## **ACADEMIC CALENDAR 2019-20**

The academic calendar is prepared before the opening of the college by a Team of Teaching and Non-Teaching Staff members every year and it will be given to all the staff and students. The content of it is as follows:

## **Contents of the Academic Calendar**

- 1. About the college
- 2. National integration pledge
- 3. The college prayer
- 4. Succession list of President, Secretary, and Principal of the College from 1946 onwards
- 5. Details of College Committee Members
- 6. College council Members
- 7. Names of Secretary, Principal, COE
- 8. Names of faculty department with designation
- 9. Names of non-teaching staff with designation,
- 10. Statutory and non-statutory committees' names
- 11. Anti-ragging cell, NCC, NSS, YRC, Rotaract club,
- 12. Sports details
- 13. medical officer names
- 14. Complete details of Courses of Study
- 15. Allied-NME, EDE details
- 16. Examination guidelines
- 17. Admission and withdrawal guidelines
- 18. FEES details with breakup
- 19. General code of conduct
- 20. Religions instruction
- 21. Vivekananda Study Circle (incubation centre)
- 22. Attendance and leave of absence guidelines
- 23. Laboratories guidelines, I
- 24. D procedure, scholarships and prices details
- 25. Department association details
- 26. Student union
- 27. Sports association
- 28. Alumni association
- 29. Library rules and regulations

- 30. The college magazine
- 31. Co-curricular activities
- 32. Internet centre
- 33. Working days with day order indicating holidays, events, programmes, celebrations, examination particulars like issue application, last date for filing of applications, examination dates, class room allotments,
- 34. Day order wise 5 hours distribution subject wise, and finally Thamizhthai Vazhthu
- 35. National Anthem with short version and translation.
- 36. Each page of the 72 pages booklet will have anecdote of Swami Vivekananda.