.00
ADVANCES AND DEPOSITS	7	7,07,787.00	8,04,343.00
CASH AND BANK BALANCES	8	80,66,324.19	74,62,467.19
INVESTMENT		4,118.00	19,118.00
		94,75,510.19	90,68,509.19

The schedules referred to form an integral part of this Financial Statement .

AS PER OUR REPORT OF EVEN DATE
R. JANAKIRAMAN & CO
CHARTERED ACCOUNTANTS



J. CHANDRASEKARAN

PARTNER

M.No: 27861

FRN 001263S

R. JANAKIRAMAN & COMPANY

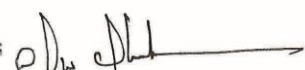
Chartered Accountants

43, Maharaja Surya Rao Road
Alwarpet, MADRAS-18

SECRETARY

Place: Chennai

Date: 28.05.2013


Secretary

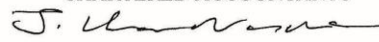
RAMAKRISHNA MISSION VIDYAPITH
45, Oliver Road, Mylapore, Chennai - 4,

**RAMAKRISHNA MISSION VIVEKANANDA COLLEGE
MYLAPORE, CHENNAI - 4.
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2013**

<u>INCOME</u>	Sch.	31.03.2013	31.03.2012
SALARY GRANT	I	8,12,71,418.00	8,52,65,087.00
FEES AND CHARGES	II	61,29,556.00	62,31,082.00
INTEREST ON OTHER INVESTMENTS BANK DEPOSITS	III	2,47,186.00	2,11,460.00
MISCELLANEOUS INCOME	IV	39,600.00	2,000.00
		8,76,87,760.00	9,17,09,629.00
<u>EXPENDITURE</u>			
SALARIES	V	8,22,57,728.00	8,60,36,203.00
ELECTRICITY CHARGES		4,12,975.00	1,55,392.00
WATER TAX AND CHARGES		2,904.00	6,874.00
EDUCATIONAL & CULTURAL EXPENSES	VI	39,58,413.00	44,55,892.00
POOJA AND CELEBRATIONS		33,431.00	25,093.00
REPAIRS & RENEWALS	VII	23,563.00	43,108.00
PRINTING AND STATIONERY		4,11,889.00	3,05,031.00
POSTAGE, TELEPHONE & TELEGRAM	VIII	42,056.00	36,822.00
AUDIT FEES EXPENSES		17,108.00	17,400.00
MISCELLANEOUS EXPENSES	IX	1,23,175.00	1,43,465.00
EXCESS OF INCOME OVER EXPENDITURE		4,04,518.00	4,84,349.00
		8,76,87,760.00	9,17,09,629.00
		0.00	0.00

The schedules referred to form an integral part of this financial statement.

AS PER OUR REPORT OF EVEN DATE
R. JANAKIRAMAN & CO
CHARTERED ACCOUNTANTS


J. CHANDRASEKARAN
PARTNER

R. JANAKIRAMAN & COMPANY
Chartered Accountants
43, Maharaja Surya Rao Road,
Mylapore, MADRAS-19

SECRETARY

Place: CHENNAI

Date: 20.05.2013


Secretary

RAMAKRISHNA MISSION VIDYAPITH
45 Oliver Road, Mylapore, Chennai - 4.

RAMAKRISHNA MISSION VIVEKANANDA COLLEGE
MYLAPORE, CHENNAI - 4.

2013-14

BALANCE SHEET AS ON 31ST MARCH 2014

LIABILITIES		31.03.2014	31.03.2013
MOVABLE PROPERTY RESERVE	1	6,55,005.00	6,97,281.00
GENERAL RESERVE	2	85,74,248.34	77,18,776.84
ADVANCES AND DEPOSITS	3	1,66,380.00	1,78,158.00
UNSPENT GRANTS	4	24,10,101.00	2,03,970.00
OUTSTANDING LIABILITY	5	6,97,967.35	6,77,324.35
		<u>1,25,03,701.69</u>	<u>94,75,510.19</u>
ASSETS			
FIXED ASSETS	6	6,55,005.00	6,97,281.00
ADVANCES AND DEPOSITS	7	9,53,818.00	7,07,787.00
CASH AND BANK BALANCES	8	1,08,24,878.69	80,66,324.19
INVESTMENT		70,000.00	4,118.00
		<u>1,25,03,701.69</u>	<u>94,75,510.19</u>

The schedules referred to form an integral part of this Financial Statement.

AS PER OUR REPORT OF EVEN DATE
R. JANAKIRAMAN & CO
CHARTERED ACCOUNTANTS



J. CHANDRASEKARAN

PARTNER

M.No: 27861

ERN 001263S

R. JANAKIRAMAN & COMPANY

Chartered Accountants

43, Maharaja Surya Rao Road
Alwarpet, MADRAS-19

SECRETARY

Place: Chennai

Date: 17-05-2014

SECRETARY
Ramakrishna Mission
Vivekananda College
Evening College

RAMAKRISHNA MISSION VIVEKANANDA COLLEGE
MYLAPORE, CHENNAI - 4.
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2014

<u>INCOME</u>	Sch.	31.03.2014	31.03.2013
<u>SALARY GRANT</u>	I.	10,04,92,270.00	8,12,71,418.00
<u>FEES AND CHARGES</u>	II	75,30,500.00	61,29,556.00
<u>INTEREST ON OTHER INVESTMENTS</u>			
<u>BANK DEPOSITS</u>	III	2,60,708.00	2,47,186.00
<u>MISCELLANEOUS INCOME</u>	IV	0.00	39,600.00
		10,82,83,478.00	8,76,87,760.00
<u>EXPENDITURE</u>			
<u>SALARIES</u>	V	10,17,52,907.00	8,22,57,728.00
<u>ELECTRICITY CHARGES</u>		3,79,889.00	4,12,975.00
<u>WATER TAX AND CHARGES</u>		47,881.00	2,904.00
<u>EDUCATIONAL & CULTURAL EXPENSES</u>	VI	47,14,238.50	39,58,413.00
<u>POOJA AND CELEBRATIONS</u>		250.00	33,431.00
<u>REPAIRS & RENEWALS</u>	VII	35,537.00	23,563.00
<u>PRINTING AND STATIONERY</u>		5,36,744.00	4,11,889.00
<u>POSTAGE, TELEPHONE & TELEGRAM</u>	VIII	59,234.00	42,056.00
<u>AUDIT FEES EXPENSES</u>		9,999.00	17,108.00
<u>MISCELLANEOUS EXPENSES</u>	IX	45,642.00	1,23,175.00
<u>EXCESS OF INCOME OVER EXPENDITURE</u>		7,01,156.50	4,04,518.00
		10,82,83,478.00	8,76,87,760.00
		0.00	0.00

The schedules referred to form an integral part of this financial statement.

AS PER OUR REPORT OF EVEN DATE
R. JANAKIRAMAN & CO
CHARTERED ACCOUNTANTS

J. Chandrasekaran

J. CHANDRASEKARAN
PARTNER

M.No: 27861

R. JANAKIRAMAN & CO. COMPANY
Chartered Accountants
43, Maharaja Surya Rao Road
Alwarpet, MADRAS 600 004

SECRETARY *[Signature]*
Place: CHENNAI-4
Date: 17-05-2014
SECRETARY
Ramakrishna Mission
Vivekananda College
Mylapore, Chennai-600 004

RAMAKRISHNA MISSION VIVEKANANDA COLLEGE
MYLAPORE, CHENNAI - 4.

2014-15 Cd.

BALANCE SHEET AS ON 31ST MARCH'2015

LIABILITIES		31.03.2015	31.03.2014
MOVABLE PROPERTY RESERVE	1	8,35,869.00	6,55,005.00
GENERAL RESERVE	2	86,80,566.55	85,74,248.34
ADVANCES AND DEPOSITS	3	1,72,188.00	1,66,380.00
UNSPENT GRANTS	4	32,78,368.00	24,10,101.00
OUTSTANDING LIABILITY	5	7,16,735.35	6,97,967.35
SUNDRY AMOUNT PAYABLE:			
-INTER UNIT FUND ADJUSTMENT-VIDHYAPIT		24,40,341.00	0.00
		1,61,24,067.90	1,25,03,701.69
ASSETS			
FIXED ASSETS	6	8,35,869.00	6,55,005.00
SUNDRY AMOUNTS RECEIVABLE	7	24,40,341.00	0.00
ADVANCES AND DEPOSITS	8	8,51,960.00	9,53,818.00
CASH AND BANK BALANCES	9	1,19,25,897.90	1,08,24,878.69
INVESTMENT		70,000.00	70,000.00
		1,61,24,067.90	1,25,03,701.69

Dx

The schedules referred to form an integral part of this Financial Statement .

AS PER OUR REPORT OF EVEN DATE
R. JANAKIRAMAN & CO
CHARTERED ACCOUNTANTS

J. Chandrasekaran

J. CHANDRASEKARAN
PARTNER
M.No: 27861

FRN 001263S

R. JANAKIRAMAN & COMPANY
Chartered Accountants
43, Mahareja Surya Rao Road,
Alwarpet, MADRAS-18.

J. M.
SECRETARY

Place : Chennai-4
Date : 16.05.2015

SECRETARY
RAMAKRISHNA MISSION VIDYAPITH
1st Road, Mylapore, Chennai - 4.

RAMAKRISHNA MISSION VIVEKANANDA COLLEGE
MYLAPORE, CHENNAI - 4.
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2015

<u>INCOME</u>	Sch.	31.03.2015	31.03.2014
SALARY GRANT	I	9,63,62,432.00	10,04,92,270.00
FEES AND CHARGES	II	80,50,051.00	75,30,500.00
INTEREST ON OTHER INVESTMENTS			
BANK DEPOSITS	III	2,87,732.00	2,60,708.00
MISCELLANEOUS INCOME	IV	39,418.00	0.00
PRIOR PERIOD INCOME-FTG		24,40,341.00	0.00
		10,71,79,974.00	10,82,83,478.00
<u>EXPENDITURE</u>			
SALARIES	V	9,79,74,426.00	10,17,52,907.00
ELECTRICITY CHARGES		6,13,924.00	3,79,889.00
WATER TAX AND CHARGES		18,032.00	47,881.00
EDUCATIONAL & CULTURAL EXPENSES	VI	50,69,116.00	47,14,238.50
POOJA AND CELEBRATIONS		1,200.00	250.00
REPAIRS & RENEWALS	VII	1,59,546.00	35,537.00
PRINTING AND STATIONERY		3,80,939.00	5,36,744.00
POSTAGE, TELEPHONE & TELEGRAM	VIII	76,254.00	59,234.00
AUDIT FEES/EXPENSES		0.00	9,999.00
MISCELLANEOUS EXPENSES	IX	50,153.79	45,642.00
EXCESS OF INCOME OVER EXPENDITURE		28,36,383.21	7,01,156.50
		10,71,79,974.00	10,82,83,478.00

The schedules referred to form an integral part of this financial statement.

AS PER OUR REPORT OF EVEN DATE

R. JANAKIRAMAN & CO
 CHARTERED ACCOUNTANTS

J. CHANDRASEKARAN

PARTNER

M.No: 27861

FRN 001263S


 SECRETARY

Place : CHENNAI-4

Date : 18/05/2015

RAMAKRISHNA MISSION VIDYAPITH
 Mylapore, Mylapore, Chennai - 4.

R. JANAKIRAMAN & COMPANY
 Chartered Accountants
 43, Mahareja Surya Red Road,
 Alwarpet, MADRAS-18

RAMAKRISHNA MISSION VIVEKANANDA COLLEGE
MYLAPORE, CHENNAI - 4.

2015-16

BALANCE SHEET AS ON 31ST MARCH'2016


LIABILITIES		31.03.2016	31.03.2015
MOVABLE PROPERTY RESERVE	1	22,02,836.00	8,35,869.00
GENERAL RESERVE	2	80,17,193.03	86,80,566.55
ADVANCES AND DEPOSITS	3	1,93,551.00	1,72,188.00
UNSPENT GRANTS	4	16,24,250.00	32,78,368.00
OUTSTANDING LIABILITY	5	5,33,877.35	7,16,735.35
SUNDRY AMOUNT PAYABLE:			
-INTER UNIT FUND ADJUSTMENT-VIDHYAPIT		25,53,411.00	24,40,341.00
		1,51,25,118.38	1,61,24,067.90
ASSETS			
FIXED ASSETS	6	22,02,836.00	8,35,869.00
SUNDRY AMOUNTS RECEIVABLE	7	25,53,411.00	24,40,341.00
ADVANCES AND DEPOSITS	8	5,54,331.00	8,51,960.00
CASH AND BANK BALANCES	9	37,44,540.38	1,19,25,897.90
INVESTMENT		60,70,000.00	70,000.00
		1,51,25,118.38	1,61,24,067.90

The schedules referred to form an integral part of this Financial Statement .

AS PER OUR REPORT OF EVEN DATE
R. JANAKIRAMAN & CO
CHARTERED ACCOUNTANTS



J. CHANDRASEKARAN
PARTNER
M.No: 27861
FRN 001263S


SECRETARY

Place : Chennai-4
Date : 09.05.2016
SECRETARY

RAMAKRISHNA MISSION VIDYAPITH
45, OLIVER ROAD
MYLAPORE, CHENNAI-600 004

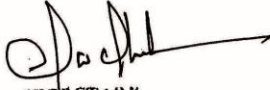
R. JANAKIRAMAN & Co.
Chartered Accountants
New No.6, Old No.43,
Maharaja Surya Road
Alwarpet, Chennai-600 018

RAMAKRISHNA MISSION VIVEKANANDA COLLEGE
MYLAPORE, CHENNAI - 4.
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2016

<u>INCOME</u>	Sch.	31.03.2016	31.03.2015
SALARY GRANT	I	10,65,22,393.00	9,63,62,432.00
FEES AND CHARGES	II	99,48,915.00	80,50,051.00
INTEREST ON OTHER INVESTMENTS BANK DEPOSITS	III	2,93,682.00	2,87,732.00
MISCELLANEOUS INCOME	IV	8,789.00	39,418.00
PRIOR PERIOD INCOME-FTG		1,13,070.00	24,40,341.00
		11,68,86,849.00	10,71,79,974.00
<u>EXPENDITURE</u>			
SALARIES	V	10,82,26,990.00	9,79,74,426.00
ELECTRICITY CHARGES		7,57,705.00	6,13,924.00
WATER TAX AND CHARGES		24,546.00	18,032.00
EDUCATIONAL & CULTURAL EXPENSES	VI	55,64,455.00	50,69,116.00
POOJA AND CELEBRATIONS		0.00	1,200.00
REPAIRS & RENEWALS	VII	6,81,236.00	1,59,546.00
PRINTING AND STATIONERY		7,04,336.00	3,80,939.00
POSTAGE, TELEPHONE & TELEGRAM	VIII	58,080.00	76,254.00
AUDIT FEES/EXPENSES		1,000.00	0.00
MISCELLANEOUS EXPENSES	IX	49,834.52	50,153.79
EXCESS OF INCOME OVER EXPENDITURE		8,18,666.48	28,36,383.21
		11,68,86,849.00	10,71,79,974.00

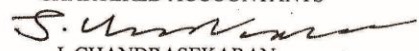
The schedules referred to form an integral part of this financial statement.

SECRETARY


SECRETARY
RAMAKRISHNA MISSION VIDYAPITH
45, OLIVER ROAD
MYLAPORE, CHENNAI-600 004
Place : CHENNAI-4
Date : 09.05.2016

AS PER OUR REPORT OF EVEN DATE

R. JANAKIRAMAN & CO
CHARTERED ACCOUNTANTS


J. CHANDRASEKARAN

PARTNER **R. JANAKIRAMAN & Co.**
Chartered Accountants
M.No: 27861 New No.6, Old No.43,
FRN 001263S Maharaja Surya Road
Alwarpet, Chennai-600 018

- 6.4.1 Have the accounts been audited regularly? What are the major audit objections and how are they complied with?

Accounts are audited regularly every year at four levels, viz., statutory auditors, internal auditors, government auditors and AG auditors. There are no audit objections since the Ramakrishna Mission strictly adheres to policies prescribed by Accounting Standards issued by Institute of Chartered Accountants of India. We have also engaged an administrative officer to take care of the expenditure related to infrastructure.

- 6.4.2 Narrate the efforts taken by the College for resource mobilization.

As mentioned earlier (vide 6.4.1), our college functions basically from the resources available with Ramakrishna Mission Vidyapith (functioning under the Ramakrishna Mission) apart from the aid received from the government to run the aided stream

- 6.4.3 Is there any provision for the College to maintain the ‘corpus fund’? If yes, give details.

Since our college is a Unit of Ramakrishna Mission Vidyapith, which is a branch centre of Ramakrishna Mission, Belur Math, Kolkatta, our fund requirements are guided through it.

6.5 Internal Quality Assurance System

- 6.5.1 Does the College conduct an academic audit of its departments? If yes, give details.

Yes, we have conducted academic audit in all the departments for 2011-15 and for 2015-16. Each department invites 3 subject experts (out of which one represents the affiliating university). The academic audit co-ordinator, along with the members of the academic audit cell of the college, prepares a time-schedule for the departments to conduct the audit. The team interacts with the staff and students.

Each department presents the following data for audit:

1. Department profile
2. Staff profile
3. Attendance
4. Details of the syllabus
5. CAS details
6. Research publications

7. Student academic activity details
8. ESE details
9. Infrastructure details
10. Equipments/instruments added (wherever necessary)
11. Future plans
12. SWOC

6.5.2 Based on the recommendations of academic audit what specific measures have been taken by the College to improve teaching, learning and evaluation?

Improvement in teaching and learning –

- dust-free green boards replaced the conventional black boards
- More ICT based equipments purchased and used
- Staff members encouraged for publication and presentation of research papers
- Staff members to apply for projects
- Upgradation of the ICT facilities (inclusive of server and storage) and wifi connection in the campus
- Enhancing the power of the generator
- Seminar halls for conducting PhD viva-voce exams

Improvement in evaluation –

- proper maintenance of answer scripts (for a particular period) in case of any queries
- The five security features added in the current assessment period are:
(i) microline (ii) invisible logo (iii) line graphic (iv) customized border
(v) gold foil from 2009 batch onwards

6.5.3 Is there a central body within the College to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The College assesses the teaching and learning process with the help of IQAC. The IQAC comprises of the following members:

1. Principal as Chairman
2. One Coordinator
3. FIVE teaching members (both streams), office superintendent, and a management representative

6.5.4 How has IQAC contributed to institutionalizing quality assurance strategies and processes?

IQAC has contributed to institutionalising quality assurance in various fields and the same has been recorded in the AQAR submitted in the preceding four years. Some of the outcomes that project the contribution are:

- Significant achievements in examination reforms
- Conduct of remedial classes with a staff-in-charge attempting to ensure maximum utilisation of the resources available with us
- More placements on the basis of the success rate
- Organisation of individual/series of guest lectures

6.5.5 Does the IQAC have external members on its committees? If so, mention any significant contribution made by such members.

YES. Three external members – per department – are part of the academic audit. One among them is from the affiliating university and hence their contribution is utilised in curriculum assessment, evaluation pattern, infrastructure availability and usage, research facilities and capabilities.

6.5.6 Has the IQAC conducted any study on the incremental academic growth of students from disadvantaged sections of society?

YES. Result analysis have been conducted and based on that we have evolved some action plan.(like the following:)

- Conducting remedial class
- Since majority of our college students are from weaker sections of society and are first generation learners, all staff members spend time with them in the first few days in order for them to gain confidence in the learning process, lest the students may even discontinue their studies in favour of earning money for their families.
- Government scholarships for such students are highlighted well and a foolproof system of crediting the government scholarship money in the students' account is ensured.
- Two soft skill papers made compulsory for all students relate to communication skills

6.5.7 What policies are in place for the periodic review of administrative and academic departments, subject areas, research centres, etc.?

Departments are free to review their syllabus after getting prior approval of the college. They can choose the subject experts based on the guidelines of the affiliating university. Proposals made in the board of studies have to be place in the academic council and the Principal along with teacher-representatives in the governing body takes it up with the management. The departments can execute their decisions, from the succeeding academic year, after approval by the governing body.

The office superintendent comes up with the necessary suggestions based on his interaction with his team and the same is discussed by the Principal with the governing body.

Research guides are approached by scholars and after thorough scrutiny of the credentials by the admission committee (formed as per the affiliating university norms) the candidate is recommended to the university for registration through the Head of the department and Principal.

Research proposals for major/minor projects are forwarded by the HOD and Principal to the funding agency

Any additional information regarding Governance, Leadership and Management, which the institution would like to include.

Staff actively participate in the activities of the college, be it the weekly assembly or special occasions like celebration of the birth anniversary of Swami Vivekananda, organization of inter-collegiate events to commemorate the birth anniversary, union advisory role, career guidance etc. Thus, all-round involvement/participation is ensured. As said earlier, the decision-making exercise is done in the most congenial way wherein all sections of the institute are well represented.

CRITERIA VII: INNOVATION AND BEST PRACTICES

7.1.0 Environment Consciousness

7.1.1 Does the College conduct a Green Audit of its campus?

The trees have been well-maintained in the last four years. The college is located in a total of 14 acres and built-in area is 6705.306 sq.mts. The college has plenty of trees. The flora of our college also had to bear the brunt of the devastation caused by Vardah cyclone recently. However, the management has swung into action and started planting trees from the month of January 2016 (6th January 2016 onwards). Campus cleaning is taken up earnestly by the students of the college. We have a maintenance cell in the college, under the able leadership of an administrative officer, with gardeners who take care of the flora and fauna of the campus

7.1.2 What are the initiatives taken by the College to make the campus eco-friendly?

- * Energy conservation – since our buildings have high ceilings and thick walls and also because of the reflecting paints coated on the roof tops, the heat generation within the buildings are controlled which in turn , results in low consumption of electricity
- * Use of renewable energy – we have a solar energy panels connected to the state grids, which can produce upto 10 KVA of electricity
- * Water harvesting - The campus has provision for rain water harvesting. The college is located near the seashore and rain water percolated in to the soil and, as a result, ground water table is maintained. streamlining of these is proposed to be done in the following manner: 4 to 6 pipes on either side of all blocks in the campus bring rain water collected in the terrace (of each building) are interconnected at the ground/lintel level and led to deep recharge wells (4-5 feet dia and 15 feet deep). A large amount of rain falling all around some of the built up area, flows towards the main gate through the bitumen covered road on the side of the car park to the recharge wells. Thus, the ground water table is well-maintained and the residences around the campus also are served with this.
- * Check dam construction - The buildings are located at an elevation and the ground around them are sandy; so rain water naturally percolates into the land. In all, 16 recharge wells are proposed to be dug in this site out of which 13 numbers will be 5 feet dia, and 3 numbers in 4 feet dia.
- * Efforts for Carbon neutrality – since the campus has more open space accommodating more number of trees, we are able to maintain the carbon neutrality.

Generator exhaust is designed so that the effluent is discharged at a higher level in the atmosphere.

- * Plantation - Trees have been planted every year. This year, especially, we plan to plant more as some of our trees have been uprooted in the recent devastation caused by VARDAAH.
- * Hazardous waste management – Garbage dumping points have been identified in the campus and drenches constructed where the waste is collected. The maintenance cell is in constant touch with Chennai corporation for the easy clearance of them
- * e-waste management – we have optimal policy for disposing old computers and hard discs.

7.2 Innovations

7.2.1 Provide details of innovations introduced during the last four years which have created a positive impact on the functioning of the College.

1. Consolidation of students' attendance is done well-in-time including those who took part in co-curricular and extra-curricular activities, so as to help eligible students get hall tickets in time for the examinations
2. The Consumer Club creates awareness on consumer rights.
3. Viveka nature club is actively involved in highlighting the benefits of attending to the needs of the nature
4. The one-of-its-kind programme run by the students and teachers of the department of Plant Biology and Plant Biotechnology is the 'PLANT OF THE DAY PROGRAMME'. The students identify a plant for the day and the same is displayed in front of the department while a staff member explains to them the nature of that plant – this ensures in the student the attitude of understanding and protecting the nature around
5. There is provision in the Controller of Examination office for students to review the photocopy of their answer script on request, upon payment
6. Elaborate arrangements and modifications have been made in the COE's office to store the answer scripts for a particular period of time
7. Arrangement made with the bank for allotting different dates to different departments so as to make it convenient for the students to pay their exam fees

7.3 Best Practices

- 7.3.1 Give details of any two best practices which have contributed to better academic and administrative functioning of the College.

Format for Presentation of Best Practices

BEST PRACTICE NO. 1 INCULCATION OF HUMAN VALUES

1. Title of the Practice

The college has been following the practice of inculcating human values alongside teaching subjects. One portion of this hour is dedicated to a lecture on the teachings/philosophy of Swami Vivekananda on faith in oneself, understanding universality of religion, patriotism apart from the chanting, singing and meditation (to be elaborated in the context on practice). The lectures are delivered in simple language either by a faculty member or an expert on the topic or even by senior monks of the Ramakrishna Mission.

2. Objectives of the Practice

While the subjects learned by the students (in the department) help them to secure a **living**, the human values taught to them (in this class) through the life and teachings of Swami Vivekananda – his exhortations on personality, faith in oneself, acceptance of all religions, - help the students to understand **LIFE**. Secular knowledge is coupled with knowledge of oneself. The outer life and the inner life of the individual is well-blended through this class

3. The Context

Context of the practice and benefits (i) deciphering the spiritual genius of Swami Vivekananda and (ii) translating the words of Swami Vivekananda into action. Today's youth is confronted with challenges posed by the outer world and also from within. Our strong belief is that the teachings of Swami Vivekananda contains within itself the answers for both these challenges (our alumni, who have adorned the roles of Governor of a state to Governor of Reserve Bank, from Judges of Supreme Court and High Courts, or business heads to sports/cultural personalities fondly remember this class and tell us how much of benefits they have gained from this class. In short, this class aims to bring out the complete personality of a student

4. The Practice

We begin with college prayer (texts from the Upanishads, Bhagawad Gita etc). These verses deal with what is real, on respect to be shown to mother, father and guru. This is followed by rendition of a devotional song (either by a faculty member or a student) on the greatness of god and immortality; after addressing the real outsider, we now look for that real inwardly through meditation. True to our Upanishadic dictum that there is only one reality everywhere, this practice of meditation makes the student realize that he is part of the real. On the physical level too, the importance of meditation is well-understood today. We then follow this with a lecture on the life and teachings of Sri Ramakrishna, holy mother Sri Sarada Devi and Swami Vivekananda

5. Evidence of Success

One can decipher the success at two levels here: (i) at the level of placement in a concern – many of our alumni have mentioned the fact that their introduction to the new environment is through the name of Swami Vivekananda – be it in the government sector, or IT sector or science and technology or in the human resource sector. (ii) at the personal level – the teachings of Swami Vivekananda has brought in fulfilment in the lives of every one of the student. They have not only succeeded as managers/team leaders/sports person but also been able to lead a satisfied life because of what they have learnt in this class.

6. Problems Encountered and Resources Required

Nil. Resources (teachers and monks of the Ramakrishna order along with experts on the life and teachings of Swami Vivekananda. We also conduct an examination at the end of the academic year prizes are awarded by the Belur Math to the student who secures the highest mark that is in commensuration with his understanding of the teachings.

7. Notes

This session is also helpful in the administrative level for the following reasons:

- (1) Fresher's are introduced into the culture of the college
- (2) Announcements regarding the various activities of the college, extra-curricular activities, NME/CBSE and announcements relating to exam are made.
- (3) This is also gives scope for exhibition of talents – singing, public speaking and honouring of talents – academic front, cultural front or in sports arena

BEST PRACTICE NO. 2

1. Title of the Practice – GOVERNANCE BASED ON PARTICIPATION

The participatory form of governance has ensured proper relationship between the employer and the employee through the diversification of duties. Principal is the academic head of the institution while the Secretary is the employer. The staff (both teaching and non-teaching have access to the two of them and discussions do take place on the criterion of agreement of both sides.

2. Objectives of the Practice

As mentioned earlier, decision is not taken by one and forced on the other. There is participation. Both the staff and management ensure that disagreements are analysed and better results evolved and agreements are concretised. This has happened in all activities of the institution, be it in research or curriculum design, or in other academic and administrative spheres.

3. The Context

In today's management scenario, this process of dialogue is very much essential for the development of the institution. This brings in the sense of belongingness to the employee and a wholehearted approach of the management.

4. The Practice

Apart from the Principal, there is representation of the staff in the GOVERNING BODY – office superintendent and two senior-most faculty members. A former Principal is assistant secretary while another former Principal is director of the Internet Centre. Former Office Superintendent is retained by the management to help his incumbent in administrative function. Two other non-teaching staff members have been retained by the management in order to help in maintaining the efficiency of the office

5. Evidence of Success

While the presence of teaching staff in the management committee has helped at the academic level, the retention of senior non-teaching staff in the college has augmented the human resource in the office (as more than half of the sanctioned strength are yet to be appointed. Moreover, the presence and involvement of seniors in the office has ensured that there is no pending of any bills with the government

6. Problems Encountered and Resources Required

No problems encountered. And the resources required are supported by the Ramakrishna Mission Vidyapith.

7. Notes

As mentioned earlier, the institution has developed democratically, where no one decides for the other. Instead there is participation in the decision-making. The discussions agreed upon in the department meetings, is addressed in the college council, from where the Principal takes it to the academic council for consideration. Academic council refers the same to the governing body and then the ratified decision is implemented by the department.

Any additional information regarding Innovations and Best Practices, which the College would like to include.

The **best practice**, above all, is FINANCIAL TRANSPARENCY. Whatever amount is collected by way of fees (from the students) goes back to the students in the form of infrastructure and facilities. The amount received as fees and the expenses incurred in building and maintaining the infrastructure is accounted by the end of every month and the same is audited by 4 levels and then submitted to the concerned government authorities and the Belur math (the head of the Ramakrishna Mission and Math). No additional amount is collected as donation or capitation. Our goal is to provide the benefits of higher education to the poorest of the poor and at affordable prices. Apart from this is our benevolent attitude to feed the have-nots among the student population (spent Rs 32, 00,000 for feeding 900 students each day. THE STATEMENT OF EXPENDITURE IS OPEN TO ALL. Education, here, is not a business but truly MAN-MAKING AND CHARACTER-BUILDING. And this, feature of Transparency be emulated by all institutions.

4. Post-accreditation Initiatives

If the college has already undergone the accreditation process by NAAC, please highlight the significant quality sustenance and enhancement measures undertaken during the last four years. The narrative may not exceed five pages.

The college has undergone accreditation process twice and is now ready for submitting itself for accreditation a third time. This process initiated by the UGC-NAAC has helped us to identify our strengths, weaknesses, opportunities and

challenges. This has also benefited us to understand/assess our position in relation to our peer institutions. On the one hand, it has enabled us to improvise the various existing norms and practices practiced by us, and on the other, it has paved way for pro-active measures. It has also contributed to the sustenance and enhancement of performance.

Our institution believes in helping the poorest of the poor to be benefited by the man-making and character-building education envisioned by Swami Vivekananda. Here, we do not believe in merely piling up the mind of the student with information. We, rather, help him to translate his knowledge to the upliftment of the society and the nation. Our strength is the imparting of values like freedom, self-belief, spirit of sacrifice, belief in the other, and, above all, understanding the brotherhood of man. The self-accreditation process has encouraged us to re-dedicate ourselves to the cause of providing quality education to the poor.

In addition to the improvisation of several existing procedures and practices to sustain its performance, the College came up with new and pro-active initiatives to improve the overall quality in all its spheres, since the Reaccreditation in 2011.

Some of the significant strides made by us over the period of accreditation are:

- This process has instilled in us the **need for recording the strides made**, which can become a benchmark, in the future, for our own betterment and also for the others in the field
- This process of self-accreditation has **helped us to assess the efforts made by us in student progression, teaching and research, evaluation, governance and leadership. One observation made in the earlier report of the peer team is the lack of formalized feedback system. This has been rectified and the analysis of the feedback from students has been submitted in the AQAR 2015-16.** We are happy to declare that this effort has made us realize how significant some of our efforts are (like the provision of free noon-meals, adherence to the fee-structure prescribed by the government of Tamil Nadu, enhancing our teaching and evaluating standards).

- **Efforts made by the management towards making the campus tech-savvy and eco-friendly, simultaneously.** The improvements made in the area of ICT (as mentioned in the SSR) are: broadband connectivity, introduction of wifi facility in the campus, bringing digital boards for smart classrooms, making e-resources available by linking with N-list. Conducting surveys regularly to maintain the greenery of the campus along with proper waste management. Another significant feature is rain water harvesting programme, which has been a major boon not only to our campus but also in maintaining and strengthening the ground-water table in our area
- **Our office of the COE has also evolved various strategies towards making the evaluating system fool-proof and tamper-proof through a variety of security measures like** (i) microline (ii) invisible logo (iii) line graphic (iv) customized border (v) gold foil from 2009 batch onwards. We are happy to record that one of these features was in place even earlier and the same was mentioned as a strength of the college by the peer team in their previous visit (in 2011). This is one of the instances where the institution has enhanced its strength due to the positive feedback and encouragement of the previous peer team.
- **Provision for ICT-enabled classrooms and seminar halls** – we have upgraded the facility in the existing seminar halls (that existed in 2011) and also included two new seminar halls (Ramakrishnananda hall and Sister Nivedita hall) during this period (that are used for seminars, viva-voce exams etc)
- **12 projects** (funded by UGC, DST and World Bank) – of which **6 are completed** – have been/are being successfully carried out by our faculty members.
- On an average, **18 were awarded Ph.D degrees while 15 were awarded M.Phil degrees** in the 7 research departments of our institution (a predominantly arts, science and commerce college)
- **Our contribution to society has also been strengthened** (along with the blood donation camps conducted every year) by student involvement in community awareness programmes covering village upliftment, health, hygiene, sanitation, child education, de-addiction, child labour, drug abuse,

tree plantation through rally, street plays and camps. Our aim is to uplift the whole of humanity through the dedicated service in all spheres.

- **Policy of the institution to promote talent has also been reflected in the world-renowned status attained by some of our students even during this period** (in continuation with the long list of performers/achievers of our institution over the years): for instance, (i) one of our students' representation in model parliament in the UN, (ii) some of our students have acclaimed themselves in music (singing and instrumental), who are performing at various national and international levels. One of the students has even been named as a 'b' grade artiste by AIR. Four of our students were the title winners of **Bhajan Samrat** senior season IV who also received the sash award of Rs. 3,00,000. (iii) some in sports (through representation at the university level and national level)
- The college has entered into an **MOU** with Caterpillar, a multi-national company, as part of college-industry initiative in collaborative learning made available to students. Presently about 6 students are benefitted from this scheme.
- **Continuation of our policy to be financially transparent.** As mentioned in the best practices followed by the institution, this feature of being transparent has been an attraction for stake holders and their parents right from inception of our institution. This feature has been part of our culture of work and not intended for publicity. **And the accreditation process has made us also to reckon this feature.** Education is the right of every citizen of this country, which has remained a dream for the majority due to the heavy price that goes with it. But our institution stands out uniquely under this circumstance. The usage of funds for the purpose it is intended and the regular auditing of the income and expenditure by four teams of auditors along with submission of accounts to our main centre (the Belur math) has been instrumental in the transparency maintained by us. **This process of accreditation has added its impact by making us also to be aware of it.**
- In short, this process of accreditation, along with the assessment of quality regularly, has helped us to understand where we stand in the field of education, and to enable us to make the best use of the available potential

among our staff and students along with the avowed policy of financial transparency by the management. Incidentally, it has also promoted the culture of tabulating our strengths and weaknesses in proportion to the motto of our institution.

Our institution, being run with the motto of making higher education a reality to the students belonging to all sections of the society, has always strived to give the best and this exercise of self-accreditation has enabled us to even better our previous best.

5. Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.



Signature of the Head of the institution

with seal:



PRINCIPAL
RAMAKRISHNA MISSION
VIVEKANANDA COLLEGE
(AUTONOMOUS)
CHENNAI - 600 004

Place: Chennai – 600 004

Date: 10-02-2017

(21)

**REPORT OF THE UGC COMMITTEE FOR EXTENSION OF
AUTONOMOUS STATUS
TO**

**RAMAKRISHNA MISSION VIVEKANANDA COLLEGE
MYLAPORE, CHENNAI - 600 004**

DATES OF VISIT

22.02.2013 and 23.02.2013



ज्ञान-विज्ञान विभूतये

**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI - 110 002.**

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UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI - 110 002.

REPORT OF THE UGC COMMITTEE FOR EXTENSION OF AUTONOMOUS STATUS



Name of the College / Address/Pin code/Fax	Dates of Visit	Venue	For grant of Fresh / Extension Autonomous Status
Ramakrishna Mission Vivekananda College (Autonomous), 70-72, P.S.Sivasami Salai, Mylapore, Chennai - 600 004. Phone : 044 - 2499 3057 Fax: 42169045 Email: mail@rkmvc.ac.in Website: http://rkmvc.ac.in	22.02.2013 & 23.02.2013	Ramakrishna Mission Vivekananda College	Extension of Autonomous Status

Name of the affiliating University to Which the college is affiliated to	University of Madras, Chepauk, Chennai - 600 005
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Names of the Expert Visiting Committee Members and UGC Officers present;

Sl. No.	Name & Address	Position	Contact Details
1.	Prof. Bhuvan Chandel, Retd. Professor, Dept. of Philosophy, Punjab University, R-65, Creater Kailash - I, New Delhi - 110 048.	Chairman	0981041880
2.	Dr.Ruma R.Rao, Former Principal, R.B.V.R.R. College for Women(A), Hyderabad - 500 029.	Member	040-27564660 (R)27556106 (M) 9849625122
3.	Dr.E.P.Imbichikoya, Principal, Farook College (CPE), P.O. Farook College, Kozhikode, Kerala 673 632.	Member	0495-2440660 2440661 0495-3014680 (D)
4.	Dr.Jayashree Menon Kurup, Director, IGNOU, A-3/2, Sector-13, R.K.Puram, New Delhi - 110 066.	Member	011-29535714 26880829
5.	Dr.A. Ravisankar, Regional Joint Director, Directorate of Collegiate Education (Chennai Zone), Government of Tamilnadu, Saidapet, Chennai - 600 015.	Nominee of State Government	044-24354491 24354492
6.	Dr.M.Arumugam, Prof & Head Department of Zoology & Centre for Ocean and Coastal Studies, University of Madras, Chennai - 600 0025.	University Nominee	09444072927 09790830928
7.	Dr.G.Srinivas, Joint Secretary, University Grants Commission, South Eastern Regional Office, Hyderabad - 01.	Member Secretary	09490793185 040-23204735/ 040-23200208

1.	Name of the Principal	:	Dr S.Swaminathan, M.Sc., Ph.D.
2a)	Year in which the College was established	:	1946
b)	Date when the College was declared fit under Section 2(f) and 12(B) of UGC Act 1956 (attach a copy of UGC letter in this regard)	:	(Annexure - I) 1974
3.	College Applied for a) Fresh Autonomous Status b) Extension of Autonomy w.e.f. Year	:	Extension of Autonomy Ex-post facto approval 2010-2011 to 2011-2012 Further continuation from 2012 - 2013 to 2017-2018
4.	Category under which the college falls as per XI th plan Guidelines	:	-
a)	Men	:	Men
b)	Women	:	-
c)	Co-Education	:	-
d)	UG/PG/Both/Single faculty/Multi Faculty (Please mention)	:	Both (UG & PG) . Multi Faculty
e)	Self Financing (Number of years standing with proof 10 years of existence as per norms of the Xth Plan guidelines)	:	Aided courses are offered in the Morning Session. Self Financing courses are offered in the Evening Session
5.	Type of College	:	Multi Faculty
a)	Arts/Science /Commerce	:	Arts-Science-Commerce
b)	Engineering	:	-
c)	Education	:	-
d)	Others (Law, Physical Education etc.)	:	-
(I)	Infrastructure facilities available with appropriate covered area in Sq.Ft.	:	
	a) Class Rooms	:	29167
	b) Laboratories	:	13377.15
	c) Library	:	6000

d) Hostels (Women) (Boys)	:	- 19048
e) Others like: Administrative Block Principals Office Staff Room Common Room Canteen Sports Facilities (Indoor) Auditorium Tutorial Room Seminar Hall Drawing Hall/ Additional Workshop Corridors Common Area etc.		971.34 310 650 per Dept. (approx) 225 6510 3112 3367 - 704.5X2 - - 6000
f) Total (Buildings) covered area in Sq.ft.		56100

4. The Details of Infrastructure facilities are attached as Annexure - II

(II). Academic Activities (Wherever required, annexure be annexed for giving details)

Name of the College	Total No. of teaching staff strength				Total No. of Research Publications /Project during the last 5 years		Total No. of Conferences / Seminar/ symposium during the last 5 years	NAAC/ NBA
	Ph.D	M.E/ M.Phil	Other	Total	Research Publicatio ns	Projects		
Ramakrishna Mission Vivekananda College				(Anne xure - III)	(Annexure - IV)	(Annexure - V)	(Annexure - VI)	(Annexure - VII)
	59	68	39	166				

(III). Students Strength:

Year	Under graduate		Total	Post graduate		Total
	Boys	Girls		Boys	Girls	
2007-2008	2918	-	2918	144	-	3062
2008-2009	2977	-	2977	146	-	3123
2009-2010	3170	-	3170	148	-	3318
2010-2011	3286	-	3286	149	-	3435
2011-2012	3338	-	3338	144	-	3482

- a) Academic Achievements of the Students during the last five years in details such as various ranks obtained by its students in the university's Examinations.

Please see Annexure - VIII

(IV). Staff Under F.I.P (Sponsored by UGC/Other Agencies) :

- Nil -

COURSES OFFERED:

UNDER GRADUATE:

Sl.No.	Courses	Duration	Year of approval by Univ./UGC/AICTE (give approval Ref.no.& Date)	Sanctioned Annual Intake
AIDED STREAM ARTS				
1	History	3	1970-71 /No.91362/S2/760, dated 04.01.1972	50
2	Economics	3	1957-58 /No.91362/S2/760, dated 04.01.1972	70
3	Philosophy	3	1965-66 /Rc No.152629, dated 23.04.1971	50
4	English	3	1979-80 /Rc No.152629, dated 21.11.1979	50
5	Sanskrit	3	1957-58 /Rc No.152629, dated 21.11.1979	10

SCIENCE				
6	Mathematics	3	1957-58 /Rc No.152629, dated 21.11.1979	70
7	Physics	3	1957-58 /Rc No.27824/S2/59, dated 05.09.1969	50
8	Chemistry	3	July 1946 /Rc No.27824/S2/59, dated 05.09.1969	50
9	Botany	3	1951-52 /Rc No.133271/S7/79, dated 04.11.1980	50
10	Zoology	3	1980-81 /Rc No.133271/S7/79, dated 04.11.1980	50
COMMERCE				
11	B.Com (A)	3	1957-58	70
12	B.Com (B)	3	1957-58	70
UN-AIDED STREAM				
COMMERCE				
13	B.Com (A)	3	1974 – 75	70
14	B.Com (B)	3	1980 – 81	70
15	B.Com (c)	3	1982 – 83	70
16	Corporate Secretary ship	3	1999 – 2000 No.A1/GJ/98- 99/632 Dt 19.03.1999	70
17	Accounting & Finance (A)	3	2005 -2006 No.A.I/MGS/I.R. Dt. 29.03.2005	70
18	Accounting & Finance (B)	3	2012 – 2013	70
19	Bank Management	3	2005 – 2006	70
20	Computer Application	3	2012 - 2013	50
21	Information System Management	3	2012 – 2013	50

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ARTS				
22	B.B.A.	3	2004 – 2005	70
23	B.C.A.	3	1999 – 2000 No.A1/GJ/98-99/632 Dt 19.03.1999	50
SCIENCE				
24	B.Sc. Computer Science	3	1999 – 2000 No.A1/GJ/98-99/632 Dt 19.03.1999	50
25	B.Sc. Bio chemistry	3	2001 – 2002 No.A1/GJ/2001-2002/1976 Dt 18.07.2001	50

POST GRADUATE:

Sl.No.	Courses	Duration	Year of approval by Univ./UGC/AICTE (give approval Ref.no.& Date)	Sanctioned Annual Intake
M.A. ARTS				
1	Economics	2	1958-59	20
2	Philosophy	2	1958-59	15
3	Sanskrit	2	1958-59	10
M.Sc. SCIENCE				
4	Maths	2	1958-59	20
5	Physics	2	1981-82 Rc.No65834/B2/83 dated 07.04.1984	10
6	Chemistry	2	1961-62	12
7	Botany	2	D.Dis.No.10457/B2/77 dated 30.08.1977 and 30240/S2/76 dated 19.08.1976	12
M.Phil				
8	Sanskrit	1	1980	12
9	Philosophy	1	1976-77	12
10	Economics	1	1980	12
11	Maths	1	1980	12
12	Physics	1	1980	12
13	Chemistry	1	1964	12
14	Botany	1	2004	12

UN – AIDED STREAM				
15	Social Work	2	2010 – 2011 No.A1/VPK/09/ New Course/ 2010-2011/348	20

6. Whether the Committee is satisfied with the present mode of the teaching methods adopted by the college, Yes/No (Specific comments in details may be given as to the short comings observed if any).

Yes. The committee is satisfied with the teaching, learning

- Conventional teaching methods are supplemented with ICT based Learning methods. The same can be further strengthened with additional computers, e-labs.
- Computer based teaching needs to be strengthened with students seminars and presentations.
- New experiments and animation methods are introduced in the Laboratories in science subjects. Virtual labs can be established in addition to the existing labs.
- Continuous internal assessment has helped the students to perform better in the End Semester Examinations and in placements. The same can be complemented with paper presentations and students seminars to build confidence in the students.

7. Whether the Committee is satisfied with the type of courses being offered by the college.

Yes. The committee is satisfied with the variety of courses available in the institution. There are – 21 UG Programmes, 8 PG Programmes and 6 Research Programmes.

8. Whether all Teachers are in favour of getting /extension autonomous status to the college.

Teachers are in favour of continuation of Autonomy so that they can have greater role in enriching the curriculum and enhance the quality of teaching -learning for the over all development of the student.

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9. FEE STRUCTURE

The following fees are approved by Government of Tamilnadu for the year 2012-13 Aided Stream (Please see Annexure – IX)

Courses & Classes	Tuition Fees	Special Fees	Development Fees	Total
UG (Arts, Science, Commerce)	Nil	265	30	295
PG (Arts)	500	315	30	845
PG (Science)	750	315	30	1095
M.Phil. (Arts)	500	315	30	845
M.Phil. (Science)	750	315	30	1095

The fees are collected as indicated above.

10. Examination Reforms

- a) Whether the Committee is satisfied with the present mode of the Examination being conducted by the College. Any specific method of evaluation which the Committee would like to suggest to them may be indicated

The committee has observed the following with reference to the examination practices, systems and procedures.

- To bring in transparency in evaluation systems, students are given photo copies of answer scripts, in VIth semester only.
- Final year students have provision for Supplementary Examinations which will enable them to obtain the degrees along with the regular Students.
- Security features are introduced in the Grade Sheets.

However, the committee strongly feels that:

- The students may be given the option for revaluation for all semesters.
- Xerox copies of answer scripts may be made available on demand for all semesters.
- The final year examinations may be conducted some time in the month April for early declaration of results and save the Academic Year.
- The management may come out with a separate Manual for Examination Branch.
- The examination results may be widely published through a separate notice board in the ground floor for the benefit of the students.
- The practice of double valuation at the UG level may be altered so that there is a single valuation by external members with scope for revaluation on demand.

b) **Interaction with Teaching Staff, Students, Parents & Alumni & Staff** give specific comments in details for such interaction undertaken.

➤ **Management**

The college is managed by Ramakrishna Mission. The management emphasizes Indian values and traditions as part of education. They are transparent and committed in functioning. This is not for profit organization. The management continues to provide education to the needy students with a component on stress management and education, with values.

➤ **Faculty**

Most of the teachers are engaged in research in addition to teaching activities. Their research accomplishments are worthy. They appreciated utility of autonomy to deliver quality to students in teaching – learning process.

➤ **Students**

It is observed that the students are highly disciplined. There is an enthusiasm for participatory approach in the functioning of the college. The students expressed that there must be a **sense of togetherness** between the Day & Evening colleges for optimum utilization of available resources and inculcate a spirit of leadership. They need a centralized Placement and Training Cell and also programmes for soft skill development.

➤ **Non Teaching Staff**

They are trained in modern methods of office management. They have fair understanding of the concept of autonomy as they have been already functioning in autonomous mode. They suggested for better coordinating among the College Office, Principals Office and Controller of Examinations.

➤ **Parents & Alumni**

Parents feel contented that studying in this institution helped their wards in inculcating human values.

Alumni expressed their views that this institution not only provided education but helped them to become responsible citizens through learning approach available in this institution.

11. Administrative Activities

Whether the Governing Body, Academic Council, Board of Studies and Finance Committee meeting are being conducted by the College Periodically or not. Specific comments in details with regard to resolutions passed by the above bodies in the recent past may be given

Meetings of the statutory bodies of Autonomy are held regularly as per norms of UGC.

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12 .NAAC/NBA rating awarded, if not comments thereof:

College has currently valid accreditation. Re-accredited with 'A' grade by NAAC valid up to March 09, 2017. (See **ANNEXURE -VIII**).

13. Financial Utilization of UGC or from other agencies (Central & State) funds: Specific comments be given :-

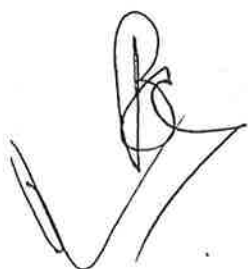
The college has been regularly receiving grants under different schemes of UGC including the grants under the scheme of Autonomy. Utilization certificate and other requisite documents are submitted timely.

a) Achievements made under Autonomy (During the last five years)

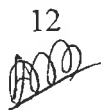
- Upgraded the syllabi based on the current requirements and employment opportunities.
- Designed Academic Calendar and Exam Schedules which helped to manage overall activities of the institution in a better manner keeping in view the requirements of Autonomy.
- Through the autonomous grants more ICT enabled classes and computer based courses were facilitated.
- Grade sheets have been incorporated with tamper proof features.
- Internet centre beyond class room hours provided web access to students for e-learning.
- Appreciable growth in the research activities of the faculty.

b) Future Plans proposed if Autonomy is Extended

- Academic programmes will be made more student centric.
- Enhancing stake holders participation in framing the syllabi.
- Revamping laboratory courses in science streams.
- Increasing R&D activities.
- Introduction of certificate courses.



12



14. Any other information which the Committee feel will help UGC in taking decision to grant autonomy or continuation of autonomous status to the college.

Student discipline and value based education are unique features of the institution. Student placement records are appreciable. The same can be further strengthened through a centralized Placement Cell.

15. Observations & Suggestions of the Committee

Observations:

- Majority of students are from socially and economically weaker sections.
- Academic programme are offered on semester mode with choice based credit system.
- Departments are equipped with departmental libraries
- Offering "Viveka Studies" on the lines of human life philosophy as advocated by Swami Vivekananda.
- Double evaluation methods are followed.
- Students are activity engaged in community service and extension activities.
- "EARN WHILE YOU LEARN" programme helps the needy students.
- College works with the objective of holistic development with a focus on value education.
- Free Noon meals scheme provides lunch to about 300 students on all working days.
- The management follows participatory decision making process in its functioning. The same can be further strengthened by involving more staff and students.
- No donations or higher fee is collected.
- The students are disciplined and have shown great enthusiasm for developing their academic and other skills under Autonomy.

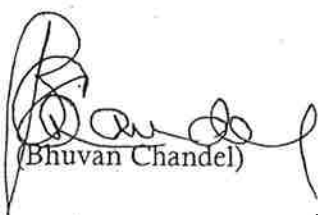
Suggestions:

- R&D activities can be further strengthened. Virtual labs can be established.
- Need to actively apply for different funding agencies apart from UGC for financial assistance under different schemes.
- Alumni will be a valuable asset if tapped with better efforts.
- Value based education oriented may be in sync with current realities to face challenges and changing times with confidence.
- Group / individual presentations/seminars may be introduced for the students.
- Language Lab/ more computer labs/smart class rooms are necessary.
- Usage of ICT in teaching-learning may be further strengthened with more labs.
- Centralized placement cell and Pre-Placement Training may be introduced for the students.
- The examination branch may prepare its own manual.

16. Recommendations of the Committee

Based on the above report, the committee unanimously recommend for extension of Autonomy for the year 2010-2011 to 2011-2012 as ex-post facto approval and for a period of Six years from 2012-2013 to 2017-2018.


Signature of the Experts with their full name



(Bhuvan Chandel)



(Ruma R. Rao)



(E.P. Imbichikoya)



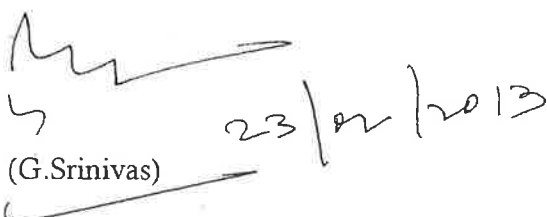
(Jayashree Menon Kurup)



(A. Ravisankar)



(M. Arumugam)



(G. Srinivas)

23/02/2013

Place : Chennai
Date : 23.02.2013



विश्वविद्यालय अनुदान आयोग

University Grants Commission

ज्ञान - विद्यानं विमुक्तये

quality higher education for all

UGC- Statutory Body of the Government of India

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- Centres (CPEPA)
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- Deemed Universities
- Private Universities
- Fake Universities

PRINCIPAL
RAMAKRISHNA MISSION
VIVEKANANDA COLLEGE
(AUTONOMOUS)
CHENNAI - 600 004

Colleges under section 2 (f)& 12(B) of the UGC Act 1956

List of Colleges pending to include under Section 2(f)/12(B) of the UGC Act 1956 due to non completion of documents from the Colleges

The University Grants Commission (UGC) provides financial assistance to eligible colleges which are included under Section 2(f)* and dec receive central assistance (UGC grant) under Section 12 (B)** of UGC Act, 1956 as per approved pattern of assistance under various sch number of colleges included under Section 2(f)/12(B) of UGC Act 1956 as on 31.3.2006 is 6014. Out of these, 5449 colleges have been eligible to receive central assistance, including UGC grants under Section 12(B)** of UGC Act 1956. Remaining 565 colleges are recognised under Section 2(1) of UGC Act 1956 but not yet declared fit for receiving central assistance as they do not fulfill the conditions laid down for such sit

* The UGC had notified Regulations for recognition of colleges under Section 2(f) of the UGC Act, 1956. The colleges are brought under the UGC in terms of these Regulations as and when the proposals are received from the colleges for inclusion under Section 2(f) and they are for inclusion as per the provisions contained in the Regulations.

** Apart from inclusion of colleges under Section 2(f), the UGC includes the Colleges under Section 12(B) of its Act in terms of Rules framed by the Act. This makes the colleges eligible for central assistance from the Government of India or any organization receiving funds from the Government.

Colleges Search by State		Search
Tamil Nadu		
S.No.	College	University
251	Pallavan College of Engineering Vellai Gate Kanchipuram Taluk Thimmasamudram - 631502, Tamil Nadu NULL Tamil Nadu	
		Under Section : 2(f)

279	Tamil Nadu Rajeswari Vedachalam Govt. Arts College CHENGALPATTU., Distt., :Kancheepuram TAMIL NADU-603 Tamil Nadu	Under Section : 2(f)&12(B)
280	Ramakrishna Mission Vivekanand College MYLAPORE. Distt., Madras, TAMIL NADU-600004 Tamil Nadu	Under Section : 2(f)&12(B)
281	Rathanaivel Subramaniam College of Arts & Science K.V.K.THOTTAM, Tichy Road SULUR. Tamil Nadu	Under Section : 2(f)&12(B)
282	Rathinam College of Arts & Science K.P.M. Nagar, Pollachi Main Road, Coimbatore - 641021 Tamil Nadu Tamil Nadu	Under Section : 2(f)&12(B)
283	Rathinam College Of Arts And Science K.P.M. Nagar, Pollachi Main Road Coimbatore-641 021 Tamil Nadu	Under Section : 2(f)
284	Regional Engineering College TIRUCHIRAPALLI-15. Distt., Tiruchirapalli, TAMIL NADU 620 015 Tamil Nadu	Under Section : 2(f)&12(B)

S. Srinivas
**PRINCIPAL
 RAMAKRISHNA MISSION
 VIVEKANANDA COLLEGE
 (AUTONOMOUS)
 CHENNAI - 600 004**



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Ramakrishna Mission Vivekananda College
Chennai, affiliated to University of Madras, Tamil Nadu as*

Accredited¹

at the B⁺⁺ level².

(among the Affiliated / Constituent Colleges)

Date: March 21, 2003



U. K. Nair
Director

1. This certification is valid for a period of **Five** years with effect from the academic year 2002 - 2003.
2. An institutional score (%) in the range of 55-60 denotes C grade, 60-65 - C⁺ grade, 65-70 - C⁺⁺ grade, 70-75 - B grade, 75-80 - B⁺ grade, 80-85 - B⁺⁺ grade, 85-90 - A grade, 90-95 - A⁺ grade, 95-100 - A⁺⁺ grade (upper limits exclusive).



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the*

*Ramakrishna Mission Vivekananda College (Autonomous)
Sir P.S. Sivaswami Salai, Mylapore, Chennai, affiliated to University of Madras,
Tamil Nadu as
Accredited*

with CGPA of 3.18 on four point scale

at A grade

valid up to March 09, 2017

Date : March 10, 2012



*HARAPURAI
Director*