



RAMAKRISHNA MISSION VIVEKANANDA COLLEGE (AUTONOMOUS)

MYLAPORE, CHENNAI – 600 004

Internal Quality Assessment Cell (IQAC)

IQAC Meeting held on 05-09-2018

The IQAC meeting began with prayer on 05-09-2018. The Secretary and the Principal of the college were present along with other members of the IQAC. The members were apprised of the AQAR 2017-18 to be sent to the NAAC. Principal informed that the AQAR 2017-18 was placed in the management committee meeting where the members requested him to submit the same to the NAAC.

Minutes of the meeting:

- Members were informed that many departments were actively engaged in improving the syllabi in tune with the current trends
- Draft of AQAR 2017-18 was placed
- It is resolved to send the AQAR of 2017-18 in the last week of September 2018



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Internal Quality Assessment Cell (IQAC)

IQAC Meeting held on 10-12-2018

The IQAC meeting began with prayer on 10-12-2018. The Secretary and the Principal of the college were present along with other members of the IQAC. The Secretary and Principal congratulated the members for the successful submission of the AQAR 2017-18. The members also were informed about the acknowledgement received from the NAAC for the successful submission of the AQAR 2017-18. The members discussed about the format for the student satisfaction survey on the functioning of the various aspects of the college.

Minutes of the meeting:

- Format of Students Satisfaction Survey as required by the revised AQAR was placed and modalities discussed
- The coordinator informed about the successful submission of the AQAR 2017-18
- Acknowledgment received from NAAC for the successful submission of AQAR 2017-18 by CAPU-SOUTH was placed on record
- Members were apprised about the involvement of 900 students in societal awareness in eye care rally held in Chennai



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IQAC Meeting held on 20-02-2019

The IQAC meeting began with prayer on 20-02-2019. The Secretary and the Principal of the college were present along with other members of the IQAC. The members discussed on the various aspects pertaining to the enhancement of the quality of education given to the students. Other aspects that go along with imparting education to the students, namely, a conducive environment were also discussed.

Minutes of the meeting:

- Members discussed on the ensuing End Semester Examination dates and evaluation process. The members urged that the entire process of publication of results should not exceed 30 days from the last date of examination
- Modalities for collecting data from the various departments in tune with the revised AQAR format was discussed
- Members were informed about the award received from the Madras Voluntary Blood Bank for donating 1446 units of blood by the students in a single year. A shield was also presented for donating more than 1000 units of blood during this year.



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IQAC Meeting held on 15-03-2019

The IQAC meeting began with prayer on 15-03-2019. The Secretary and the Principal of the college were present along with other members of the IQAC. The coordinator informed the members about the revised format of AQAR and the new mode of submission of AQAR. The IQAC authorized the members to proceed with the preparation of the AQAR 2018-19 in accordance with the new format. Digitalization of records for the purpose of uploading them in the college website was brought for consideration and discussed.

Minutes of the meeting:

- The revised format for AQAR and the revised mode of submission of AQAR (online) was discussed.
- Revised guidelines on the composition of IQAC and the tenure were noted
- After detailed discussion of the new format, it is resolved that the documentation pertaining to the academic and extracurricular and co-curricular activities to be prepared in tune with the new format
- Creation of digital records of the activities to be prepared and uploaded in the College website according to the need and necessity.
- The system of obtaining feedback on curricular aspects were discussed



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ACTION TAKEN REPORT

- Enhanced utilization of the smart interactive boards by the departments.
- More remedial classes conducted.
- Pre-placement training given to the students has ensured more placements to them.
- All departments conducted meetings with experts from their fields. This helped in a good number of student participation in the form of interaction with the experts.