## Digital Technology Center



## Rules and Regulations of the Digital Technology Center

The DTC shall be open from 10 am to 7.30 pm on all working days. Students of the Day College, as well as Evening College, can avail free access to the internet during these hours, subject to the availability of the computer systems and the following rules:

- Students must duly register at the DTC before using the Internet facility.
- Current year students having ID card and abiding the formal dress code shall be allowed to enter the DTC.
- Students are not allowed inside the center during their class hours.
- Before entering the center, the students must leave their bags/books/belongings/ footwear in the proper place as directed.
- Students must legibly and correctly enter the required data in the log-book before and after the use of the facility.

## The center's facilities shall be allowed only for the following purposes:

- To browse topics of academic interest and general knowledge.
- To search for relevant material for writing notes/assignments, etc.
- To prepare for seminars, conferences, etc.
- To explore career opportunities.
- To register online for interviews and other career prospects.
- To browse for topics related to our cultural heritage, sports, and current affairs.
- The students can also use the Center's facilities to browse internet/ upload online submission to the assignments etc.
- Any student found using the internet facility for purposes other than academic use will be asked to leave the center immediately. If any student persists in using the facility for non-academic purposes, he shall be debarred from using the internet facility.
- Students wishing to use Pen Drives/CDs/DVDs must approach the authorities of the center and follow their instructions.
- Use of mobile phone is strictly prohibited. If any student is found using a mobile phone, he shall be asked to leave the center.