

The Annual Quality Assurance Report (AQAR)

RAMAKRISHNA MISSION VIVEKANANDA COLLEGE (AUTONOMOUS)

Part – A

AQAR for the year

2017-18

I. Details of the Institution

1.1 Name of the Institution

Ramakrishna Mission Vivekananda College (Autonomous)

1.2 Address Line 1

70-72, PS Sivaswami Salai

Address Line 2

Mylapore

City/Town

Chennai

State

Tamil Nadu

Pin Code

600 004

Institution e-mail address

principal@rkmvc.ac.in

Contact Nos.

044-24993057

Name of the Head of the Institution:

Dr.K.Sethusankar

Tel. No. with STD Code:

044-24993057

Mobile:

9444283831

Name of the IQAC Co-ordinator:

Dr V. Chandrasekar

Mobile:

9840059071

IQAC e-mail address:

igac@rkmvc.ac.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

TNCOGN10225

OR

1.4 NAAC Executive Committee No. & Date:

EC(SC)/27/A&A/1.

1.5 Website address:

<https://rkmvc.ac.in>

Web-link of the AQAR:

<https://rkmvc.ac.in/naac-igac/>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	82%	2003	2009
2	2 nd Cycle*	A	3.18	2012	2017
3	3 rd Cycle	A ⁺	3.56	2017	2022

*Post facto from 2009-12

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01-07-2008

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- AQAR 2013-14 submitted on 06-04-2016
- AQAR 2014-15 submitted on 09-04-2016
- AQAR 2015-16 submitted on 10-11-2016
- AQAR 2016-17 submitted on 14-07-2017

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☒ No ☐

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☒ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + self-financing ☒ Totally self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

University of Madras

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="---"/>	UGC-CPE	<input type="text" value="---"/>
DST Star Scheme	<input type="text" value="---"/>	UGC-CE	<input type="text" value="---"/>
UGC-Special Assistance Programme	<input type="text" value="---"/>	DST-FIST	<input type="text" value="---"/>
UGC-Innovative PG programmes	<input type="text" value="---"/>	Any other (<i>Specify</i>)	<input type="text" value="---"/>
UGC-COP Programmes	<input type="text" value="---"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="7"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="0"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="--"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="16"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Encourage staff members to apply for projects and also publish/present research papers
- Encourage departments to organise seminars

2.15 Plan of Action by IQAC/Outcome

The quality education continuously monitored on the basis of student performance and remedial action taken wherever necessary.

	Plan of Action	Achievements
1	To strengthen ourselves on the basis of the assessment/remarks made during the previous assessment period (2012-17)	Smart Interactive boards well-used by the departments of Physics, Mathematics, Chemistry, Philosophy, Sanskrit and English Work is on for making the campus covered with wifi facility
2	Enhance the performance of students in the semester end examinations	Remedial classes held
3	More guest lectures/seminars planned	Seniors and experts in the respective fields invited to interact with students and teachers through lectures/talks
4	Invite more companies for placement and also make arrangements to highlight the opportunities for the students	Students were given pre-placement training by way of seminars, group discussions etc. More students got placement

2.16 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Considered the AQAR reports of the IQAC cell of the college and resolved that the Principal be requested to submit the same to the NAAC office.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	10	--	--	--
PG	8	--	1	--
UG	17	--	9	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others(M.Phil)	4	--	--	--
Total	36	--	7	--
Interdisciplinary	25	--	7	--
Innovative	25	--	7	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	30
Trimester	---
Annual	14

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

University regulations implemented

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Regular classes are being held in the 5 newly introduced ICT enabled classrooms (with interactive boards)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
182	151	31	nil	SG 1

2.2 No. of permanent faculty with Ph.D.

95

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
41	13	---	---	---	---	---	---	---	---

2.4 No. of Guest and Visiting faculty and Temporary faculty

07

60

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	11	27	10
Presented papers	30	38	1
Resource Persons	1	24	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of Smart interactive boards for classes and seminars
- Seminars/class seminars/quiz conducted

2.7 Total No. of actual teaching days during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

183

2.10 Average percentage of attendance of students

>80

2.11 Course*/Programme wise
distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
BA-History	44	01	11	18	0	68
BA Economics	49	02	04	26	01	67
BA Philosophy	26	02	05	07	04	69
BA English	25	00	10	06	01	68
BA Sanskrit	04	00	02	01	00	75
B.Com (A)	58	22	20	12	01	95
B.Com (B)	58	15	30	12	00	98
B.Sc Math (P&C)	32	00	15	07	00	69
B.Sc Math(CFD)	29	02	08	02	00	41
B.Sc Physics	32	09	13	06	00	88
B.Sc Chemistry	42	05	26	04	00	83
B.Sc Pl. Bio-Tech	36	02	05	09	00	44
B.Sc Adv.Zoo	33	06	13	05	00	73
B.Com (gen) SF-A	64	09	35	19	00	98
B.Com (gen) SF-B	65	17	42	05	00	98
B.Com (gen) SF-C	61	07	39	11	00	93
B.Com(Corpora)	65	03	36	23	03	100
B.Com(BM)	65	01	22	37	02	95
B.Com(A&F) A	67	06	43	16	00	97
B.Com(A&F) B	60	05	36	14	01	93
BBA	66	04	31	26	03	97
BCA	50	16	30	03	00	98
B.Sc(CS)	48	12	33	02	00	98
B Com (ISM)	46	11	33	02	00	100
B Com (CA)	47	04	15	17	01	79
M.A Economics	11	00	10	01	--	100
M.A Sanskrit	08	04	04	00	--	100
M.A Phil	03	00	02	00	--	67
M.Sc Math	18	01	13	00	--	78
M.Sc Phys	09	01	06	01	--	89
M.Sc Chemistry	11	03	08	00	--	100
M.Sc Plant-bio.	11	03	07	01	--	100
M.S.W	09	01	07	00	--	89

*Abbreviations

B.Sc Math (P&C)	Physics & Chemistry
B.Sc Math(CFD)	Calculus of Finite Difference
B.Sc Pl. Bio-Tech	Plant Biology & Plant Bio-technology
B.ScAdv.Zoo	Advanced Zoology & Bio-technology
B.Com (gen) SF-A	General – Self Finance
B.Com(Corpora)	Corporate Secretaryship
B.Com(BM)	Bank Management
B.Com(A&F) A	Accounting & Finance
BBA	Bachelor of Business Administration
BCA	Bachelor of Computer Application
B.Sc (CS)	Computer Science
B Com (ISM)	Information System Management
B Com (CA)	Computer Application

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- 1) Encourage teachers to use ICT based classrooms
- 2) monitor student progress through class tests and assessments

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	22
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	---
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	---
Others	---

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	22	33	NIL	53
Technical Staff	10	05	NIL	13

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encourage teachers to publish and also present papers in international/national seminars

3.2 Details regarding major projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	--	---	---
Outlay in Rs. Lakhs	---	2.75	---	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	35	50	15
Non-Peer Review Journals	---	---	---
e-Journals	---	2	---
Conference proceedings	6	35	---

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned (lacs)	Received (lacs)
Major projects	---	---	---	---
Minor Projects	2	UGC	2.75	2.75
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other - DST-SERB	---	DST	16.58	16.58
Total				19.33

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy ☒ CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	1	---	13	---	14
	Sponsoring agencies	---	---	---	---	Ramakrishna Mission Vidyapith

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

*college spends on equipments and maintenance

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year -

Total	International	National	State	University	Dist	College
5	--	5	-	--	--	--

Dr. M. Muthukumaran, of the department of Plant Biology and Plant Biotechnology received the following awards

1. National Teaching Excellence Award by the international benevolent research foundation, Kolkata and Confederation of Indian Universities, New Delhi
2. Eminent Young Scientist of the year 2017 by International Foundation for Environment and Ecology, Kolkata and Confederation of Indian Universities, New Delhi
3. Dr. APJ Abdul Kalam Award 2018 for Excellence by Friendship Forum of India, New Delhi
4. Leading Educationist of India Award 2018 / Bharat Excellence Award 2018 by Friendship Forum of India, New Delhi
5. Best Indian Golden Personalities Award 2018 by Friendship Forum of India, New Delhi

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

29

65

3.19 No. of Ph.D. awarded by faculty from the Institution

2

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF 1 Project Fellows 1 Any other

3.21 No. of students Participated in NSS events:

University level 80 State level 100
National level -- International level --

3.22 No. of students participated in NCC events:

University level 2 State level 95
National level 10 International level --

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="25"/>	College forum	<input type="text" value="30"/>	
NCC	<input type="text" value="2"/>	NSS	<input type="text" value="25"/>	Any other <input type="text" value="20"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **CSUO Prasanna** participated in the prestigious Indian Military Academy Attachment Camp at Dehradun.
- **CUO Sudarsan and CSM Midhun Krishna** participated in the Basic Leadership Camp and Advanced Leadership Camp held at Tanjavoor and Agra respectively.
- CUO Sudarsan was selected as the Group Senior in both the leadership camps.
- **Five Cadets of our college NCC led by CUO Shesh Prasad participated in the Army Attachment Camp at Hyderabad.** We bagged the overall Second Place in Culturals and CUO Shesh Prasad was the Group Senior for the camp.
- Our cadets were selected to participate in the Madras Republic Day Celebrations camp. Cdt. Vignesh and L/Cpl. Jayasurya marched in the NCC Contingent on the Republic Day at Marina.
- **1150 units of blood** donated during the Vivekananda Jayanthi celebrations in this academic year (through voluntary health services, Royapettah govt. Hospital, Stanley Medical college Hospital)
- **NSS volunteers** participated in the LEPROSY AWARENESS ON 6TH March 2018
- **250 NSS volunteers** from five units participated in this camp involving themselves actively in various projects like Temple beautification, School renovation, Polio vaccination, environmental awareness and campus cleaning besides a series of meetings

in the evenings addressed by eminent resource persons on issues relating to society and environment.

- In **Rotaract Club**, various events like BOTS, Semmozhi, Emerge, Kalam 2020, Rajan Eye Care rally, Nakshathra, Enrich RYLA, Pasitheerpom, Vivekananda Premier League, Rotaract Leadership Consortium 2.0
- The **Rotaract Club of RKMVC** was the proud co-host of the first Roto Olympics of RID 3232 which happened on the 18th of March at SDAT Ground near Kilpauk and Rotaractors from clubs in Chennai came together in the spirit of sportsmanship and participated in various athletics and games to display skills and talent and went on to win various prizes in each event.
- As part of Silver Jubilee Celebrations of Viveka Nature Club, a one day inter-collegiate competition was conducted on 22nd September 2017 by the VIVEKA NATURE CLUB
- 63rd Anniversary of Geneva Convention was held at IRCS Campus, Egmore. Our **YRC Volunteers** participated in various programmes.
- The First Aid Awareness Programme was held at RKM Vivekanda College as part of YRC activities
- **Citizen Consumer Club** has conducted a seminar on 17th August 2017 and a lecture titled “Consumer – know your rights” was organised by the college **citizen consumer club**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing (Sq.ft.)	Newly created	Source of Fund	Total (Sq.ft.)
Campus area	56,100	---		56,100
Class rooms	29,167	---		29,167
Laboratories	13,377.15	---		13,377.15
Seminar Halls	704.5 x 2	---		704.5 x2
No. of important equipments purchased (\geq 1-0 lakhs) during the current year.	1.90 lakhs	**		
Value of the equipment purchased during the year (Rs. in Lakhs)	4.42 lakhs			4.42
Others	6,000	---		6,000
Library				
Sports	3,112 (indoor)	---		3,112 (Indoor)
Internet	62.16	---		62.16
hostel	19,048	---		19,048

** list of equipments purchased during the current year

- LED display boards and other electrical systems purchased
- New Xerox machine purchased
- Renovation of lavatories and drainage system undertaken
- Equipments purchased for research work (vide 4.1)
- Construction of new overhead water tank

4.2 Computerization of administration and library

Yes

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	95,457		42	Rs 25,556	95499	--
Reference Books						
e-Books	--	--	--	--	--	--
Journals	75	Rs 39,717	78	Rs 70,254	--	---
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	402	248	44	---	---	13	74	server - 9 firewall - 1 IP camera -75
Added	57	12	06	---	---	3	1	server - 4 firewall - 1 IP camera-20 Storage-1 PIZ camera- 1
Total	459	260	50	---	---	16	75	server - 13 firewall -2 IP camera-95 Storage - 1 PIZ camera - 1

10 printers were added this year for Rs 782,600/-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computers and Internet access to all departments.
- Computer labs are available in the departments of Physics, Mathematics and Computer Science
- Interactive smart boards used in the departments of Mathematics, Physics and Chemistry apart from an exclusive smart classroom (with interactive board) for arts section where regular classes are held by the departments of Philosophy, Sanskrit and English
- Server for the college as a whole and for the COE office exclusively

4.6 Amount spent on maintenance in lakhs

i) ICT (computer)	14.7	
ii) Campus Infrastructure and facilities hardware	72	(repairs undertaken etc. for building)
iii) Equipments (AC + computers +server)	42	
iv) Others (generator)	23.0	
Total :	152	

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Meeting current students regularly in order to make him aware of the various areas of improvement

5.2 Efforts made by the institution for tracking the progression

5 meetings were held between members of the Governing body and IQAC team

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3820	151	39	19

(b) No. of students outside the state

8

(c) No. of international students

8

Men	No	%
	4029	100

Last Year						This Year					
General	SC	ST	OBC	Differently abled	Total	General	SC	ST	OBC	Differently abled	Total
1138	653	26	2157	4	3978	1138	665	21	2201	4	4029

Demand ratio 10:1

Dropout % 0.06

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of student's beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

1. 6 students undergoing internship training program in Caterpillar with a stipend of Rs 15,000 per month per student
2. About 318 students (on campus) got their placements through the assistance of College placement cell. As per our records, 60 students got placement off campus. All of our students are employed
3. Parent-teacher meetings organized regularly as part of student counselling apart forum counselling the students as per their requirement

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
20	2173	318	100

5.8 Details of gender sensitization programmes

Views of Swami Vivekananda on the status of womanhood and respect for women were delivered regularly as part of value-education program apart from the weekly one-hour religion class

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support for support from institution

	Number of students	Amount in Rupees
Financial support from institution	60	8.50.960
Financial support from government	688	21,72508
Financial support from other sources	3	6000
Number of students who received International/ National recognitions	1	----

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

No major grievances received

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To provide man-making education as envisioned by Swami Vivekananda

6.2 Does the Institution has a management Information System

Yes. Net centre available for students; college website announces and updates information about college, courses, achievements, activities etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Syllabi is revised periodically to meet the student needs in tune with the current developments in respective subjects.

6.3.2 Teaching and Learning

Individual teachers are sensitised to evolve a methodology that is most suited to the subject that they are teaching, they are encouraged to use ICT wherever possible.

6.3.3 Examination and Evaluation

We are following 75% marks for end semester written examination and 25% for the CIA at present. The 25% CIA is continuously evolving with components like Assignments, test, quiz, seminars etc, depending on the nature of the subject. Our examination system is student-centric and transparent

6.3.4 Research and Development

Aim to get more projects from the funding agencies.

Attempt to publish in top most Journals with high impact factors.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The College library has added 215 books this year and is subscribing to 80 Foreign and Indian Journals. The library is equipped with autolib software and SQL server and media kit. Our librarian has come out with CIP data in collaboration with MJP Publishers.
- Digital board – one for arts departments and one each for Maths, Physics and Chemistry
- Efforts are being made by the internet centre of the college to setup a digital library facility
- Campus net facility is strengthened with wifi connection

6.3.6 Human Resource Management

The College is administered by a senior Monk of Ramakrishna Order, with the Principal providing the academic leadership. Every staff's potential is best used for the teaching, campus discipline.

6.3.7 Faculty and Staff recruitment

- College has appointed 40 assistant professors in the month of May 2017 after a set of procedures culminating in the personal interview. Management has also provided the aided stream with 3 additional teaching staff
- 2 non-teaching recruited
- Self-finance stream has recruited 9 full time and part time lecturers

6.3.8 Industry Interaction / Collaboration

Our College is an Arts and Science College, We do research in basic science and Humanities, Individual researchers have Collaborations

6.3.9 Admission of Students

Students are admitted as per Government norms.

6.4 Welfare schemes for

Teaching	Co-operative Society, Staff Welfare Association
Non teaching	Co-operative Society
Students	Noon-meals

- 26 Lakhs spent by the college management this year for noon-meals program – 774 students benefited
- management also spent Rs 31 lakhs as salary for management staff
- endowment scholarships and from other sources including from Belur Mutt to the tune of 4 lakhs benefits around 810 students
- management provides **free boarding and lodging** to the economically weak students from the farthest area

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

✓

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	As per UGC norms	Yes	Inter-department
Administrative	Yes	DCE	Yes	By an Audit firm

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Certificates issued with safety features such as:

- 5 security features were used and the same has also been reported in the AQAR 2015-16
One more has been added in the current year
- New Security measures added – water mark stating ‘copy’ - visible only in the Xerox
- These reforms are being constantly monitored and necessary modifications/changes will be made on need-basis

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University of Madras reviews the performance of the college once in 5 years as per UGC norms

College has also sent the annual report 2017-18 of the college to the University of Madras

6.11 Activities and support from the Alumni Association

Alumni meet the staff and management for any possible support as and when required

6.12 Activities and support from the Parent-Teacher Association

Parents meet the staff and discuss on the progress of the student either in the department or collectively

6.13 Development programmes for support staff

Support staff was instructed and given one-to-one training for skill-upgradation

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Solar grid interactive green-power is functional
2. Trees are maintained and efforts taken to improve the greenery in the campus.
3. More plants are planted; more area is covered by grass.
4. Rain water is harvested by proper methods through properly dug recharge wells

Criterion – VI

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Student attendance was consolidated taking participation in co-curricular activities in time, eligible students were given hall tickets on the last working day well before the commencement of examinations.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Examination reforms undertaken; more weightage for model exam marks given; organisation of individual/series of special lectures by departments

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Time is allotted for students to exhibit their musical talents in the prayer assembly.
2. Considering the fact that most of the students in the aided stream stay in faraway accommodations, provided by the Government, where timely food becomes a problem for various reasons, our college free noon meal scheme is extended to include more students.

7.4 Contribution to environmental awareness / protection

- Viveka nature club organises talks and activities on regular basis to promote environmental awareness among students
- In collaboration with the Corporation of Chennai, the college organised environmental awareness campaign for the students

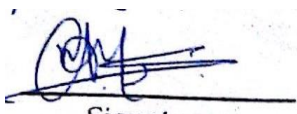
7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

1. To overcome the power cut problem one more generator is to be purchased.
2. COE office to be given a face lift.
3. A more user friendly software to be purchased for COE office.
4. Old computers to be replaced by new ones.

Name: **Dr V. Chandrasekar**



Signature of the Coordinator, IQAC

Name: **Dr K.Sethusankar**



Signature of the Chairperson, IQAC